



MEETING SUMMARY

High School Project Weekly Meeting

Monday, May 4, 2020

ATTENDEES

Present	Name	Title/Department	Organization
Y	Dr. Gregory Hutchings	Superintendent	ACPS
Y	Dr. Stephen Wilkins	Chief Human Resources Officer	ACPS
Y	Dr. Terri Mozingo	Chief Academic Officer	ACPS
	Dr. Gerald Mann	Exe. Director, Secondary Ed.	ACPS
Y	Dr. Tricia Jacobs	CTE, Coordinator	ACPS
	Sarah Whelan	Curriculum, Design & Services	ACPS
Y	Mignon Anthony	Chief Operating Officer	ACPS
Y	Erika Gulick	Director of Capital Programs, Planning & Design	ACPS
Y	Dawud Abdur-Rahman	Project Director	ACPS
	Helen Lloyd	Director of Communications	ACPS
Y	Tiffany Pache	Communications	ACPS
	Kurt Huffman	Director, Schools, Business and Community Partnerships	ACPS
Y	Jack Browand	Division Chief, Recreation, Parks & Cultural Activities	Alexandria City
Y	Megan Oleynik	Urban Planner, Transportation and Environmental Services	Alexandria City
Y	Lisa Jaatinen	Transportation and Environmental Services	Alexandria City
Y	Dirk Geratz	Principal Planner	Alexandria City
Y	Katherine Carraway	Urban Planner, Planning and Zoning	Alexandria City
Y	Brandi Collins	Housing Program Manager, Office of Housing	Alexandria City
Y	Madeeha Jauhar	Public Relations Specialist	DP Consultants
Y	Diane Pratt	Principal	DP Consultants
Y	Kaitlyn Laurel	Graduate Intern	Gtown University
Y	Tim Mazzucca	Assistant Director	Savills
	Rick Barnett	Executive Managing Director	Savills
	Camilo Bearman	Senior Design Architect	Stantec
	Joan Glynn	Senior Principal	Stantec
	Derk Jeffrey	Senior Principal	Stantec
	Robert Schiesel	Project Manager - Transportation	Gorove/Slade

Team/Work Lane	Agreements, Significant Comments and/or Issues
Coronavirus Protocols	<p>Dr. Hutchings met with the City Manager last week and shared with him the concerns regarding the collocation of affordable housing at the Minnie Howard site. There has been no decision on this issue yet. The City Manager will update the Mayor on this and get back to Dr. Hutchings this week.</p> <p>Dr. Hutchings and E. Gulick agreed the team should assume that they will receive approximately \$30 Million funds in FY</p>

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	2022 for an early site package and the balance of the construction funds in FY 2023.
Educational Design Team	D. Abdur-Rahman informed the team that the current assumptions for planning for student enrollment at the Minnie Howard campus did not include the 400 students that are expected to be assigned to the Northern Virginia Community College (NOVA) campus. Dr. Mozingo informed the team that the NOVA President has asked to schedule a meeting with ACPS about the Early College program. The team will have an update soon about the Early College status of the program. Dr. Hutchings asked the team to keep the Early College program assumptions as is. E. Gulick informed the team that the FY 2021 budget does not include a request for Early College.
Industry Advisory Boards	Dr. Jacobs, D Abdur-Rahman, and M. Jauhar had a check-in meeting with The Arts IAB and Business and Government IAB chairs last week. The team continued its efforts to make sure the IABs are working on their action plans. The team continues to share labor market data to inform their strategies.
Development Planning/ Assessment	<p>The updated and reformatted report will be available for the team’s review tomorrow. The goal is to include the report as an attachment to the A/E RFP solicitation.</p> <p>J. Browand forwarded the information regarding the Minnie Howard 2019 fields usage to help the Joint Capital Council determine an appropriate plan for the displaced field. The information includes ACPS and City usage. M. Anthony reminded the team that the displaced fields will be discussed during the joint council meeting this week.</p> <p>E. Gulick informed the team that the FY 2021 budget does not include a request for displaced fields.</p>
Stakeholder Outreach and Community Engagement	<p>Dr. Abdur-Rahman informed the team the next steps for the advisory group needed to be confirmed. The team will share the updated list of advisory group representatives. E. Gulick informed the team that the advisory group should be brought on when the design phase starts. D. Abdur-Rahman reminded the team that it takes about two months to set up the advisory group.</p> <p>There will be a Board Brief on the High School Project on May 8 and the draft was already shared with the ACPS members of the core team.</p>
Execution	Per Dr. Hutchings' request, the team will include planning to have 400 students at NOVA by SY 2024.

