

Date: May 4, 2018

For: ACTION \_\_\_\_\_  
For: INFORMATION   X  

Board Agenda: Yes \_\_\_\_\_  
No   X  

**FROM:** Richard L. Jackson, Director, Educational Facilities  
Elijah Gross, Director, Planning, Design and Construction  
Sharon T. Lewis, Director of Procurement & General Services

**THROUGH:** Lois F. Berlin, Ed.D., Interim Superintendent of Schools  
Mignon R. Anthony, Chief Operating Officer  
Michael Herbstman, Chief Financial Officer

**TO:** The Honorable Ramee A. Gentry, Chair, and Members of the Alexandria City School Board

**TOPIC:** Revised CIP Summer 2018 Projects – Upcoming Contract Approvals

**SUMMARY:** The Office of Educational Facilities has reviewed and proposed summer 2018 CIP projects for the procurement of construction services over summer break. This memorandum revises the April 5, 2018 memo by providing updated approval dates, and adds four projects that will now be ready for Board approval. Contract actions for this work are underway or in the final preparation stages. It is anticipated that the Board will receive the following contract items for information and approval on the dates noted:

**Summer Projects – Upcoming Contract Approvals**

<b>Schools</b>	<b>Brief Description of Work</b>	<b>Proposed Board Approval Dates</b>
Francis C. Hammond	Exterior removal and replacement with new energy efficient insulation system and windows. Project is scheduled for two years: Phase I (Summer 2018) and Phase II (Summer 2019)	Approved on consent April 26, 2018
John Adams	Construction of an Early Childhood Center (Summer 2018)	May 24, 2018
George Washington Middle School	Modernized kitchen equipment and dining areas (Summer 2018)	May 24, 2018
Mount Vernon	Redesign and replace outdoor playground on the south side of the school (begins Summer 2018)	June 7, 2018
Cora Kelly	Remove and replace with a new single ply roof system in phases	June 7, 2018
Francis C. Hammond	Modernize cafeteria dining area and service lines (Summer 2018)	June 7, 2018
Rowing Facility	Partial replacement of existing dock w/ new floating dock system	June 7, 2018
George Washington Middle School	Replace 17 roof top units on the E Wing (Summer 2018)	June 21, 2018
Mount Vernon	Remove and replace with a new single ply roof system in phases	June 21, 2018
Matthew Maury	Remove and replace with a new single ply roof system in phases	June 21, 2018
Various Schools	Interior renovations	June 21, 2018

**BACKGROUND:** For the Patrick Henry project, the Office of Educational Facilities is proposing the following change order approval. This change order is within the approved budget for external project management time and extends the previously approved extension of the project schedule as follows:

- Phase II: Construction corrected to run from May 2017 (September school opening) to October 2018 (December school opening)
- Phase III: Demolition of existing building, completion of new play fields, project closeout corrected to run from November 2018 to September 2019

**Additional – Upcoming Contract Approvals**

<b>Schools</b>	<b>Brief Description of Work</b>	<b>Proposed Board Approval Dates</b>
Patrick Henry	Change Order: External Project Management contract time extension for phase three of project	May 24, 2018

**CONTACT PERSON:** Sharon Lewis, 703-619-8343 on contracts, Richard Jackson, 703-619- 8289 on construction services scope of work.