

BOARD MEMO

Date: December 14, 2023

For ACTION

For INFORMATION

FROM: Taneika Taylor Tukan, Executive Director of Community Partnerships and Engagement
Julia Burgos, Chief of School and Community Relations

THROUGH: Melanie Kay-Wyatt, Ed.D., Superintendent of Schools

TO: The Honorable Michelle Rief, Chair, and
Members of the Alexandria City School Board

TOPIC: Recommendation for Approval of Community Donation

ACPS 2025 STRATEGIC PLAN GOAL:

Goal 4: Strategic Resource Allocation

SY 2023-2024 PRIORITY AREA:

N/A

FY 2024 BUDGET PRIORITY:

N/A

SUMMARY:

On December 7, 2023, Alexandria City Public Schools received an unrestricted financial donation of \$14,361.01 from Microsoft Company, to support Samuel Tucker Elementary School. This donation will provide the school with funding to support various needs as identified by building leadership.

In accordance with ACPS Policy KH and Regulation KH-R, any donation over \$2,500 requires school board approval. The donation must meet the established standards of acceptance requirements. Those standards and the appropriate responses are detailed below:

DETAILS:

ACPS Donation Standards of Acceptance

1. Have a purpose consistent with the goals of ACPS;

The donation will be allocated by Samuel Tucker Elementary School's leadership in alignment with the ACPS 2025 Strategic Plan: Equity for All and its school improvement plan, with a focus on expanding STEAM learning.

2. Impose no undesirable, unacceptable, or hidden costs in terms of resources to ACPS;

The donation has no identified undesirable, unacceptable or hidden costs.

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3. Place no unacceptable conditions or restrictions on the school division or its educational or extracurricular programs;

This donation places no unacceptable conditions or restrictions on the school division or its educational or extracurricular programs.

4. Not assume that the School Board will accept responsibility for continuing the benefit of or program supported by the donation if or when the funds are exhausted;

This is considered an unrestricted donation. It is assumed that the ACPS School Board will not have any further action or responsibility related to this donation.

5. Meet any applicable federal, state, and/or local laws and regulations, Board policies, regulations or guidelines associated with its construction or use; and meet any applicable safety standards.

This donation meets all local laws, regulations, Board policies, regulations and guidelines.

BACKGROUND:

Microsoft provides unrestricted, volunteer grants to educational institutions and non-profit organizations where its employees volunteer on a regular basis. Microsoft employees who volunteer can request a grant of \$25 per every hour volunteered. These types of volunteer grants have been designed by companies as a way to encourage community engagement among their employees. Microsoft employees have volunteered at Samuel Tucker Elementary as individuals and in groups in a variety of capacities – helping build the school's new community garden and supporting in the classrooms and school activities like Heritage Night.

RECOMMENDATION:

The Superintendent recommends the School Board approve the donation of \$14,361.01 as it meets all standards of acceptance requirements.

IMPACT:

Samuel Tucker leadership is planning to allocate this donation for specific needs after the official approval from the ACPS School Board. This donation will provide the school with funding to support various social, emotional and academic learning needs of students as identified by the school leadership.

ATTACHMENTS:

1. Policy KH
2. Regulation KH-R

REFERENCES:

N/A

CONTACT:

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