

## Memorandum

**TO:** ACPS School Board Policy Committee  
**FROM:** Matt Smith, Policy Services Consultant  
**DATE:** November 30, 2023  
**SUBJECT:** Proposed Policy Revisions

Staff are proposing revisions to the following policies:

- JBB - Equitable Access to Essential Information
- JBB-R - Equitable Access to Essential Information Regulations
- JHCF - Student Wellness
- JHCF-R - Student Wellness Guidelines
- JHCF-R2 - Food Allergy Guidelines
- KB - Public Information Program

These policies have been revised to align with the ACPS Policy Style Guide, aligned with the VSBA model policy and the Code of Virginia, and reviewed by the Equity Audit Team, ACPS staff members, and the Senior Leadership Team

### Revision Summaries

#### **JBB - Equitable Access to Essential Information**

#### **JBB-R - Equitable Access to Essential Information Regulations**

- New policy and regulation
- Policy content relocated from KB - Public Information Program
- Adds definitions and defines what will be translated.
- Codifies the translation process in governance.
- The purpose is to ensure that ACPS translations are in alignment with federal requirements.

#### **JHCF - Student Wellness**

#### **JHCF-R - Wellness Guidelines for ACPS**

#### **JHCF-R2 - School Health Guidelines - Managing Allergies in Schools**

- Requested review
- Standard Changes
- Removed general illness guidelines
- Removed COVID-19 guidelines from the regulation
- Transitioned JHCF-R2 from a regulation to a publication
- Replaced content that was redundant with Policy IGAE/IGAF - Health / Physical Education with breadcrumbs to the policy
- Aligned the policy with the [VDOE Wellness Policy Guidance](#) (Wellness Policy Checklist, Model Wellness Policy, Wellness Policy Template)
  - Refined the Goals to align with the goals in the guidance
  - Added the role of SHAB
  - Added breadcrumbs to show where nutrition standards are in ACPS policy

- Added roles and a process to implement the policy
- Added a Triennial Assessment section
- Added Public Involvement
- Added Recordkeeping

**KB - Public Information Program**

- 5-year review
- Standard changes
- Relocated translations to new policy JB