

**BOARD MEMO**

Date: June 17, 2021

For ACTION

For INFORMATION

Board Agenda: Yes

No

**FROM:** Dr. Michelle Rief and Members of the Ad Hoc School Board Advisory Support Committee

**THROUGH:** Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

**TO:** The Honorable Meagan Alderton, Chair, and Members of the Alexandria City School Board

**TOPIC:** Ad Hoc School Board Advisory Support Committee Scope of Work

**ACPS 2025 STRATEGIC PLAN GOAL:**

- Goal 1: Systemic Alignment
- Goal 3: Student Accessibility and Support
- Goal 4: Strategic Resource Allocation
- Goal 5: Family and Community Engagement

**SY 2020-2021 FOCUS AREA:**

Focus Area 3: Strategic Plan Implementation

**FY 2021 BUDGET PRIORITY:**

Improving Customer Relationship Services and Management  
Communications and Customer Service for Internal Stakeholders

**SUMMARY:**

Advisory committees provide expertise, facilitate community input, and utilize multiple sources of information to advise the Board on areas for continued growth and improvement. The School Board benefits from its partnerships with the community, particularly the experience and insight provided by its volunteer committees. It is essential for the Board to assess the processes, goals and support required by its advisory committees to keep them functioning and thriving.

On March 18, 2021, the School Board voted to create the Ad Hoc School Board Advisory Support Committee in order to develop ways in which the School Board can better support their six advisory committees which support the work of the Division. The Ad Hoc Committee was tasked with developing a scope of work to guide their work.

**BACKGROUND:**

The School Board appoints parents, community members, students and staff who bring a

## BOARD MEMO

unique perspective on specific topics to its advisory committees. At the February 9, 2021 Advisory Committee Leadership Meeting, it was determined that the Board could better support the work of the advisory committees which led to the formation of the Ad Hoc School Board Advisory Support Committee.

### **RECOMMENDATION:**

The Superintendent recommends that the School Board [review (info) or approve (action)]...

### **IMPACT:**

The work of the Ad Hoc School Board Advisory Support Committee will facilitate ways to improve the collaboration between the Board and their School Board Advisory Committee.

### **ATTACHMENTS:**

2021-2022 Scope of Work

### **REFERENCES:**

None

### **CONTACT:**

Dr. Michelle Rief

Michelle.rief@acps.k12.va.us

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