

**ACPS and Alexandria Police Department
Memorandum of Understanding (MOU) for the
School-Law Enforcement Partnership (SLEP)**

**Quarterly Program Review for May 2021:
Final MOU Program Briefing**

Presenters:

- John Contreras, Director of Safety and Security Services, ACPS
- Carlton Gerald, Coordinator of Security and Emergency Operations, ACPS
- Ian Torrance, SRO Sergeant, Alexandria Police Department (APD)

Date of Briefing: June 7, 2021
(rescheduled from May)

Purpose

In May 2021, the City Council voted to remove funding for the SRO Program. This action ends the SRO Program effective July 1, 2021.

This briefing shows the revised data reporting format for the pending defunct MOU. In other words, had the MOU continued the reporting template would look like this presentation.

The joint-MOU required a joint-performance review meeting in August, November, February and May of each year.

Previously, the February 17, 2021 quarterly meeting determined a template/format for the performance review with an emphasis on the data sets to guide the assessment of the SRO program.

Agenda

- **Part 1: MOU Program Review:**
 - Guidance – MOU Program Requirements
 - Data – ACPS Police Occurrence Report form – new!
 - Data - VDOE Survey of Student Perceptions of SROs at TCW
 - Data - VDOE Survey of Teacher/Staff Perceptions of SROs at TCW
 - Data - School Resource Unit – Demographics, Certifications and Evaluations
 - Data – Annual Performance Evaluation Form of the SRO – new!
- **Part 2: Routine Public Calls to Police:**
 - Data - Calls to Police for Suspicious Activity on Campus
- **Part 3: Other school-data sources:**
 - Data – School Quality Profile: Standards of Accreditation Offenses
 - Data – Safe Schools Information Report (SSIR)
- **Part 4: Cancellation of SRO Program and Next Steps**

Part I – SRO Program Evaluation

ACPS-APD MOU Program Review Requirements

Data Requirements for Program Review (pages 4-6 of the MOU)

- [VDOE Annual Report for Discipline, Crime and Violence](#) (to be discontinued on July 2021)
- Police Statistical Reports
- VDOE School Climate Survey
- Quarterly Performance Review Meetings
- Educational Activities with Students

References: Virginia Department of Criminal Justice Services (VDCJS) and Virginia Department of Education (VDOE):

1. DCJS - [School Resource Officers](#)
2. DCJS - [School-Law Enforcement Partnership Guide](#)
3. VDOE - [School Climate and Working Conditions](#)

ACPS-APD MOU Program Review Requirements

New Edit for MOU as of July 1, 2021 – The [VDOE Annual Report for Discipline, Crime and Violence](#) (DCV) will be replaced by a new data collection report called **SBAR** (Student Behavior and Administrative Response).

The SBAR will commence for the 2021-2022 school year. The DCV will be retired when SBAR is implemented. Source: [VDOE Superintendent's memo # 102-20](#) (August 17, 2020).

(Note: The MOU may or may not be edited to reflect this change.)

Example Data from Upcoming SBAR (new VDOE reporting format starts July1, 2021)

Student Behavior and Administrative Response
(SBAR) data elements.

https://drive.google.com/file/d/1kxNyP6U_4BNang1Y0x7NUFdYtTz0yhRL/view?usp=sharing

SBAR Tentative Rollout Timeline

- 2020-2021 School Year-Divisions implementing new *Model Guidance* (ongoing at LEA level)
- Spring 2020 – Release SBAR data elements to divisions
- Fall 2020- SBAR informational website open with guidance, codes, and training
- Winter 2020 – Divisions continue to submit discipline data using DCV with option to add SBAR behavior codes
- 2020-2021- Quarterly Webinars (persistently dangerous and behaviors without a code)
- July 16, 2021 – Final DCV submission closes
- October 1, 2021 – May 2022 - Pre-submission to SBAR is open
- October 1, 2021-Web form opens for reporting Persistently Dangerous Incidents
- July 15, 2022 - SBAR data collection closes
- Fall 2022: SBAR Build-a-Table will be available

Data – Occurrences Reported by SRO or Responding Police Officer

New! – ACPS Law Enforcement Occurrence Report Form

Data: September 2020 – February 2021. School buildings were not open.

