

Date: January 21, 2021
For ACTION X
For INFORMATION X
Board Agenda: Yes x
No

FROM: Susan Neilson, Clerk of the Board

THROUGH: Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

TO: The Honorable Meagan L. Alderton, Chair, and
Members of the Alexandria City School Board

TOPIC: Superintendent’s Evaluation Criteria Development Committee

SUMMARY:

In April 2019, The Alexandria City School Board created the Superintendent’s Evaluation Criteria Development Committee, an ad hoc committee whose purpose is to review and develop the Superintendent’s Evaluation instrument in accordance with [Policy BCE: School Board Committees](#). At that time, Board Chair Cindy Anderson appointed Vice Chair Veronica Nolan, and Board Members Meagan Alderton and Christopher Suarez to serve on the committee.

At the January 7, 2021 Organizational School Board Meeting, Ms. Alderton was elected Board Chair and will be vacating her spot on this committee. Therefore, Chair Alderton recommends that Board Member Cindy Anderson serve on the Superintendents Evaluation Criteria Development Committee along with current members Vice Chair Nolan and Board Member Christopher Suarez.

BACKGROUND:

In April 2019, the School Board determined that it wanted to revisit and develop updated performance criteria for the Superintendent’s evaluation and formed the Superintendent’s Evaluation Criteria Development Committee. Policy BCE grants the School Board the authority to appoint an ad hoc Committee to accomplish this.

In accordance with Virginia Department of Education (VDOE) Policy CBG-1, local school boards must evaluate the Division Superintendent annually. The Alexandria City School Board elected to use the *Guide for Uniform Performance Standards and Evaluation Criteria for Superintendents*, created by the VDOE which allows local school boards to adopt the evaluation system “as is” or make adjustments tailored to a specific school division’s needs.

The Superintendent Evaluation Criteria Development Committee initially met on May 29, 2019 to develop a work plan for evaluating and updating the Superintendent evaluation instrument. The new instrument was adopted on November 14, 2019. The Board approved modifications to the evaluation instrument in May 29 and November 12, 2020, that removed or modified metrics that would have been used to evaluate the Superintendent but were no longer available due to the COVID-19 pandemic and the closure of ACPS Schools.

RECOMMENDATION:

The Chair recommends that the School Board appoint Board Member Cindy Anderson to the Superintendent’s Evaluation Criteria Development Committee.

CONTACT: Susan Neilson, susan.neilson@acps.k12.va.us