THE HIGH SCHOOL PROJECT MEETING MINUTES

	Internally, the team has resumed planning for a T.C. overcrowding. The team has developed a framework template to help plan for the period of time between now and the redevelopment of the Minnie Howard Campus.
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ACTION ITEMS/WORK IN PROGRESS

DELIVERABLES	ACCOUNTABLE	DUE DATE	STATUS/COMMENTS
Project Updates on Webpage	THSP Team/H. Lloyd/T. Pache	Ongoing	Regular as required following a meeting or event
DRAFT – Update to Educational Programming and Site Analysis	Stantec/D. Abdur-Rahman/M. Jauhar	Ongoing	Stantec working on submitting version 2 of draft updated report
IAB Members	FACE Team	Ongoing	Members Background Checks
April Board Brief to Hutchings	D. Abdur-Rahman/M. Jauhar	TBD	TBD
April Board Brief to Clerk	D. Abdur-Rahman/M. Jauhar	TBD	TBD

30 DAY ACTIVITIES & MILESTONES LOOK AHEAD

DATE	NAME	TOPIC	TYPE	STATUS
Wed, May 6 9 – 9:30 a.m.	Meeting w/Julie Kelleher - Alexandria Ed Tech Group	TBD	Internal	STATUS: Confirmed
Wed, May 6 11 – 12:00 p.m.	ACPS/ Planning & Zoning Coordination Meeting	TBD	Internal	STATUS: Confirmed
Thurs, May 7 10:00 a.m.	Business and Government IAB Team Meeting	TBD	Internal	STATUS: Confirmed



MEETING SUMMARY

High School Project Weekly Meeting

Monday, May 11, 2020

ATTENDEES

Present	Name	Title/Department	Organization
	Dr. Gregory Hutchings	Superintendent	ACPS
Y	Dr. Stephen Wilkins	Chief Human Resources Officer	ACPS
Y	Dr. Terri Mozingo	Chief Academic Officer	ACPS
Y	Dr. Gerald Mann	Exe. Director, Secondary Ed.	ACPS
Y	Dr. Tricia Jacobs	CTE, Coordinator	ACPS
Y	Sarah Whelan	Curriculum, Design & Services	ACPS
Y	Mignon Anthony	Chief Operating Officer	ACPS
Y	Erika Gulick	Director of Capital Programs, Planning & Design	ACPS
Y	Dawud Abdur-Rahman	Project Director	ACPS
	Helen Lloyd	Director of Communications	ACPS
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	Kurt Huffman	Director, Schools, Business and Community Partnerships	ACPS
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	Derk Jeffrey	Senior Principal	Stantec
	Robert Schiesel	Project Manager - Transportation	Gorove/Slade

Team/Work Lane	Agreements, Significant Comments and/or Issues
Coronavirus Protocols	There is nothing new to update.
Educational Design Team	Dr. Mozingo informed the team that she will update them on the status of the Early College program next week. The executive summary and the educational programming sections of the update draft were shared internally with the ACPS team last week. The Minnie Howard and King Street site analysis section is almost complete, and the latest version of the draft update report will be shared by tomorrow afternoon.

