

CONFIDENTIAL

Date: JUNE 20, 2019

For: ACTION X
For: INFORMATION

Board Agenda: Yes X
No

FROM: Anita Cordova, Acting Director of Facilities
David F. Banks, Director of Procurement & General Services

THROUGH: Dr. Gregory C. Hutchings, Jr. ACPS Superintendent
Mignon Anthony, Chief Operating Officer
Dominic Turner, Chief Financial Officer

TO: The Honorable Cindy Anderson, Chair, and Members of the Alexandria
City School Board

TOPIC: **Contract Modification for Custodial Outsourcing**

SUMMARY: ACPS wants to pursue the procurement of outsourced custodial services.

BACKGROUND: ACPS has been charged with pursuing various options for the outsourcing of custodial services. ACPS explored options which varied from a complete outsourcing of the current full time ACPS custodial staff with less than twenty (20) years of experience to the outsourcing of ten (10) ACPS custodial staff with less than five (5) years of experience. The option to pursue the latter has been included in the budget recommendation to the Board. SSC has been selected pending board approval of the FY2020 combined budget, as they are currently on contract and meet the requirements related to our commitment to ensure no less than the Living Wage is paid to any employee, 100% transition of the ACPS employees to schools within the Division, and the provision of health insurance and employment benefits.

IMPACT: Moving forward with the outsourcing as proposed, if approved, must occur prior to June 10, 2019 to allow for the minimum ten (10) day onboarding, transition and training time for the employees from ACPS to the custodial contractor.

RECOMMENDATION: The Superintendent recommends the School Board approve the pursuit of a contract modification.

CONTACT PERSON: David F. Banks, 703-619-8343

ATTACHMENTS: NONE