

## **SLEP Advisory Group Proposal**

We are proposing the creation of a SLEP Advisory Group to increase internal and external stakeholder involvement with the ACPS and Alexandria Police Department partnership. It is important to note that while the advisory group will assist in the continued development and refinement of the partnership as well as establish recommendations to the School Board, the advisory group will not have final decision making authority in regards to program operations or administration.

### **SLEP Advisory Group Purpose and Deliverables**

The purpose of the SLEP Advisory Group is to provide additional guidance and insight into this school law enforcement partnership, to include the school resource officer (SRO) work program. The advisory group will support reimagining the ACPS/APD partnership in the following ways:

- Supports ACPS's commitment to the safety and security of students and staff through the review of the partnership between ACPS and APD
- Provides recommendations to the School Board (via Superintendent) on innovative approaches, areas for policy changes, or enhancements to reimagine the partnership
- Promotes communication between parents, students, ACPS staff and administration, safety professionals, members of the School Board and City Council, and the community on the partnership with APD

### **Composition of SLEP Advisory Group**

The Advisory Group will be a 12 member group, comprised of the following:

- ACPS Staff
  - Security and Emergency Services Coordinator
  - Director of Safety and Security
  - Executive Director of Equity and Alternative Programs
  - Secondary Principal Representative
  - School Dean
  - Teacher Representative
- Non-ACPS Staff
  - Parent Partner (recommendation from PTAC)
  - Community Representative (recommendation from Executive Director of Community Partnerships and Engagement)

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- APD Representative (recommendation from the Chief of Police and/or designee)
- City Representative
- Student Representatives (2)

**The group will be led by an external facilitator to create an environment of neutrality within the process.**

### **Selection of SLEP Advisory Group Members**

Advisory Group members will be selected through a process, as noted below:

- ACPS Central Office/Facilities and Operations members were selected based on their direct involvement with security operations, student conduct matters, equity work program and associated social and emotional programs. This expertise is important to better understand how the SLEP partnership relates to general school operations and promote optimal student interactions
- The Secondary principal will be selected due to the assignment of School Resource Officers (SROs) at their location and/or their familiarity with the SRO program within a school setting
- The Parent partner will be recommended by PTAC
- APD representative will be recommended by the Chief of Police (or his designee)
- The City representative will be recommended to the Board Chair by the Mayor
- The student representatives will be:
  - One of the School Board student representatives
  - One student who is not a School Board representative
  - Both students will be from the High School
- The Teacher representative will be selected from a secondary school location and recommended by their Principal to the Superintendent. Prefer that the teacher is not from a high school campus, to allow for varied perspectives

### **Meeting Frequency**

Once formed, the advisory group would meet monthly to review relevant data and discuss any updates from the subcommittees. The goal is to have the first meeting in March 2022, with initial feedback to the Superintendent by Summer 2022. Subcommittee members will

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meet bi-monthly, to include a report-out on their progress to the main advisory group during the monthly meeting.

### Subcommittees

In order to best organize the advisory group effort, it is recommended that the following subcommittees are formed from the selected advisory group members:

Committee Type	Purpose/Goal	Deliverable
<b>Communication and Community Outreach Subcommittee</b>	Develop a line of communication with students, staff and community that will promote awareness and education of the ACPS/APD partnership	Form and provide recommendations on improving communication of the school law enforcement program externally with community members, internally within ACPS, and jointly between APD and ACPS. Use of focus groups of staff, students, community members and parents.
<b>Research Subcommittee</b>	Complete research of other nationwide school law enforcement partnerships in an effort to determine best practices and innovation as it relates to SLEP partnerships.	Form and provide recommendations on how the administration and operation of the school law enforcement program could improve to meet both stakeholder and safety needs. Additionally, provide recommendations on how to increase the depth and breadth of community involvement and engagement
<b>Memorandum of Understanding Subcommittee</b>	Assist ACPS in completing a comprehensive review of the current Memorandum of Understanding between ACPS and APD to then make recommendations that will serve to promote an equitable, welcoming and safe learning environment for ACPS students.	Analyze the existing MOU to gain a better understanding and review other division MOUs to determine if there are other sections to be included, language that needs to be changed, or areas to be omitted.

### Subcommittee Proposal Recommendation Process

Subcommittees will meet regularly in order to review data or determine best practice changes that will be recommended for approval by the school board. There will be short-term and long-term goals and both will follow the same review and approval process.

- Subcommittee submissions:
  - Subcommittees will present all proposals, findings and guidance during full advisory group meetings
  - The advisory group will decide (by majority vote) if the proposal and/or guidance will be elevated to the Superintendent, the Acting Chief of Facilities

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and Operations and the Chief of Student Services and Equity for consideration

- The Superintendent will review all proposals and then relay to the School Board for consideration and/or approval

### **Meeting Minutes**

The agenda and minutes of the SLEP Advisory Group meetings will be notated and made available through the External Facilitator.

### **Communication and Engagement with Internal and External Stakeholders**

In addition to the SLEP Advisory Group, there will be engagement opportunities with both internal and external stakeholders through the use of focus groups including:

- Internal Stakeholders
  - Focus groups with teachers, staff and students
- External Stakeholders
  - Focus groups to include representatives from community organizations such as TWU, NAACP, DPC, and others

Facilitation of the focus groups and analysis will be conducted by an external facilitator.