



## MEETING MINUTES

### High School Project Weekly Meeting

### Monday, August 26, 2019

#### ATTENDEES

Present	Name	Title/Department	Organization
Y	Dr. Gregory Hutchings	Superintendent	ACPS
Y	Dr. Terri Mozingo	Chief Academic Officer	ACPS
Y	Dr. Gerald Mann	Exe. Director, Secondary Ed.	ACPS
Y	Sarah Whelan	Curriculum, Design & Services	ACPS
Y	Mignon Anthony	Chief Operating Officer	ACPS
Y	Erika Gulick	Senior Planner	ACPS
Y	Dawud Abdur-Rahman	Project Director	ACPS
Y	Tiffany Pache	Communications	ACPS
	Kurt Huffman	Director, Schools, Business and Community Partnerships	ACPS
	Charles Stone	Director, Transportation	ACPS
Y	Jack Browand	Division Chief, Recreation, Parks & Cultural Activities	Alexandria City
Y	Megan Oleynik	Urban Planner, Transportation and Environmental Services	Alexandria City
Y	Katherine Carraway	Urban Planner, Planning and Zoning	Alexandria City
Y	Madeeha Jauhar	Public Relations Specialist	DP Consultants
Y	Diane Pratt	Principal	DP Consultants
Y	Tim Mazzucca	Assistant Director	Savills
Y	Rick Barnett	Executive Managing Director	Savills
Y	Camilo Bearman	Senior Design Architect	Stantec
Y	Joan Glynn	Senior Principal	Stantec
	Liz Estes	Senior Associate, Environmental Services	Stantec
	Derk Jeffrey	Senior Principal	Stantec
	Haidi Lui	Design Architect	Stantec
	Robert Schiesel	Project Manager - Transportation	Gorove/Slade
	Drew Ackerman	Transportation Planner	Gorove/Slade

Team/Work Lane	Agreements, Significant Comments and/or Issues
<b>Educational Design Team</b>	Dr. Mozingo summarized EDT presentations at the August 22 School Board retreat. All EDT members attended the event in support and the groups whose design options were chosen presented them to the School Board. The next meeting will be on September 24.
<b>Industry Advisory Boards</b>	Team was updated on the status of the Industry Advisory Boards (IABs) chairs. An IAB chairs kickoff meeting will be scheduled in September.
<b>Development Planning/ Assessment</b>	Team will finalize the cost comparisons and publish an updated Draft High School Project Educational Design and

## THE HIGH SCHOOL PROJECT MEETING MINUTES

Team/Work Lane	Agreements, Significant Comments and/or Issues
	Site Analysis report by September 11 prior to the School Board work session on September 19.
<b>Site Evaluations</b>	Team was updated that a deeper dive into the Site Analysis will be discussed at the School Board work session on September 19.
<b>Community Engagement</b>	Team will present an update on the High School Project to ACPS schoolteachers and staff during Professional Development Week. Team has scheduled three public meetings on September 11, 14 and 17 to update the community and collect feedback before the School Board decision on September 26.

### ACTION ITEMS/WORK IN PROGRESS

DELIVERABLES	ACCOUNTABLE	DUE DATE	STATUS/COMMENTS
Final Draft DP/A Report and Summary	ACPS/Stantec	Week of September 9	In Process
Project Updates on Webpage	THSP Team/H. Lloyd/T. Pache	Ongoing	Regular as required following a meeting or event
IAB Members Recommendations	ACPS Team	Ongoing	Final list of potential IAB members – Will coordinate with IAB Chairs