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<p>Industry Advisory Boards</p>	<p>Business and Government (B&G) IAB had their first meeting last week where they brainstormed ideas for the objectives. The B&G IAB members are very engaged and in a good position to confirm their 2020 goal and to develop strategies to meet them.</p> <p>The team is planning for a quarterly meeting with the IAB chairs in June. Dr. Mazingo was asked to reach out to Kate Garvey, Education and Human Services (EH) IAB chair. Dr. Jacobs will reach out to David Baker, STEM IAB chair.</p>
<p>Development Planning/ Assessment</p>	<p>M. Anthony informed the team that the City Manager informed Dr. Hutchings that the City Council will want to see the design exploration and analysis before they can decide on whether affordable housing will need to be collocated at the Minnie Howard site. E. Gulick asked the City Manager if changing the narrative or making a distinction on whether affordable housing needs to be on top of the building or on the site will help the City Council make the decision. M. Anthony informed the team that the affordable housing decision has caused the delayed release of the A/E RFP for the Minnie Howard redevelopment.</p> <p>K. Carraway informed the team that the School Board will need to make a policy decision on affordable housing. Currently, ACPS is reviewing affordable housing on a project by project basis. M. Anthony explained the School Board’s opposition against affordable housing is partially based on the amount of land available at the site and the potential limit on future flexibility and expansion. She also confirmed the Office of Housing has provided all the information requested and required to date. K. Carraway reminded the team that all new school sites, such as Potomac Yards, will require affordable housing on the site.</p> <p>D. Abdur-Rahman asked if there is a task force to study the affordable housing approach. K. Carraway responded that the coronavirus pandemic had curtailed the task force and the study should be conducted by the project architect.</p> <p>J. Browand is drafting a summary memo to the City Council on Minnie Howard displaced fields.</p>
<p>Stakeholder Outreach and Community Engagement</p>	<p>The High School Project will be discussed at the May 15 School Board virtual meeting. The May 8 Board Brief included affordable housing as well as school enrollment updated projections. The School Board has an opportunity to send questions on this by the end of day Wednesday.</p>

THE HIGH SCHOOL PROJECT MEETING MINUTES

Execution	D. Geratz informed the team that two architectural firms have contacted him regarding the High School Project. D. Abdur-Rahman asked that all questions on the RFP should be forwarded to David Banks per the instructions in the pre-solicitation notice for the A/E Procurement.
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ACTION ITEMS/WORK IN PROGRESS

DELIVERABLES	ACCOUNTABLE	DUE DATE	STATUS/COMMENTS
Project Updates on Webpage	THSP Team/H. Lloyd/T. Pache	Ongoing	Regular as required following a meeting or event
Draft Update Report Version 4	E. Gulick/ D. Abdur-Rahman/ M. Jauhar/T. Pache	Fri, May 15	In Progress
IAB Members	FACE Team	Ongoing	Members Background Checks

30 DAY ACTIVITIES & MILESTONES LOOK AHEAD

DATE	NAME	TOPIC	TYPE	STATUS
Fri, May 15 12 – 12:30 p.m.	School Board Virtual Meeting	Project Update	Public	STATUS: Confirmed
Wed, May 20 11 – 12:00 p.m.	ACPS/ Planning & Zoning Coordination Meeting	TBD	Internal	STATUS: Confirmed
Thurs, June 4 10:00 a.m.	Business and Government IAB Team Meeting	TBD	Internal	STATUS: Confirmed



MEETING SUMMARY

High School Project Weekly Meeting

Monday, May 18, 2020

ATTENDEES

Present	Name	Title/Department	Organization
Y	Dr. Gregory Hutchings	Superintendent	ACPS
Y	Dr. Stephen Wilkins	Chief Human Resources Officer	ACPS
	Dr. Terri Mozingo	Chief Academic Officer	ACPS
Y	Dr. Gerald Mann	Exe. Director, Secondary Ed.	ACPS
	Dr. Tricia Jacobs	CTE, Coordinator	ACPS
Y	Sarah Whelan	Curriculum, Design & Services	ACPS
Y	Mignon Anthony	Chief Operating Officer	ACPS
	Erika Gulick	Director of Capital Programs, Planning & Design	ACPS
Y	Dawud Abdur-Rahman	Project Director	ACPS
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	Kurt Huffman	Director, Schools, Business and Community Partnerships	ACPS
	Jack Browand	Division Chief, Recreation, Parks & Cultural Activities	Alexandria City
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Y	Katherine Carraway	Urban Planner, Planning and Zoning	Alexandria City
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Y	Madeeha Jauhar	Public Relations Specialist	DP Consultants
Y	Diane Pratt	Principal	DP Consultants
Y	Kaitlyn Laurel	Graduate Intern	Gtown University
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	Camilo Bearman	Senior Design Architect	Stantec
	Joan Glynn	Senior Principal	Stantec
	Derk Jeffrey	Senior Principal	Stantec
	Robert Schiesel	Project Manager - Transportation	Gorove/Slade

