

BOARD MEMO

Date: January 5, 2023
For ACTION
For INFORMATION
Board Agenda: Yes
No

FROM: Dominic B. Turner, Chief Financial Officer
THROUGH: Melanie Kay-Wyatt, Ed.D., Interim Superintendent of Schools
TO: The Honorable Meagan L. Alderton, Chair, and
Members of the Alexandria City School Board
TOPIC: Delegation of Authority for Financial Functions

ACPS 2025 STRATEGIC PLAN GOAL:
Goal 4: Strategic Resource Allocation

SY 2022-2023 FOCUS AREA:
Social Emotional and Academic Learning Recovery
Hispanic Males
Staff Wellness and Growth
Middle School Educational Experience
Early College
Talented and Gifted
Continued SST Support Expansion
Strategic Plan Implementation
Policy Equity Audit
Implementation of Student with Disabilities Plan
Continuous Improvement in KPI Disparities

FY 2023 BUDGET PRIORITY:
Special Instruction Evaluation Implementation as a part of the Strategic Plan
Staff Evaluations
K-4 Literacy
Equitable TAG Identification of Black and Hispanic Students
Address Chronic Absenteeism & High School Graduation Rate Among Hispanic Male Students
Social and Emotional Supports for Students
Expand Access and Improve Quality of Out of School Learning
Implementation of Customer Relationship Management System
Development of a Comprehensive ACPS Communication Plan
Expand Cultural Competency Training to ACPS Families
Building Upgrades
Safety and Security Upgrades

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Textbooks
Technology Upgrades
ADA Projects
Transportation
Playgrounds
Modernizations
Capacity Projects
Planning for Future Projects
Communications Support
Transparency and Engagement for CIP Projects

SUMMARY:

The attached motion delegates authority to specific staff positions to perform financial functions on behalf of the School Board and is adopted each January at the School Board Organizational Meeting.

Adoption of the Delegation of Authority for Financial Functions will provide appropriate authorizations to ACPS staff positions to perform their duties in financial management and procurement. Upon adoption, this delegation of authority will become effective immediately.

BACKGROUND:

The Code of Virginia allows School Boards to delegate their authority to staff members holding specific positions as Agents of the School Board to perform certain financial functions. ACPS policies also have additional provisions for the delegation of School Board authority.

RECOMMENDATION:

The Superintendent recommends that the School Board approve the Delegation of Authority for Financial Functions.

IMPACT:

Adoption of this motion will provide appropriate authorizations to ACPS staff positions to perform their duties in financial management and procurement.

ATTACHMENTS:

1. Motion to Approve Delegation of Authority for Financial Functions

REFERENCES: N/A

CONTACT:

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