### 30 DAY ACTIVITIES & MILESTONES LOOK AHEAD

Date	Name	Topic	Type	Status
<b>Mon, Aug 26 10:00 am</b>	Presentation to T.C. Williams and Minnie Howard Teachers	High School Project Update/Summary Report	Public	<b>SMES:</b> G. Mann/ D. Abdur-Rahman <b>STATUS:</b> Confirmed
<b>Mon, Aug 26 11:30 am</b>	Project Update to Lyles-Crouch ES Teachers	High School Project Update/Summary Report	Public	<b>SMES:</b> G. Mann/ D. Abdur-Rahman <b>STATUS:</b> Confirmed
<b>Mon, Aug 26 2:30 pm</b>	Project Update to T.C. Williams Satellite Campus Teachers	High School Project Update/Summary Report	Public	<b>SMES:</b> D. Abdur-Rahman <b>STATUS:</b> Confirmed
<b>Tues, Aug 27 1:00 pm</b>	Presentation to George Washington MS Teachers	High School Project Update/Summary Report	Public	<b>SMES:</b> G. Mann/ D. Abdur-Rahman <b>STATUS:</b> Confirmed
<b>Thurs, Aug 29 9:00 am</b>	Presentation to Francis Hammond MS Teachers	High School Project Update/Summary Report	Public	<b>SMES:</b> G. Mann/ D. Abdur-Rahman <b>STATUS:</b> Confirmed
<b>Thurs, Aug 29 10:00 am</b>	Presentation to Patrick Henry School Teachers	High School Project Update/Summary Report	Public	<b>SMES:</b> G. Mann/ D. Abdur-Rahman <b>STATUS:</b> Confirmed
<b>Thurs, Aug 29</b>	Project Update to	High School Project	Public	<b>SMES:</b> D. Abdur-

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<b>Date</b>	<b>Name</b>	<b>Topic</b>	<b>Type</b>	<b>Status</b>
<b>11:00 am</b>	Chance for Change Teachers	Update/Summary Report		Rahman <b>STATUS: Confirmed</b>
<b>Thurs, Aug 29 11:30 am</b>	Project Update to George Mason ES Teachers	High School Project Update/Summary Report	Public	<b>SMES: G. Mann/ D. Abdur-Rahman</b> <b>STATUS: Confirmed</b>
<b>Thurs, Aug 29 1:00 pm</b>	Presentation to Jefferson Houston K-8 Teachers	High School Project Update/Summary Report	Public	<b>SMES: G. Mann/ D. Abdur-Rahman</b> <b>STATUS: Pending</b>
<b>Fri, Aug 30 9:00 am</b>	Project Update to Matthew Maury ES Teachers	High School Project Update/Summary Report	Public	<b>SMES: G. Mann/ D. Abdur-Rahman</b> <b>STATUS: Confirmed</b>
<b>Fri, Aug 30 10:00 am</b>	Project Update to James Polk ES Teachers	High School Project Update/Summary Report	Public	<b>SMES: G. Mann/ D. Abdur-Rahman</b> <b>STATUS: Confirmed</b>
<b>Fri, Aug 30 10:45 am</b>	Project Update to Douglas MacArthur ES Teachers	High School Project Update/Summary Report	Public	<b>SMES: G. Mann/ D. Abdur-Rahman</b> <b>STATUS: Confirmed</b>
<b>Fri, Aug 30 1:30 pm</b>	Project Update to NOVA Juvenile Detention Center Teachers	High School Project Update/Summary Report	Public	<b>SMES: G. Mann/ D. Abdur-Rahman</b> <b>STATUS: Confirmed</b>
<b>Wed, Sep 4</b>	Weekly Project Team Meeting	Progress Meeting	Internal	Confirmed
<b>Thurs, Sep 5</b>	School Board Work Session	High School Project Update	Public	Confirmed
<b>Wed, Sep 11 5:00 – 7:00 pm</b>	Public Meeting @ George Washington Middle School	High School Project Update/Summary Report	Public	<b>SMES: Pending</b> <b>STATUS: Confirmed</b>
<b>Thurs, Sep 12</b>	Seminary Hill Civic Association	High School Project Update/Summary Report	Public	<b>SMES: Pending</b> <b>STATUS: Pending</b>
<b>Sat, Sep 14 9:00 – 11:00 am</b>	Public Meeting @ Ferdinand T. Day Elementary School	High School Project Update/Summary Report	Public	<b>SMES: Pending</b> <b>STATUS: Confirmed</b>
<b>Thurs, Sep 17 5:00 – 7:00 pm</b>	Public Meeting @ T.C. Williams, King Street Campus	High School Project Update/Summary Report	Public	<b>SMES: Pending</b> <b>STATUS: Confirmed</b>
<b>Thurs, Sep 19</b>	School Board Work Session	High School Project Site Analysis and Costs	Public	<b>STATUS: Confirmed</b>
<b>Wed, Sep 25</b>	PTAC Meeting	High School Project Update/Summary Report	Public	<b>SMES: Pending</b> <b>STATUS: Confirmed</b>
<b>Thurs, Sep 26</b>	School Board Meeting	High School Project Update	Public	<b>SMES: Pending</b> <b>STATUS: Confirmed</b>