

Date: April 25, 2019  
For ACTION \_\_\_\_  
For INFORMATION \_\_\_\_  
Board Agenda: Yes \_\_\_\_  
No \_\_\_\_

**FROM:** Jennifer Abbruzzese, Director of Policy & Board Initiatives

**THROUGH:** Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

**TO:** The Honorable Cindy Anderson, Chair, and  
Members of the Alexandria City School Board

**TOPIC:** Superintendent's Evaluation Criteria Development Committee

**SUMMARY:**

The Alexandria City School Board is pursuing the development of a new Superintendent's Evaluation instrument and seeks to form an ad hoc committee to engage in this work, in accordance with [Policy BCE: School Board Committees](#).

**BACKGROUND:**

The current Superintendent's Evaluation Instrument was last adopted by the School Board in June 2016. The current Board has determined that it will revisit and develop updated performance criteria for the Superintendent's evaluation. Policy BCE grants the School Board the authority to appoint an ad hoc Committee to accomplish this.

In accordance with Virginia Department of Education (VDOE) Policy CBG-1, local school boards must evaluate the Division Superintendent annually. The Alexandria City School Board has elected to use the *Guide for Uniform Performance Standards and Evaluation Criteria for Superintendents*, created by the VDOE which allows local school boards to adopt the evaluation system "as is" or make adjustments tailored to a specific school division's needs.

The School Board, at its April 3, 2019 retreat, determined that the Superintendent's Evaluation Criteria and Instrument should be reviewed. Therefore, the Chair recommends the following Board Members to serve on the Superintendent's Evaluation Criteria Development Committee:

- Vice Chair Veronica Nolan
- Board Member Meagan L. Alderton
- Board Member Christopher A. Suarez

**RECOMMENDATION:**

The Chair recommends that the School Board appoint Veronica Nolan, Meagan Alderton and Christopher Suarez to the Superintendent's Evaluation Criteria Development Committee.

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