Team/Work Lane	Agreements, Significant Comments and/or Issues
Coronavirus Protocols	There is nothing new to update.
Educational Design Team	The draft update report which is the final Stantec deliverable is complete. A portion of the draft report will be attached to the RFP.
Industry Advisory Boards	Business and Government (B&G) IAB has scheduled their next meeting on June 4. M. Anthony asked that Dr. Jacobs include conversations with the IABs that could lead to the placement of an office similar to the Career Center at King Street at the new building. It will be more focused on the

THE HIGH SCHOOL PROJECT MEETING MINUTES

	workplace readiness. She asked that we set up a meeting with Dr. Jacobs to discuss this.
Development Planning/Assessment	<p>J. Browand has started drafting a summary memo to the City Council on Minnie Howard displaced fields.</p> <p>Dr. Hutchings confirmed that the affordable housing option in the High School Project RFP will be discussed during tonight's sub-committee meeting. Dr. Hutchings confirmed that he spoke to the City Manager regarding the affordable housing option. M. Anthony and D. Abdur-Rahman confirmed that the High School Project team is working towards releasing the A/E RFP this week.</p>
Stakeholder Outreach and Community Engagement	<p>The High School Project was not discussed at the May 15 School Board virtual meeting. The School Board has allowed ACPS to go forward with the A/E RFP with the option to explore affordable housing at the site. The School Board did ask an offline question on whether including an affordable housing option in the RFP guarantees that it will be implemented on the site. The team confirmed that including an affordable housing option in the A/E RFP does not guarantee that it will be implemented on the site. The option is intended to provide the necessary analysis to provide for decision making.</p> <p>K. Carraway asked the team about the next steps for community engagement for the High School Project. M. Anthony responded that the City has conducted community engagement and ACPS can follow their guidelines. D. Garetz commented that now is the time to test out virtual engagements and in the future the engagement can be a combination of virtual and in person. He also advised the team to have an IT personnel present to tackle any IT glitches that might come up during the meeting.</p> <p>The May 25 High School Project weekly meeting is cancelled due to Memorial Day holiday. The next meeting will be on June 1st.</p>
Execution	<p>There is nothing new to report on the execution phase. Internally, the team plans to reconnect with the education and curriculum side of the team on the T.C. overcrowding in June.</p>

ACTION ITEMS/WORK IN PROGRESS

DELIVERABLES	ACCOUNTABLE	DUE DATE	STATUS/COMMENTS
Project Updates on Webpage	THSP Team/H. Lloyd/T. Pache	Ongoing	Regular as required following a meeting or event

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Draft Update Report Version 4	E. Gulick/ D. Abdur-Rahman /M. Jauhar/T. Pache	Fri, May 15	In Progress
IAB Members	FACE Team	Ongoing	Members Background Checks

30 DAY ACTIVITIES & MILESTONES LOOK AHEAD

DATE	NAME	TOPIC	TYPE	STATUS
Mon, May 18 5 – 6:00 p.m.	Joint City Council/School Board Subcommittee Meeting	TBD	Internal	STATUS: Confirmed
Wed, May 20 11 – 12:00 p.m.	ACPS/ Planning & Zoning Coordination Meeting	TBD	Internal	STATUS: Confirmed
Thurs, June 4 10:00 a.m.	Business and Government IAB Team Meeting	TBD	Internal	STATUS: Confirmed



MEETING SUMMARY

High School Project Weekly Meeting

Monday, June 1, 2020

ATTENDEES

Present	Name	Title/Department	Organization
	Dr. Gregory Hutchings	Superintendent	ACPS
Y	Dr. Stephen Wilkins	Chief Human Resources Officer	ACPS
Y	Dr. Terri Mozingo	Chief Academic Officer	ACPS
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	Tim Mazzucca	Assistant Director	Savills
	Rick Barnett	Executive Managing Director	Savills
	Camilo Bearman	Senior Design Architect	Stantec
	Joan Glynn	Senior Principal	Stantec
	Derk Jeffrey	Senior Principal	Stantec

Team/Work Lane	Agreements, Significant Comments and/or Issues
Coronavirus Protocols	There is nothing new to update.
Educational Design Team	There is a meeting scheduled on Wednesday with Dr. Mozingo, D. Abdur-Rahman, T. Pache and M. Jauhar to finalize the Educational Programming section of the update report. A portion of the draft report will be attached to the RFP. Dr. Mozingo wants to finalize the opening of the school's document and wants it added to the agenda for Wednesday's meeting.

