

BOARD BRIEF

Date: October 6, 2023

BOARD INFORMATION: X

MEETING PREPARATION:

FROM: Carmen Sanders, M.S., Executive Director of Instructional Support
Melvina Crawl, M.Ed., Executive Director of Professional Learning and Federal Programs

THROUGH: Pierrette Finney, Ed. D, Chief Academic Officer
Melanie Kay-Wyatt, Ed.D., Superintendent of Schools

TO: The Honorable Michelle Rief, Chair, and
Members of the Alexandria City School Board

TOPIC: October 9 Professional Learning Update

ACPS 2025 STRATEGIC PLAN GOAL:

Goal 2: Instructional Excellence

Goal 3: Student Accessibility and Support

SY 2023-2024 FOCUS AREA:

Academic Achievement

Tier 1 Instruction

Engagement

FY 2024 BUDGET PRIORITY:

K-4 Literacy

Target Chronic Absenteeism

Restorative Practices Supports

Increase Support for Social and Emotional Learning

SUMMARY:

This brief will clarify the possible activities and logistics for the upcoming professional learning day on October 9, 2023. The focus of this day is tier I instruction focused on the area of engagement. All instructional staff will participate in professional learning during the hours of 9:00 am - 3:30 pm for two, half-day or one whole-day sessions. Schools should not hold other meetings or events on this day.

DETAILS:

The focus of this day is alignment with one of SY 23-24 priority areas which focuses on *engagement*, which is a component of implementing highly quality tier I instruction. All instructional staff will participate in professional learning sessions for the full day. There will be three (3) time frames to engage in training and workshops for the day. Morning sessions will occur from 9:00-11:30, and

BOARD BRIEF

afternoon sessions will occur from 1:00-3:30. Instructors can also offer a full-day session from 9:00-3:30, with lunch and breaks included in the day at the instructor's discretion.

Most sessions will be held in person with few virtual options, depending on whether there is an out-of-town consultant or varied audiences. Participants can attend virtual sessions from home or at their work location. Instructors will request locations through facilities using the [Building Use Request Form](#). Virtual sessions will include the link to join at the location in PLMS. A spreadsheet of learning sessions will be sent to school leaders via email and will be accessible in [PLMS](#).

Participants will register for sessions in [PLMS](#) by October 6, 2023. Participants will hear about any session cancellations by October 5 through PLMS. Sessions can be canceled according to the instructor's discretion based on registration numbers.

BACKGROUND:

As the school division centers the instructional core of teachers, students, and content, the professional learning days will support high-quality, highly engaging tier-1 instruction.

RECOMMENDATION:

The Superintendent recommends that the School Board review the information in this Professional Learning Update Board Brief.

IMPACT:

The division-wide professional learning days will enhance the instructional and engagement practices of teachers in service to the improved outcomes of all students.

REFERENCES:

[School Board Priorities Presentation](#)

ATTACHMENTS:

N/A

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