Appendix 2 - ACPS Law Enforcement Occurrence Report Form.

ACPS
Alexandria City Public Schools

Purpose: This form shall be filled out by the responding law enforcement officer or SRO (if they are a law enforcement officer) who places a call to the school. Please complete the entire form and submit to ACPS Safety & Security Services by COB day of occurrence.

School Name: _____ Date: _____ Time: _____

Incident Occurrence Type: Teacher/Administrator Request/Call the Police
 Answered Call Police Incident Parent Incident Student Incident Emergency Response
 School Administrative Action/Tactical/Criminal Referral Traffic or Accident Other _____

Answer All Questions Below:

Did the police issue a citation or license number? Yes Case # _____ No

If "Yes" answered above, was charges filed? Yes No N/A

Did the initiation of an administrative action result in a criminal charge? Yes No

Did police investigate or question a student while on campus? Yes No

If "Yes" was the student's parent or guardian present? Yes _____ No

Was there any an administrative disciplinary action taken? Yes No

You must identify all students involved by placing their ID number below. If an employee, identify by EID.

Police ID (employee ID or Student ID Number) Here: _____

Was this police activity the result of non-school activity and NOT school related? Yes No

Provide a brief summary of this occurrence here.

Safety & Security Services notified? Yes No Reporter's Name: _____

Print Form

ACPS Law Enforcement Occurrence Report Form
Revised October 2020

Data – ACPS Law Enforcement Occurrence Report Form

September 2020 – February 2021.

No reports as buildings were closed.

March 2021 – May 2021

Total: (4)

- inappropriate behavior in virtual classroom (Tucker ES)
- students X2 left campus without permission (Polk ES)
- computer search suicide topics (Tucker ES)
- suspicious internet activity (TCW)

Data - VDOE Climate Survey: Student Perceptions of SROs at TCW, SY 2020

SCHOOL RESOURCE OFFICERS

	Reference Group	No SRO	Strongly Disagree	Disagree	Agree	Strongly Agree
55. The school resource officer (SRO) makes me feel safer at school.	School	5%	6%	21%	59%	9%
	State	4%	8%	18%	51%	19%

[Skip question 56 if student answered “No SRO” to question 55.]	Reference Group	Never	Once or Twice a Semester	About Weekly	Every Day
56. Over the past school year, about how often have you spoken with the SRO who works in your school?	School	73%	22%	5%	0%
	State	71%	23%	4%	2%

GANG ACTIVITY

	Reference Group	Yes	No	Don't Know
57. Are there gangs at your school this year?	School	34%	10%	56%
	State	15%	25%	60%
58. Have gangs caused problems at your school this year (such as fights or sale of drugs)?	School	26%	19%	55%
	State	12%	39%	49%
59. Have you considered joining a gang?	School	0%	93%	7%
	State	3%	89%	8%

Source: <https://www.dcjs.virginia.gov/virginia-center-school-and-campus-safety/school-safety-survey/secondary-school-climate-survey/results>

Data - VDOE Climate Survey: Teacher/Staff Perceptions of SROs at TCW, SY 2020

SCHOOL RESOURCE OFFICERS

	Reference Group	This school does not have an SRO	Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
64. The school resource officer (SRO) makes me feel safer at this school.	School	2%	5%	11%	8%	34%	26%	14%
	State	1%	4%	5%	5%	25%	33%	27%

[Skip question 65 and 66 if staff answered "No SRO" to question 64.]	Reference Group	Strongly Disagree	Disagree	Somewhat Disagree	Somewhat Agree	Agree	Strongly Agree
65. The school resource officer (SRO) makes a positive contribution to our school.	School	1%	6%	7%	28%	36%	22%
	State	2%	3%	5%	20%	35%	35%

	Reference Group	Never	Once or Twice a Semester	About Weekly	Everyday
66. Over the past school year, about how often have you spoken with the school resource officer who works in your school? <i>(If there is more than one officer at your school, add them together.)</i>	School	37%	45%	14%	4%
	State	15%	37%	30%	18%

Source: <https://www.dcjs.virginia.gov/virginia-center-school-and-campus-safety/school-safety-survey/secondary-school-climate-survey/results>

SRO Student Engagement and Educational Activities

September 2020 – February 2021. No activities due to the closure of school buildings.