THE HIGH SCHOOL PROJECT MEETING MINUTES

	<p>The continued Educational Programming efforts will inform the completion of the space program.</p> <p>A meeting has been scheduled to start a backward planning exercise with M. Anthony. She has indicated the five months between construction completion and school opening is a critical period to ensure the new school is ready to receive students.</p>
<p>Industry Advisory Boards</p>	<p>The next Business and Government (B&G) IAB meeting is June 4th. The ACPS team wants the B&G IAB to focus on the opportunities and resources that can be made available short and long term for students and teachers. These resources and opportunities will help with the development of the IAB's action plan.</p> <p>The meeting requested by M. Anthony to start framing out an entity similar to the Career Center at King Street at the new building has been scheduled. It will be focused on the workplace readiness.</p> <p>Kate Garvey has asked to step down as the chair for the Education and Human Services IAB. The team will review internally who to nominate as the next chair/co-chair.</p>
<p>Development Planning/Assessment</p>	<p>The RFP is with the procurement team and they are reviewing it before it is released to the public.</p> <p>K. Carraway and J. Browand asked D. Abdur-Rahman to take the lead on finishing the summary memo for the City Manager and the Superintendent on Minnie Howard displaced fields.</p> <p>M. Anthony and D. Abdur-Rahman will develop a matrix to help inform future decision making with regard to the analysis the architect will develop for the potential to collocate affordable housing on site.</p> <p>J. Browand and K. Carraway confirmed the City's understanding that the school program will not be affected by additional City services added to the site and the mutual agreement there will be no net loss of public open space (POS).</p>
<p>Stakeholder Outreach and Community Engagement</p>	<p>The School Board has allowed ACPS to go forward with the A/E RFP with the option to explore the feasibility of affordable housing on site.</p> <p>The team is working internally on the next steps for the community engagement for the next phase of the project.</p>

THE HIGH SCHOOL PROJECT MEETING MINUTES

Execution	There is nothing new to report on the execution phase. Internally, the team continues to plan for T.C. overcrowding strategy.
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ACTION ITEMS/WORK IN PROGRESS

DELIVERABLES	ACCOUNTABLE	DUE DATE	STATUS/COMMENTS
Project Updates on Webpage	THSP Team/H. Lloyd/T. Pache	Ongoing	Regular as required following a meeting or event
Draft Update Report Version 4	E. Gulick/ D. Abdur-Rahman /M. Jauhar/T. Pache	Fri, May 15	In Progress
IAB Members	FACE Team	Ongoing	Members Background Checks

30 DAY ACTIVITIES & MILESTONES LOOK AHEAD

DATE	NAME	TOPIC	TYPE	STATUS
Thurs, June 4 10:00 a.m.	Business and Government IAB Team Meeting	TBD	Internal	STATUS: Confirmed
Wed, June 17 11 – 12:00 p.m.	ACPS/ Planning & Zoning Coordination Meeting	TBD	Internal	STATUS: Confirmed
Mon, June 22 6:00 p.m.	Joint City Council/School Board Subcommittee Meeting	TBD	Internal	STATUS: Confirmed
Mon, June 22 2:00 - 3:00 p.m.	Proposed # 1 Quarterly ACPS/IAB Chairs Meeting	TBD	Internal	STATUS: Pending
Thurs, June 25 10:00 - 11:00 a.m.	Proposed # 2 Quarterly ACPS/IAB Chairs Meeting	TBD	Internal	STATUS: Pending



MEETING SUMMARY

High School Project Weekly Meeting

Monday, June 8, 2020

ATTENDEES

Present	Name	Title/Department	Organization
Y	Dr. Gregory Hutchings	Superintendent	ACPS
Y	Dr. Stephen Wilkins	Chief Human Resources Officer	ACPS
Y	Dr. Terri Mozingo	Chief Academic Officer	ACPS
Y	Dr. Gerald Mann	Exe. Director, Secondary Ed.	ACPS
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Team/Work Lane	Agreements, Significant Comments and/or Issues
Coronavirus Protocols	There is nothing new to update.
Educational Design Team	Dr. Mozingo shared peer review comments from a colleague at George Washington University on the Educational Programming section of the update report. Those comments included suggestions that the connection between the EDT's and ACPS educational leadership and the goals of the <i>Profile of the High School Graduate</i> could be strengthened. The team will touch base offline to incorporate the feedback. D. Abdur-Rahman will reach out to Leslie Santee Siskin from NYU as

