

**MINUTES
SCHOOL WORK SESSION
ALEXANDRIA CITY SCHOOL BOARD**

September 7, 2023 (7:00 p.m.)

ROLL CALL

THE FOLLOWING WERE PRESENT AT THE MEETING:

BOARD MEMBERS: Meagan L. Alderton
Willie F. Bailey Sr. (absent)
Kelly Carmichael Booz
Abdel-Rahman Elnoubi (absent)
Jacinta Greene
Christopher Harris
Tammy Ignacio (absent)
Michelle Rief
Ashley Simpson Baird

ALSO IN ATTENDANCE: Dr. Melanie Kay-Wyatt., Dominic Turner, Robert Easley, Susan Neilson

Call the Work Session to Order

1. Call to Order

Chair Rief called the meeting to order at 8:51 p.m. All members of the School Board were present except for Mr. Bailey, Mr. Elnoubi, and Ms. Ignacio who were absent.

Discussion Topics

2. FY25 Budget Calendar, Budget Process Resolution and Rules of Engagement

Mr. Dominic Turner, Chief Financial Officer, reviewed the Budget Process Resolution and Rules of Engagement, key planning documents used throughout the development of the annual budgets. These documents establish the process by which the CIP and Combined Funds budgets will be developed, discussed, amended and finally approved. No additions or edits were made.

Lastly, the Board reviewed and discussed the FY 2025 Budget Calendar where previous feedback from the Board has been incorporated.

These items will return for approval at a future Board Meeting.

Adjournment

3. Adjourn

On a motion by Chair Rief, the Board adjourned. The meeting ended at 9:15 p.m.

Dr. Michelle Rief, Chair

Clerk/Deputy Clerk

These minutes were adopted at the **DATE** School Board Meeting.