

## Ad Hoc School Board Advisory Support Committee

June 14, 2021

6:00 p.m.

### MINUTES

#### Call to Order:

The meeting was called to order at 6:04 p.m. Heather Thornton, Jacinta Greene, and Michelle Rief were present. Board Clerk Susan Neilson was also present. Margaret Lorber was absent due to travel.

#### Written Public Comments:

No public comments were received.

#### Adoption of the Minutes:

Ms. Thornton moved to adopt the minutes from the May 25, 2021 Ad Hoc Advisory Support Committee. Ms. Greene seconded the motion. The minutes were adopted unanimously, 3-0.

#### Discussion:

The committee discussed the Advisory Committee Handbook and whether Advisory Committees were following the guidelines of the handbook, School Board policies, and each committee's own bylaws which define membership and roles of their committee.

The Ad Hoc Committee reviewed their Scope of Work for the June 17<sup>th</sup> Board Meeting Agenda and suggested edits.

Strategies were discussed for getting the School Health Advisory Board restarted and flourishing.

#### Next Steps:

- Committee members will review the Advisory Committee Handbook
  - Determine how well Advisory Committees are following the Board policies and processes described in the Handbook
  - Determine if Advisory Committee bylaws align with policies, or if committee roles in each committee have been filled/met
  - Develop guiding questions for developing a survey of committee chairs and members
- Review of Advisory Committee Rosters
  - Determine number of terms members have served and how many have term limit waivers
  - Review how often new members join an advisory committee vs current or former members re-joining or recycling on and off the same committee
  - Determine schools represented on Advisory Committees
  - Determine if committees reflect the diversity of ACPS
  - Create a spreadsheet to review
- Begin to develop strategies to guide the Ad Hoc Committee work that will result in specific and measurable outcomes

**Adjourn:**

The meeting ended at 6:59 p.m.

**Next Meeting Date:**

Next meeting date has not been selected but is targeted for July.

DRAFT