

Date: May 5, 2016  
For ACTION \_\_\_\_  
For INFORMATION \_\_\_\_\_  
Board Agenda: Yes \_\_\_\_  
No \_\_\_\_\_

**FROM:** Stacey Johnson, Chief Financial Officer  
**THROUGH:** Alvin L. Crawley, Ed.D., Superintendent of Schools  
**TO:** The Honorable Karen Graf, Chair, and  
Members of the Alexandria City School Board  
**TOPIC:** Comprehensive Policy Review: 5/5/16 School Board Meeting

The School Board reviewed the following policies at its March 3, 2016 Work Session and April 21, 2016 Board Meeting. They can now be advanced for Consent. (Hyperlinks to current policies are included for reference.)

**Policies Recommended for Approval:**

[Policy DJA – Purchasing Authority](#) (Last amended in 2008, this revised policy reflects current VSBA language and establishes purchasing authority limits. If the Board approves the proposed limits, they will be incorporated into Regulation DJA-R: ACPS Procurement Manual, which is currently being revised. In addition, this policy now addresses sole source contracts and incorporates Policy DJ’s emergency contracts language.)

[Policy DK – Payment Procedures](#) (Last amended in 2006, this policy has been updated to reflect current VSBA language.)

**BACKGROUND:**

The Code of Virginia § [22.1-253.13:7](#) requires that each local school board shall maintain and follow up-to-date policies, and that all policies shall be reviewed at least every five years and revised as needed. In addition, the Alexandria City School Board’s Policy BF provides that policies will be reviewed at least every three years and revised as needed.

**RECOMMENDATION:**

The Superintendent recommends that the Board approve the attached policies.

**IMPACT:**

By reviewing policies periodically, the School Board ensures that ACPS operations are aligned to support excellence and high performance.

**ATTACHMENTS:**

Proposed amendments to Policies DJA and DK

**CONTACT:**

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