

**BOARD MEMO**

Date: September 26, 2019

For ACTION \_\_\_\_\_

For INFORMATION X

Board Agenda: Yes x

No \_\_\_\_\_

**FROM:** Dominic B. Turner, Chief Financial Officer  
Robert C. Easley, Director of Budget and Financial Systems

**THROUGH:** Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

**TO:** The Honorable Cindy Anderson, Chair, and  
Members of the Alexandria City School Board

**TOPIC: Budget Advisory Committee (BAC) Report on the FY 2020 Scope of Work**

**ACPS 2020 STRATEGIC PLAN GOAL:** Goal 6: Effective and Efficient Operations

**SY 2019-2020 FOCUS AREA:** Focus Area 2: Budget Process

**FY 2020 BUDGET PRIORITY:** Communications and Customer Service for External Stakeholders;  
Leadership and Professional Development; Communications and Customer Service for Internal  
Stakeholders

**SUMMARY:** ACPS Staff, particularly the Financial Services Department, greatly appreciates the work of the BAC and values the contributions that the Committee made during the FY 2020 budget development process. Staff continues to be encouraged and engaged with the Committee as it has accepted and expanded role and scope of work to include invaluable coordination with Alexandria City's Budget and Fiscal Affairs Advisory Committee (BFAAC).

The annual budget advisory report includes insightful strategies and reflects the work products of the past year and provides questions for consideration to help determine how well the Budget process, together with its timelines and deliverables, meet the needs of the Board.

**BACKGROUND:** The Budget Advisory Committee (BAC) advises the Alexandria City School Board on the annual ACPS Combined-Funds Budget and the 10-year Capital Improvement Program Budget. The Committee recommends approaches, strategies, and reflection on the processes while also serving as a source of information for and from interested parents, students, and community organizations. This collaboration helps to foster deeper understanding, promote public participation and ensure transparency in the respective budget processes.

**RECOMMENDATION:**

The Superintendent recommends that the School Board accept the Budget Advisory Committee's Report on the FY 2020 Budget Development Process and Scope of Work.

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**IMPACT:** This scope of work reports defines the direction for the Budget Advisory Committee's efforts this past year and informs the School Board and public of their work and their considerations to the Board.

**ATTACHMENTS:**

FY 2020 Budget Advisory Year End Report

**CONTACT:**

Dominic B. Turner, Chief Financial Officer

Robert Easley, Director of Budget and Financial Systems