March 2021– June 2021 SRO student activities

- None to knowledge due to pandemic restraints and abbreviated SY.

School Resource Unit

SRO Name*	School Assignment	Race	Gender	Certifications
1. Johnny Larios	T.C. Williams High School	W/H	Male	<ul style="list-style-type: none"> DCJS SRO Basic Course (04/2018) VDOE Restraint and Seclusion Training (01/27/2021)
3. Gary Argueta	T.C. Williams High School	W/H	Male	<ul style="list-style-type: none"> DCJS SRO Basic Course (04/2018) VDOE Restraint and Seclusion Training (02/03/2021)
3. Pierre Hill	T.C. Williams High School	B	Male	<ul style="list-style-type: none"> DCJS SRO Basic Course (08/2011) VDOE Restraint and Seclusion Training (02/03/2021)
4. Alexander Jensen	George Washington Middle School	W	Male	<ul style="list-style-type: none"> DCJS SRO Basic Course (11/28/2019) VDOE Restraint and Seclusion Training (01/28/2021)
5. Pending Assignment: Richard Sandoval	FC Hammond Middle School	W/H	Male	<ul style="list-style-type: none"> DCJS SRO Basic Course scheduled for March 2021 VDOE Restraint and Seclusion Training (02/24/2021)

Source: Alexandria Police Department [School Resource Unit](#)

New! – ACPS Annual Performance Assessment Form

8 Factors:

- Dependability
- Availability
- Professionalism
- Communication
- Judgment
- Knowledge
- Performance
- Presentation Skills

References:

- 1. SLEP Guide
- 2. ACPS-APD MOU



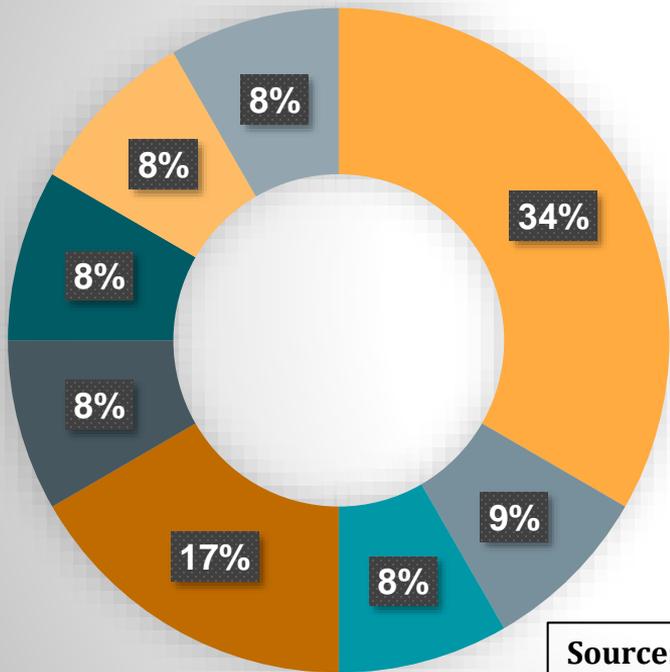
SRO Assessment Form

Criteria	Strongly Disagree	Disagree	Do Not Know	Agree	Strongly Agree
Dependability					
Is punctual for school and scheduled events/appointments?					
Can be counted on to perform duties with little or no supervision?					
Availability					
Officer is accessible to staff and students?					
Officer responds to requests in a timely manner?					
Professionalism					
Presents professional appearance?					
Demonstrates commitment to school and community?					
Communication					
Communicates effectively verbally?					
Communicates effectively in writing?					
Judgment					
Accurately assesses situations and acts appropriately?					
Officer takes a proactive approach when appropriate?					
Knowledge					
Knowledgeable about school rules and discipline procedures?					
Knowledgeable the criminal/juvenile justice system?					
Knowledgeable about school and community resources?					
Performance					
Takes proper law enforcement action when appropriate?					
Provides effective level of visibility?					
Presence contributes to higher perception of safety?					
Effective in collaborating with school personnel to address school safety/security concerns?					
Effective in crisis/emergency response planning and preparation activities?					
Effective in collaborating with faculty to provide law-related and other topical presentations?					
Presentation Skills					
Effective in making classroom presentations?					

