

Date: June 6, 2019

For ACTION:  X   
For INFORMATION:    
Board Agenda: Yes  X   
No

**FROM:** Anita J. Cordova, Acting Director of Educational Facilities

**THROUGH:** Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools  
Mignon R. Anthony, Chief Operating Officer  
Dominic B. Turner, Director of Chief Financial Officer

**TO:** The Honorable Cindy M. Anderson, Chair, and Members of the Alexandria City School Board

**TOPIC:** **Budget Transfers from the CIP Reserve Account to Support the George Washington Building Envelope - Water Intrusion Repair Project**

**BACKGROUND:** On December 7, 2017, the School Board authorized the establishment of a Capital Improvement Program (CIP) Reserve Account which provides an additional option for CIP budget transfers. This reserve account allows the School Board to move budgeted funds between capital accounts through the below two-step process:

1. The School Board approves budget transfers from specific project account lines to the CIP Reserve Account.
2. The School Board later approves budget transfers from the CIP Reserve Account back to other specific project account lines.

As necessary, on at least a quarterly basis, ACPS staff will provide recommendations to the School Board to move funding in and out of the CIP Reserve Account.

The CIP Reserve Account currently has a balance of \$682,609.32 remaining from previously approved transfers.

**SUMMARY:** A transfer is recommended from the CIP Reserve Account totaling \$125,832.00 to support building envelope repairs at George Washington Middle School. This would leave a balance of \$556,777.32 in the CIP Reserve Account.

Funds are being requested to specify and install the corrugated metal panel system to address the ongoing water intrusion issues at the George Washington Middle School and expedite work immediately.

**RECOMMENDATION:** The Superintendent recommends that the School Board approve this budget transfer request totaling \$125,832.00 from the CIP Reserve Account to support the George Washington Building Envelope Water Intrusion Repair Project.

**CONTACT PERSON:** Anita J. Cordova, (703) 619-8069

**ATTACHMENTS:** 1. CIP Adjustment Analysis

**Attachment 1: CIP Adjustment Analysis**

<b>Budget Transfer- George Washington Building Envelope Water Intrusion Repair Project</b>						
<b>From Account</b>						
<b><u>ORG</u></b>	<b><u>OBJECT</u></b>	<b><u>PROJECT</u></b>	<b><u>TITLE</u></b>	<b><u>Amount Transferring</u></b>	<b><u>ACPS Account #</u></b>	
CIP Reserve Account			CIP Reserve Account	\$ 125,832.00	CIP Reserve Account	
<b>To Account</b>						
41861560	52121	20135	GW-Building Envelop Repair	\$ 125,832.00	41861560-7-P150010	