THE HIGH SCHOOL PROJECT MEETING MINUTES

	<p>suggested in the comments. It was pointed out that Ms. Sisken has done a lot of work on high school structures and leadership and would be a good resource for THSP.¹ A portion of the draft report will be attached to the RFP.</p>
<p>Industry Advisory Boards</p>	<p>The team is preparing for the quarterly ACPS & IAB Chair/Co-Chairs meeting on June 18th. Dr. Jacobs had a conversation with Kate Garvey who has asked to step down as the chair for the Education and Human Services IAB. Even though she is stepping down as the chair, she will still stay on as a member. She has also recommended a replacement that the team will contact this week.</p> <p>The second Business and Government (B&G) IAB meeting was held June 4th. The B&G IAB is focusing on the opportunities and resources that can be made available for students and teachers short and long term. They have started creating the document to house the resources available to the school system. B&G is also discussing the possibility that among the resource strategies will also include how donations and donors can be used for equipment for the CTE and other educational programs.</p> <p>The team is also working with Major Clarity who is under contract to ACPS and will create a database for Work-Based Learning (WBL) opportunities. This will be piloted at the Governor’s Health Science Academy and rolled out to the entire high school in the future.</p>
<p>Development Planning/Assessment</p>	<p>The team has started a summary memo to the City Manager and the Superintendent on Minnie Howard displaced fields. The team has reached out to James Parker to confirm the impacts on ACPS programs based on various levels of displaced fields options, if any are provided at all. Currently no budget includes a request to secure funds to provide alterations to fields that could help to mitigate losing the Minnie Howard fields during the three years the site will be under construction. The summary memo and talking points will be ready before the Joint Capital Council meeting next week if required.</p>
<p>Stakeholder Outreach and Community Engagement</p>	<p>The team is working internally on the next steps for the community engagement for the next phase of the project. M. Anthony informed the team that there have been conversations about the changing of the name of T.C. Williams High School. Dr. Hutchings informed the team that there is a petition about changing the school name.</p>

¹ <https://steinhardt.nyu.edu/people/leslie-santee-sisken>

THE HIGH SCHOOL PROJECT MEETING MINUTES

Execution	There is nothing new to report on the execution phase. The draft RFP is in procurement and they are reviewing the RFP and will report back to E. Gulick and D. Abdur-Rahman on the most likely timeline.
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ACTION ITEMS/WORK IN PROGRESS

DELIVERABLES	ACCOUNTABLE	DUE DATE	STATUS/COMMENTS
Project Updates on Webpage	THSP Team/H. Lloyd/T. Pache	Ongoing	Regular as required following a meeting or event
Draft Update Report Version 4	E. Gulick/D. Abdur-Rahman /M. Jauhar/T. Pache	Fri, May 15	In Progress
IAB Members	FACE Team	Ongoing	Members Background Checks

30 DAY ACTIVITIES & MILESTONES LOOK AHEAD

DATE	NAME	TOPIC	TYPE	STATUS
Tues, June 9 4:00 - 5:30 p.m.	CTE Advisory Committee Meeting	Project Update	Internal	STATUS: Confirmed
Wed, June 17 11 - 12:00 p.m.	ACPS/ Planning & Zoning Coordination Meeting	TBD	Internal	STATUS: Confirmed
Wed, June 17 4:00 - 5:00 p.m.	Joint Capital Council	TBD	Internal	STATUS: Confirmed
Thurs, June 18 2:00 - 3:00 p.m.	Quarterly ACPS/IAB Chairs Meeting	TBD	Internal	STATUS: Confirmed
Fri, June 19 10 - 10:30 a.m.	School Opening Checklist	Scope, Schedule, Resources	Internal	STATUS: Tentative
Mon, June 22 6:00 p.m.	Joint City Council/School Board Subcommittee Meeting	TBD	Internal	STATUS: Confirmed



MEETING SUMMARY

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Monday, June 15, 2020

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	Camilo Bearman	Senior Design Architect	Stantec
	Joan Glynn	Senior Principal	Stantec
	Derk Jeffrey	Senior Principal	Stantec

