

**BOARD MEMO**

Date: April 22, 2021

For ACTION

For INFORMATION

Board Agenda: Yes

No

**FROM:** Mr. Kurt Huffman, Executive Director of Community Partnerships and Engagement  
Ms. Julia Burgos, Chief of School and Community Relations

**THROUGH:** Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

**TO:** The Honorable Meagan L. Alderton, Chair, and Members of the Alexandria City School Board

**TOPIC:** Recommendation for Approval of Community Donation

**ACPS 2025 STRATEGIC PLAN GOAL:**

Goal 3: Student Accessibility and Support

Goal 4: Strategic Resource Allocation

Goal 5: Family and Community Engagement

**SY 2020-2021 FOCUS AREA:**

Focus Area 3: Strategic Plan Implementation

**FY 2021 BUDGET PRIORITY:**

Chronic Absenteeism among Hispanic Students

Outreach to Underserved Communities to Increase Engagement

**SUMMARY:**

On Tuesday, March 23, 2021 Lazarus Ministry at St. Paul's Episcopal Church informed ACPS that they will be donating \$5,400 for the purchase of gift cards for families in need at William Ramsay Elementary School. In accordance with ACPS Policy KH and Regulation KH-R, any donation over \$2,500 requires School Board approval. The donation must meet the established standards of acceptance requirements. Those standards and the appropriate responses are detailed below:

**ACPS Donation Standards of Acceptance**

**1. Have a purpose consistent with the goals of ACPS;**

The donation supports ACPS students and families by providing access to food resources to our families in need. This donation will aid in supporting our students and families who have experienced changes in their household to include decreases in their household income. The food gift cards will be an excellent resource to further engage and continue to build on the strong relationships with the William Ramsay community.

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### **2. Impose no undesirable, unacceptable, or hidden costs in terms of resources to ACPS;**

The donation has no identified undesirable, unacceptable, or hidden costs.

### **3. Place no unacceptable conditions or restrictions on the school division or its educational or extracurricular programs;**

This donation will place no unacceptable conditions or restrictions on the school division or its educational or extracurricular programs.

### **4. Not assume that the School Board will accept responsibility for continuing the benefit of or program supported by the donation if or when the funds are exhausted;**

Ms. Eboni Whitt, William Ramsay Social Worker, will continue to work with Lazarus Ministry at St. Paul's Episcopal Church through the receiving and distribution of this donation. It is assumed that the ACPS School Board will not have any further action or responsibility related to this donation.

### **5. Meet any applicable federal, state, and/or local laws and regulations, Board policies, regulations or guidelines associated with its construction or use; and meet any applicable safety standards.**

This donation meets all local laws, regulations, Board policies, regulations and guidelines.

#### **BACKGROUND:**

The Lazarus Ministry at St. Paul Episcopal Church informed William Ramsay Elementary School of its desire to donate food gift cards for the students and families. The initial contact was made with the school social worker who coordinated the efforts with Principal Mike Routhouska, and the Office of Community Engagement and Partnerships.

#### **RECOMMENDATION:**

The Superintendent recommends that the School Board accept the donation of \$5,400 for the purchase of gift cards for families in need at William Ramsay Elementary School.

#### **IMPACT:**

Through the distribution of food gift cards, this donation will help support families in need and continue to strengthen family engagement at William Ramsay Elementary School.

#### **ATTACHMENTS:**

1. Policy KH
2. Regulation KH-R

#### **CONTACT:**

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