



## MEETING SUMMARY

### High School Project Weekly Meeting

### Tuesday, February 18, 2020

#### ATTENDEES

Present	Name	Title/Department	Organization
	Dr. Gregory Hutchings	Superintendent	ACPS
	Dr. Stephen Wilkins	Chief Human Resources Officer	ACPS
Y	Dr. Terri Mazingo	Chief Academic Officer	ACPS
	Dr. Gerald Mann	Exe. Director, Secondary Ed.	ACPS
	Dr. Tricia Jacobs	CTE, Coordinator	ACPS
Y	Sarah Whelan	Curriculum, Design & Services	ACPS
Y	Mignon Anthony	Chief Operating Officer	ACPS
	Erika Gulick	Director of Capital Programs, Planning & Design	ACPS
Y	Dawud Abdur-Rahman	Project Director	ACPS
	Helen Lloyd	Director of Communications	ACPS
Y	Tiffany Pache	Communications	ACPS
	Kurt Huffman	Director, Schools, Business and Community Partnerships	ACPS
	Jack Browand	Division Chief, Recreation, Parks & Cultural Activities	Alexandria City
	Megan Oleynik	Urban Planner, Transportation and Environmental Services	Alexandria City
	Dirk Geratz	Principal Planner	Alexandria City
Y	Katherine Carraway	Urban Planner, Planning and Zoning	Alexandria City
Y	Madeeha Jauhar	Public Relations Specialist	DP Consultants
Y	Diane Pratt	Principal	DP Consultants
Y	Kaitlyn Laurel	Graduate Intern	Gtown University
	Tim Mazzucca	Assistant Director	Savills
	Rick Barnett	Executive Managing Director	Savills
	Camilo Bearman	Senior Design Architect	Stantec
	Joan Glynn	Senior Principal	Stantec
	Derk Jeffrey	Senior Principal	Stantec
	Robert Schiesel	Project Manager - Transportation	Gorove/Slade

Team/Work Lane	Agreements, Significant Comments and/or Issues
<b>Educational Design Team</b>	<p>The Team was provided a recap of EDT's February 11 site visit to the Academies of Loudoun (AoL). The team shared takeaways about space and lessons learned that could inform THSP. The meeting after the site visit focused on the EDT's identification of the pros and cons of spaces at Academies of Loudoun.</p> <p>Pros: flexible use of spaces, the opportunity to get fresh ideas, leadership involvement &amp; long-term thinking, and that cultural change does not need a new building, it can happen now.</p> <p>Everyone commented on the use of the entire facility for</p>

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	<p>learning opportunities.</p> <p>Cons: M. Anthony noted the new building didn't have Ed Specs. The lack of a set program resulted in a lot of change orders during construction. AoL labs benefited from funding from private donors which ACPS should also look at as a funding strategy to emulate. The next steps for Educational Programming are to identify additional sites for EDT to visit and refine protocols for how the staff was included in the space development process.</p> <p>Dr. Mozingo and Dr. Mann will meet this week to discuss the agenda for the EDT meeting on February 26.</p> <p>The school opening checklist and schedule meeting with Dr. Mozingo has been rescheduled to March 10.</p>
<b>Industry Advisory Boards</b>	The Team is finalizing the agenda and presentation for the IAB orientation. The invitation will be sent to the IAB chairs for feedback in advance of the orientation meeting. There was agreement that baseline operating protocols for work-based learning opportunities need to be reviewed in order to plan for additional resources required to support the IABs.
<b>Development Planning/ Assessment</b>	The Team was sent the information package with the January 16 test fits and were asked to provide their feedback by the end of the week. RPCA continues to add the field dimensions, costs and the sports programs played there to the Minnie Howard Interim Fields Matrix.
<b>Stakeholder Outreach and Community Engagement</b>	The Team will create a graphic to show the different lanes of work and when various stakeholders will be engaged to solicit comments, feedback and share information.
<b>Execution</b>	ACPS and City Teams will have a discussion on the RFP contents for the various procurements under the development and composition of the selection panels as required.

### ACTION ITEMS/WORK IN PROGRESS

DELIVERABLES	ACCOUNTABLE	DUE DATE	STATUS/COMMENTS
Project Updates on Webpage	THSP Team/H. Lloyd/T. Pache	Ongoing	Regular as required following a meeting or event
March 5 School Board Memo to Hutchings	D. Abdur-Rahman/M. Jauhar	Tues, Feb 25	Project Update
March 5 School Board Memo to Clerk	D. Abdur-Rahman/M. Jauhar	Wed, Feb 26	Project Update

### 30 DAY ACTIVITIES & MILESTONES LOOK AHEAD

DATE	NAME	TOPIC	TYPE	STATUS
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## THE HIGH SCHOOL PROJECT MEETING SUMMARY

<b>Thurs, Feb 20, 7:00 p.m.</b>	School Board Meeting	Board Memo	Public	<b>STATUS:</b> Confirmed
<b>Mon, Feb 24, 6:00 p.m.</b>	City Council/ ACPS Joint Meeting	TBD	Public	<b>STATUS:</b> Confirmed
<b>Wed, Feb 26, 4:00 - 6:00 p.m.</b>	EDT Meeting	Programming Presentation, Ed Specs	Internal	<b>STATUS:</b> Confirmed
<b>Thurs, Mar 5, 7:00 p.m.</b>	School Board Meeting	ED Specs Presentation	Public	<b>STATUS:</b> Pending
<b>Tues, Mar 10, 11:00 – 12:00 p.m.</b>	Educational Programming & Design	School Opening Task List	Internal	<b>STATUS:</b> Confirmed
<b>Tues, Mar 10, 5:30 – 7:30 p.m.</b>	IAB Orientation	TBD	Internal	<b>STATUS:</b> Confirmed