

Date: November 23, 2015

For ACTION: December 17, 2015

For INFORMATION: December 3, 2015

Board Agenda: Yes X
No

FROM: Kevin North, Chief Human Resources Officer

THROUGH: Alvin Crawley, Ed.D., Superintendent

TO: The Honorable Karen A. Graf, Chairman, and Members of the Alexandria City School Board

COPY: Executive Staff

TOPIC: **2016-2017 Academic Calendars and Draft 2016-2018 Calendars**

Attached are proposed 2016-2017 ACPS traditional and modified academic calendars. The draft 2016-2017 calendars presented to the School Board last year were used as the starting point for discussions with the Calendar Committee.

The proposed calendars have the following key points:

- 183 student instructional days.
- The first day for students is September 6, 2016 for traditional calendar schools and August 4, 2016 for the modified calendar. The last day of school on both calendars is June 22, 2017.
- The two Teacher Work Days at the start of the school year will not be flex days but will be determined by the Principal with input from school staff to determine which days best meet individual school needs.
- The Teacher Work Day on November 8 on the Traditional Calendar and October 10 on the Modified Calendar will be teacher directed and work can be completed at home or at school.
- Veterans Day is a holiday.
- Elementary Conference Days have been reduced from 3 to 2 days to increase instructional continuity.
- The Wednesday before Thanksgiving remains a holiday
- The length of Winter Break returns to less than 2 weeks (8 days).

- The first 3 snow days will not be made-up. Additional make-up days, if needed, will be as follows:

Traditional Calendar: March 10, April 7 and June 23

Modified Calendar: March 24, May 12 and June 23

If additional make-up days are needed beyond those identified, an analysis and projection of instructional time will be completed to determine if enough instructional time is available to meet the State minimum requirement of 990 instructional hours or if minutes need to be added to the instructional day.

Detailed information related to the calendars and the development process is included in the following attachments:

Attachment 1: 2016-2017 Traditional Calendar

Attachment 2: 2016-2017 Modified Calendar

Attachment 3: PowerPoint Presentation Summarizing the Process and Recommendations

Attachment 4: Survey Results Summary

Attachment 5: Draft 2017-2018 Traditional and Modified Calendars

Attachment 6: Survey Comments

RECOMMENDATION: The Superintendent recommends approval of the 2016-2017 calendars as presented.

CONTACT PERSON: Kevin North, Chief Human Resources Officer