



MEETING MINUTES

High School Project Weekly Meeting

Monday, August 12, 2019

ATTENDEES

Present	Name	Title/Department	Organization
	Dr. Gregory Hutchings	Superintendent	ACPS
Y	Dr. Terri Mozingo	Chief Academic Officer	ACPS
	Dr. Gerald Mann	Exe. Director, Secondary Ed.	ACPS
Y	Sarah Whelan	Curriculum, Design & Services	ACPS
	Mignon Anthony	Chief Operating Officer	ACPS
	Erika Gulick	Senior Planner	ACPS
Y	Dawud Abdur-Rahman	Project Director	ACPS
Y	Tiffany Pache	Communications	ACPS
	Kurt Huffman	Director, Schools, Business and Community Partnerships	ACPS
	Charles Stone	Director, Transportation	ACPS
	Jack Browand	Division Chief, Recreation, Parks & Cultural Activities	Alexandria City
	Megan Oleynik	Urban Planner, Transportation and Environmental Services	Alexandria City
Y	Katherine Carraway	Urban Planner, Planning and Zoning	Alexandria City
Y	Madeeha Jauhar	Public Relations Specialist	DP Consultants
Y	Diane Pratt	Principal	DP Consultants
Y	Tim Mazzucca	Assistant Director	Savills
	Rick Barnett	Executive Managing Director	Savills
Y	Camilo Bearman	Senior Design Architect	Stantec
Y	Joan Glynn	Senior Principal	Stantec
	Liz Estes	Senior Associate, Environmental Services	Stantec
	Derk Jeffrey	Senior Principal	Stantec
	Haidi Lui	Design Architect	Stantec
Y	Robert Schiesel	Project Manager - Transportation	Gorove/Slade
	Drew Ackerman	Transportation Planner	Gorove/Slade

Team/Work Lane	Agreements, Significant Comments and/or Issues
Educational Design Team	Dr. Mozingo provided a summary of the August 9 EDT meeting. The next EDT meeting will be on August 15. Part of the meeting will include an overview of the sites. Dr. Mann indicated there will only be a need to meet once in September before the September 26 School Board meeting.
Industry Advisory Boards	D. Abdur-Rahman updated the team on the status of Industry Advisory Boards (IABs) chairs. Mr. Mario Rossero, Senior Vice President, Education at the Kennedy Center has accepted to be the Arts IAB chair.

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Team/Work Lane	Agreements, Significant Comments and/or Issues
Development Planning/ Assessment	Stantec provided the team with an updated draft High School Project Educational Programming and Site Analysis report. Team has till Wednesday to provide feedback before the report is published prior the School Board's August 22 work session.
Site Evaluations	D. Abdur-Rahman updated the team on the August 5 meeting with Virginia Tech and Potomac Yard developers.
Community Engagement	DP Consultants (DPC) informed the High School Project is slated to provide an update to T.C. Williams King Street and Minnie Howard staff on Monday, August 26 at 10 am.

ACTION ITEMS/WORK IN PROGRESS

Deliverables	Accountable	Due Date	Status/Comments
IAB Members Recommendations	ACPS Team	8/15/2019	In Process
FINAL IAB Chair Confirmation Letter	D. Abdur-Rahman/ DPC	Week of August 26	In Process
IAB Feedback Questions	Dr. Mozingo/Dr. Mann/M. Anthony/ D. Abdur-Rahman	Week of August 26	In Process

30 DAY ACTIVITIES & MILESTONES LOOK AHEAD

Date	Name	Topic	Type	Status
Tues, Aug 13	ACPS Senior Leadership Team Brief	Preview of Board Work Session	Internal	Confirmed
Thurs, Aug 15	Educational Design Team Meeting	Review Report Recommendations	Internal	Confirmed
Fri, Aug 16	Publication of Summary Findings	Summary of Draft Report	Public	Confirmed
Mon, Aug 19	Weekly Project Team Meeting	Progress Meeting	Internal	Confirmed
Thurs, Aug 22	School Board Work Session	Development Planning/Analysis	Public	Confirmed
Mon, Aug 26	Weekly Project Team Meeting	Progress Meeting	Internal	Confirmed
Mon, Aug 26 10:00 am	Presentation to T.C. Williams and Minnie Howard Teachers	High School Project Update/Summary Report	Public	SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed
Mon, Aug 26 11:30 am	Project Update to Lyles-Crouch ES Teachers	High School Project Update/Summary Report	Public	SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed
Mon, Aug 26 2:30 pm	Project Update to T.C. Williams Satellite	High School Project Update/Summary	Public	SMES: D. Abdur-Rahman

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Date	Name	Topic	Type	Status
	Campus Teachers	Report		STATUS: Confirmed
Tues, Aug 27 1:00 pm	Presentation to George Washington MS Teachers	High School Project Update/Summary Report	Public	SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed
Thurs, Aug 29 9:00 am	Presentation to Francis Hammond MS Teachers	High School Project Update/Summary Report	Public	SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed
Thurs, Aug 29 11:00 am	Project Update to Chance for Change Teachers	High School Project Update/Summary Report	Public	SMES: D. Abdur-Rahman STATUS: Confirmed
Thurs, Aug 29 11:30 am	Project Update to George Mason ES Teachers	High School Project Update/Summary Report	Public	SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed
Thurs, Aug 29 1:00 pm	Presentation to Jefferson Houston K-8 Teachers	High School Project Update/Summary Report	Public	SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed
Fri, Aug 30 10:45 am	Project Update to Douglas MacArthur ES Teachers	High School Project Update/Summary Report	Public	SMES: G. Mann/ D. Abdur-Rahman STATUS: Confirmed
Tues, Sep 3	Weekly Project Team Meeting	Progress Meeting	Internal	Confirmed
Wed, Sep 11 5:00 – 7:00 pm	Public Meeting @ George Washington Middle School	High School Project Update/Summary Report	Public	SMES: Pending STATUS: Confirmed