

Memorandum

TO: ACPS School Board Policy Committee
FROM: Matt Smith, Policy Services Consultant
DATE: May 14, 2024
SUBJECT: Proposed Policy Revisions

Staff are proposing revisions to the following policies:

- DA - Management of Funds
- DA-R - Management of Funds Regulations
- GEA - Acceptance of Electronic Signatures and Records (also JOH)
- IGBI - Advanced Placement and Dual Enrollment Classes
- IGBI-R - Notification of Advanced Placement Classes and Special Programs
- IIAE - Innovative or Experimental Programs
- IIBEA-R2 - Telecommunications Use (also GAB-R2)
- JL - Fundraising and Solicitation
- KFB - Administration of Surveys and Questionnaires
- KM - Relations with Community Organizations
- KMA - Relations with Parent Organizations
- KNB - Reports of Missing Children

The following policies have been continued from the 5/2/2024 Policy Committee meeting.

- IGBJ - Academic Excellence and Educational Equity
- IKE-R - Regulations for Academic Promotion and Retention - Update
- IKFD - Alternative Paths to Attaining Standard Units of Credit: Credit-by-Exam for World Languages
- IKFD-R - Credit-by-Exam for World Languages Regulations
- INB - Teaching About Controversial Issues
- INB-R - Teaching About Controversial Issues Regulations
- JFB - Student Involvement in Decision Making
- JFB-R - Student Involvement in Decision Making Regulations
- JFG - Search and Seizure
- JGA - Corporal Punishment
- KP - Parental Rights and Responsibilities

These policies have been revised to align with the ACPS Policy Style Guide, aligned with the VSBA model policy and the Code of Virginia, and reviewed by the Equity Audit Team, ACPS staff members, and the Senior Leadership Team

Revision Summaries

DA - Management of Funds

DA-R - Management of Funds Regulations

- 5-year review
- Created a new regulation
- Relocated the fund classifications to the new regulation
- Relocated items that require Superintendent approval to the new regulation

GEA - Acceptance of Electronic Signatures and Records (also JOH)

- 5-year review
- Standard changes

GAB-R2 - Telecommunications Use (also IIBEA-R2)

- 5-year review
- Removed the IIBEA-R2 from the title as this only applies to staff
- Removed the purpose statement per the styleguide
- Added breadcrumbs to the non-discrimination policy for accommodations

IGBI - Advanced Placement and Dual Enrollment Courses

IGBI-R - Notification of Advanced Placement Classes and Special Programs

- 5-year review
- Added a Board Belief Statement
- Revised the list of programs that ACPS informs families about
- Updated the title to reflect the expanded scope of programs
- Added a regulation per the requirement of the code
- Relocated the quality points section to improve readability

IIAE - Innovative or Experimental Programs

- 5-year review
- Standard changes

JL - Fundraising and Solicitation

- 5-year review
- Standard changes
- Added a provision that fundraising must be safe and age appropriate
- Added that fundraising activities are periodically reported to the Board.

KFB - Administration of Surveys and Questionnaires

- 5-year review
- Standard changes
- Relocated the definitions to the top of the policy per the style guide
- Modernized the examples of instructional materials
- Added review of questionnaire occurs in a manner mutually agreed upon by the school and parent

KM - Relations with Community Organizations

- 5-year review
- No VSBA model policy
- The content is redundant with other policies
- Recommended for retirement

KMA - Relations with Parent Organizations

- 5-year review
- Standard Changes
- Minor rewording to align with the VSBA model
- Removed content redundant with policy KF & KM.

KNB - Reports of Missing Children

- 5-year review
- Standard changes

Policies that have been continued from the 5/2/2024 meeting.

IGBJ - Academic Excellence and Educational Equity

- 5-year review
- Revised the Board Belief Statement
- Added language around removing systemic barriers to education
- Added sections on the education of staff and families

IKE-R - Regulations for Retention and Promotion

- Update
- Updated to reflect VDOE guidance on grade level placements
- Updated to reflect the change in the title of student's academic plan
- Updated LEP students to EL students
- Updated the title of the Executive Director of School Leadership

IKFD - Credit by Exam

IKFD-R - Credit by Exam Regulations

- 5-year review
- Standard changes
- Title change to better reflect the content of the policy
- VSBA model policy alignment
- Organized the options for earning credits into a waiver section per the code. This gives the division the ability to add other waivers if desired.
- Struck language from the regulation which was time limited

- Increased the number of credits that can be awarded for world languages from 3 to 4. This gives the students who are proficient in multiple languages the ability to earn two credits in each of two languages thereby satisfying graduation requirements.

JNB - Teaching About Controversial Issues

JNB-R - Teaching About Controversial Issues Regulations

- 5 year review
- Added a definition of controversial issues
- Relocated process items from the policy to the new regulation
- Adjusted the expectations for teachers when teaching about controversial issues with a focus on the teacher remaining personally neutral on the issues.

JFB - Student Involvement in Decision Making

JFB-R - Student Involvement in Decision Making Regulations

- 5-year review
- Standard changes
- Added that the superintendent develops regulations to implement the policy
- Moved the SCA content to the new regulation
- Added additional areas of student involvement in decision making to the regulation
 - Student reps to the Board; Surveys; Course Selection; Listening Sessions

JFG - Search and Seizure

- Requested review
- Updated the definitions
- Struck language around law enforcement officers ability to search that wasn't in the model policy
- Added a section on strip searches
- Clarified that school rules apply to parking lots and vehicles are subject to search
- Removed references to 4th amendment rights

KP - Parental Rights and Responsibilities

- 5-year review
- Reworded to improve clarity
- Reorganized to improve readability and alignment with the VSBA model