Part 2 – Routine Public Calls to Police

September 2020 – February 2021
Data - Calls to Police for Suspicious Activity on a School Campus

Summary: During the period of September 2020 – February 2021, there was no SRO involvement as school buildings were closed.

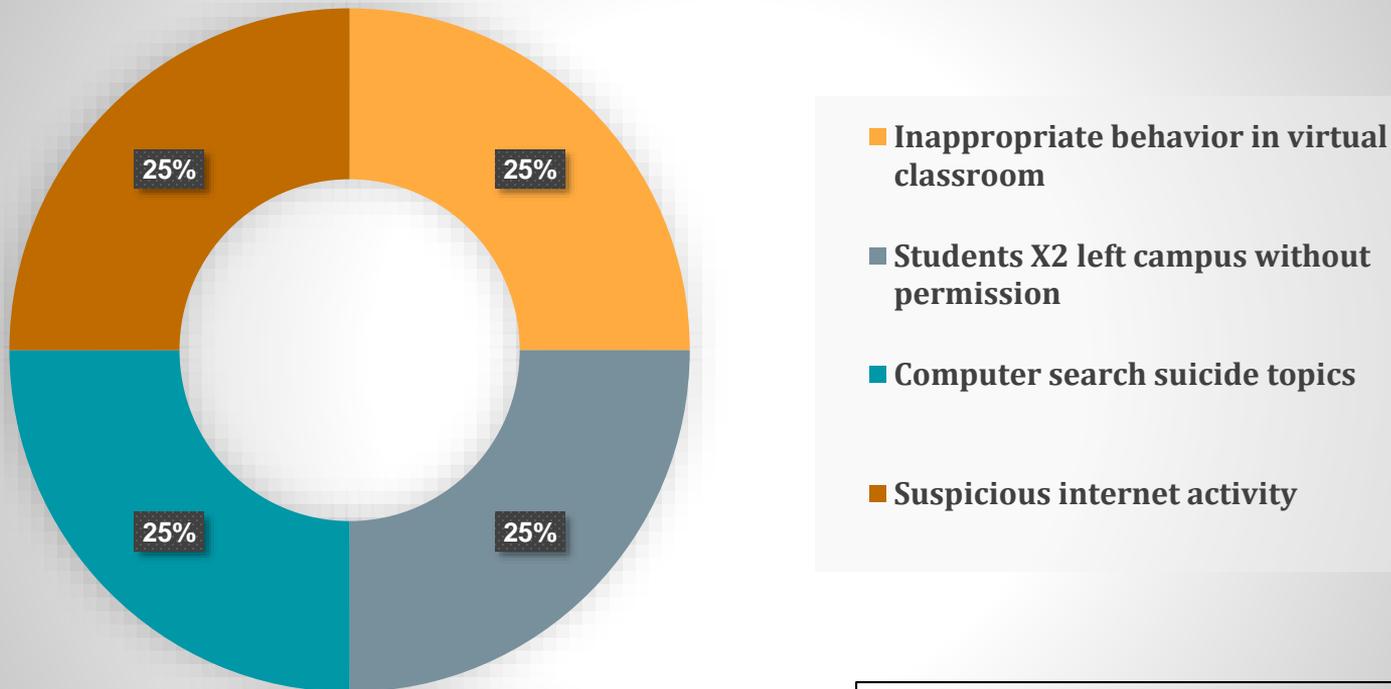


- Tresspassing (4)
- Lewd Behavior (1)
- Stolen Property (1)
- Suicide Welfare Check (2)
- Social Media Video Gun Display (1)
- Possible Abuse (1)
- Missing Child (1)
- Intimidation and Threatening (1)

Source: Alexandria Police Department/ACPS Safety and Security

March 2021 – May 2021
Data - Calls to Police for Suspicious Activity on a School Campus

Summary: This chart shows calls for police assistance on a school campus. There was no SRO involvement. (An * would be added if there was SRO involvement in the call.)



