

## CTE ADVISORY COMMITTEE MEETING

September 14, 2021

Alexandria City High School- Rotunda

4:00 - 5:00 p.m.

### AGENDA

- **Welcome/Call to Order**

Member Attendance: Melissa Reeves (Chair), Dr. Tricia Jacobs (CTE Coordinator), Jessica Fundalinski, Allen Lomax, Amy Creed, Patrick Corr, Shawn Addison, Kobe Jackson, and Kyle Godfrey.

Guests: Kelly Davis and Michael Burch

- **CTEAC Membership Introductions**

Kyle Godfrey- GWMS teacher

Shawn Addison- NVCC

Patrick Corr-GWU, GHSA Director

Kobe Jackson- ACHS, CTE Dept. Chair

Dr. Jim Egenreider- VT, STEM

- **Appoint a CTEAC Secretary/Recorder**

November 9- Jessica Fundalinski

January 11- Kyle Godfrey

March 15-Need a volunteer

May 10- Need a volunteer

- **Adoption of Meeting Agenda/Approval of June Meeting Minutes**

Approve- Melissa Reeves

2<sup>nd</sup> Approval- Allen Lomax

Approved by all present

- **Old Business and Action Items**

- **Review of the 2020-21 Annual Report**

Dr. Jacobs explained that this will be on the School Board agenda in October for approval

- **Review of the 2021-22 Scope of Work**

Will need to be on the SB Agenda for approval

- **Scope of Work Check-in process**

The process to follow progress of the SOW was highlighted.

1. Increase membership: CTE AC still needs a student rep.

2. Scholarships: CTEAC members to bring scholarship ideas for January

3. CTE Course Offerings: The new state Comprehensive Local Needs Assessment (CLNA) will be explained at November meeting.

4. CTE Annual Performance Report (APR): WBL has met the APR 10% target

5. CTE Awareness Ideas: CTE Signing Day= May; Student videos about training and careers; and Business owner spotlights of what is needed.
6. Industry Advisory Board Partnership: Update about the functions of IABS-clusters, pathways.
7. Perkins Plan 2022-23: More information will be given in future meetings

- **CTEAC meeting locations**

Nov.- School: GW Middle School Host: Kyle Godfrey

Jan.- School: ACHS Host: Kobe Jackson

March- Need a location

May- Need a location

- **Presentation**

- **VDOE CTE High School Innovation Program Planning Grant**

-A two-year planning grant for establishing the AC-Tech associate's degree program at ACHS.

-This program will add Energy courses to the already existing STEM Engineering and Construction Management pathways.

-AC-Tech students will graduate with a high school diploma and earn an associate's degree one year post high school.

-Partners include: NOVA Community College and Washington Gas.

- **New Business**

- **New CTE Admin. & Staff**

International Academy teachers have joined the CTE team to teach Digital Technology Foundations and provide a credential opportunity for students.

- **New CTE Courses/Pathways**

-DE Health Informatics/Biomedical Informatics

-DE EMT III/Emergency Medical Services

-DE Medical Laboratory Technology II/Medical Lab Sciences

-DE Sports Medicine II- Sports Medicine

- **Perkins Local Needs Assessment update**

Awaiting the new VDOE Comprehensive Local Needs Assessment guide

- **Announcements by Members**

Alexandria Health Improvement Plan has been published- with connections to CTE

- **Adjournment**

**NEXT MEETING DATE:** Tuesday, November 9, 2021, 4:00-5:00pm

**UPCOMING MEETING DATES:**

Tuesday, January 11, 2022

Tuesday, March 15, 2022

Tuesday, May 10, 2022

Tuesday, June 7, 2022 (Annual Report Committee only)