Team/Work Lane	Agreements, Significant Comments and/or Issues
Coronavirus Protocols	There is nothing new to update.
Educational Design Team	<p>The team has followed up on the peer review comments that Dr. Mazingo shared on the Educational Programming section of the update report. The team will meet with Leslie Santee Siskin to follow up on her observations on the report.</p> <p>The team had an internal discussion and have agreed that the Educational Programming section of the update report will not be included with the A/E RFP. The complete update report</p>

THE HIGH SCHOOL PROJECT MEETING MINUTES

	<p>will be shared with the School Board and the public when the external community engagement picks up again.</p> <p>Dr. Mann will set up a planning meeting for the next phase of the Educational Design Team. During that meeting the team will also discuss how to form the School Team that will coordinate with the Architect during the design phase.</p> <p>Dr. Hutchings informed the team that Early College is still anticipated to be implemented with 400 students at NOVA. The current thinking is there will be more of a focus on on-line education as a part of the educational strategy.</p>
<p>Industry Advisory Boards</p>	<p>The team is finalizing the agenda for the quarterly ACPS and IAB Chair/Co-Chairs meeting on June 18th. The B&G IAB is ahead in their team meetings and identifying resources that can be provided to ACPS.</p> <p>The team is working on the dashboard for Work-Based Learning (WBL) opportunities. The CTE Advisory Committee (CTEAC) meeting was held last Tuesday and, in the meeting, the IABs were acknowledged as a resource and partner for CTEAC.</p>
<p>Development Planning/Assessment</p>	<p>The team is working on a summary memo that will be on hand during the next Joint Capital Council meeting. The memo will support the continued discussions between the City Manager and the Superintendent on Minnie Howard displaced fields. Currently no budget includes a request to secure funds to provide alterations to fields that could help to mitigate losing the Minnie Howard fields during the 3 years the site will be under construction. Based on the current schedule, there will be at least one year (2022) of disruption to the level of service offered at the Minnie Howard site without a comparable mitigation alternative. J. Browand will confirm RPCA’s strategy if funds are not secured to alter any sites for the displaced uses. The final strategy decision will be included in the messaging for the public engagement process.</p>
<p>Stakeholder Outreach and Community Engagement</p>	<p>E. Gulick confirmed that there is no board brief due this week but did confirm that a board brief will be sent out next week.</p> <p>The team is working internally on the next steps for the community engagement for the next phase of the project.</p>
<p>Execution</p>	<p>Dr. Mann confirmed D. Abdur-Rahman’s assumption that the continuity of learning plan 4.0 overlaps ACPS’s overcrowding strategy. D. Abdur-Rahman will share the framework template that has been developed for the overcrowding strategies as a</p>

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	<p>reference and possible resource for the continuity of learning planning team.</p> <p>The draft A/E RFP is being reviewed by the procurement team. They will report back to E. Gulick and D. Abdur-Rahman on the most likely procurement timeline.</p>
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ACTION ITEMS/WORK IN PROGRESS

DELIVERABLES	ACCOUNTABLE	DUE DATE	STATUS/COMMENTS
Project Updates on Webpage	THSP Team/H. Lloyd/T. Pache	Ongoing	Regular as required following a meeting or event
IAB Members	FACE Team	Ongoing	Members Background Checks
Draft Update Report Version 4	E. Gulick/ D. Abdur-Rahman /M. Jauhar/T. Pache	Fri, May 15	In Progress

30 DAY ACTIVITIES & MILESTONES LOOK AHEAD

DATE	NAME	TOPIC	TYPE	STATUS
Tues, June 16 9:30 - 10:30 a.m.	Leslie Santee Siskin, NYU	Educational Research	Internal	STATUS: Confirmed
Wed, June 17 11 – 12:00 p.m.	ACPS/ Planning & Zoning Coordination Meeting	Minnie Howard Displaced Fields	Internal	STATUS: Confirmed
Wed, June 17 4 - 5:00 p.m.	Joint Capital Council Meeting	TBD	Internal	STATUS: Confirmed
Thurs, June 18 2:00 - 3:00 p.m.	Quarterly ACPS/IAB Chairs Meeting	IAB Updates	Internal	STATUS: Confirmed
Fri, June 19 10 - 10:30 a.m.	School Opening Checklist	Scope, Schedule, Resources	Internal	STATUS: Tentative
Mon, June 22 6:00 p.m.	Joint City Council/School Board Sub-Committee Meeting	TBD	Internal	STATUS: Confirmed