Source: Alexandria Police Department

Part 3 – Other VDOE School Data Reports

1. VDOE School Quality Profile
2. Safe Schools Information Resource (SSIR)

Data source: School Quality Profile - Standards of Accreditation Offenses

Totals for 2018-2019 School Year	TCW	GW	FCH
Alcohol, Tobacco, and Other Drug Offenses	88	12	10
Disorderly or Disruptive Behavior Offenses	84	57	84
Other Offenses Against Persons	84	101	57
All Other Offenses	50	<	<
Property Offenses	<	<	<
Weapons Offenses	10	<	<
Offenses Against Staff	10	11	<
Offenses Against Student	25	27	26
Technology Offenses	<	No data	<

Source: VDOE <https://schoolquality.virginia.gov/divisions/alexandria-city-public-schools>

Data source: Safe Schools Information Resource (SSIR)

SSIR is a web-based reporting tool to research school safety data. Information elements include:

- School year
- Region name
- Division name
- School type
- School name
- Offense category
- Offense type
- Discipline type
- Time of day
- Ethnicity
- Grade
- Gender
- Disability
- Report type
(Offense frequency, disciplinary outcome, student offender, non-student offenses and incident frequency)

SSIR at <https://p1pe.doe.virginia.gov/pti/selection.do>

Example SSIR webpage

3/18/2021

Safe Schools Information Resource(SSIR) : Selection Criteria

Safe Schools Information Resource (SSIR)

SSIR is a web based reporting tool to research school safety data. By selecting criteria in each category the output report may be filtered to the area of interest. Multiple criteria may be selected in each category by holding the Ctrl key while selecting.

A less-than (<) sign in the output report indicates a number too small to report due to identifiable student regulations (FERPA). Please refer to the SSIR Guide on the menu to the right for more instructions and information.

SSIR Report Selection

School Year	2016-17 2017-18 2018-19 2019-20
Region Name : (Max 2)	All Region I - East Central Region II - Eastern Shore Region III - Northern Neck of the Chesapeake Bay
Division Name : (Max 2)	All A. Lizabeth Holton Governor's School Accomack County Albemarle County
School Type :	All Combined Elementary High
School Name : (Max 20)	All A. Henderson Elementary A. Lizabeth Holton Governor's School A.G. Richardson Elementary
Offense Category : (Max 1)	All
Offense Type : (Max 6)	All Alcohol - (ALI) Alcohol: Distributing alcohol to other students Alcohol: Possessing, using, or being under the influence of alcohol
Discipline Type :	All Expulsion In-School Suspension Long-Term Suspension (Out-Of-School)
Time Element :	All During the regular school day In transit on the way to or from school Non-school sponsored activity outside school hours

<https://apps.doe.virginia.gov/ssir/selection.do>

Instructions

[SSIR Guide](#)
[Superintendent's Regional Map](#)
[Charged Offense Groups](#)
[SSIR Overview](#)

Resources

[National Center for Education Statistics](#)
[School Survey on Crime and Safety](#)
[National Assessment of Educational Progress](#)
[U.S. DOE, Office of Safe and Drug-Free Schools](#)

1/2

Part 4 – Cancellation of SRO Program and Next Steps

1. SRO Program is discontinued effective July 1, 2021.
2. ACPS and APD will review police response plans and procedures to schools to include metrics/data collection processes.
3. Next meeting with ACPS and APD: August 2021. This meeting will focus on police response services for the High School and Middle Schools and the new SBAR report.

Questions?

Thank You.

John Contreras, Director of Safety and Security Services, ACPS
Carlton Gerald, Coordinator of Security and Emergency Services, ACPS
Ian Torrance, SRO Sergeant, Alexandria Police Department (APD)

Superintendent

Dr. Gregory C. Hutchings, Jr.

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