

Updates City Council School Board Subcommittee Meeting Notes

June 25, 2018

Attending:

Allison Silberberg, Mayor
 Justin Wilson, Vice Mayor
 Ramee Gentry, Chair, Alexandria City School Board
 Cindy Anderson, Vice Chair, Alexandria City School Board

Mark B. Jinks, City Manager
 Dr. Lois Berlin, Interim Superintendent
 Debra Collins, Deputy City Manager

Katherine Carraway, P&Z
 Laura Durham, RPCA
 Kate Garvey, DCHS
 Kurt Huffman, ACPS
 Karl Moritz, P&Z
 Margaret Orlando, RPCA
 Jane Richardson, ACPS
 Morgan Routt, OMB
 Shanna Sampson, ACPS
 Michelle Smith-Howard, ACPS
 James Spengler, RPCA

Edith Hawkins, Campagna Center

Item No.	Agenda Item Description	Discussion/Follow Up/Action	Responsible Party(ies)
I.	Approval of May 21, 2018 Meeting Summary	Approved as submitted.	
II.	Standing Reports		
a.	Capital Projects and Operations i. Long Range Educational Facilities Phase 2/High School Alternatives	Dr. Berlin spoke on behalf of Ms. Gulick who was not able to attend. She reminded the CCSB that Ms. Gulick had submitted an updated timeline to reflect both the changes and urgency to the project. Chairwoman Gentry mentioned that there was also a graphic shared with the School Board which was useful in highlighting the process. She also thanked both ACPS and City Staff for all of their hard work.	Dr. Lois Berlin

Item No.	Agenda Item Description	Discussion/Follow Up/Action	Responsible Party(ies)
	ii. Update on Ferdinand Day School	<p>Dr. Berlin mentioned that each day there is progress and the project is still on schedule. Several members from the group have already had an opportunity to tour the facility. The furniture will be moved in starting in July and it will start to be occupied on August 14.</p> <p>Mayor Silberberg stated that the building was incredible and that their tour guide was phenom. She extended Kudos and also stated it's hard to believe that installation of furniture will be possible in July with all of the dust.</p> <p>Vice Mayor Wilson asked if it would be possible to do K-Prep there this summer and was told students will do prep at the schools they would have normally attended. Dr. Berlin also spoke about the ongoing community outreach to let parents/students know that they will be attending Ferdinand Day and to introduce the new principal.</p> <p>Vice Mayor Wilson asked if families from both Adams and Ramsey had requested to remain at their current schools and how has it been handled. Dr. Berlin stated that "redistricting" had been grandfathered in and current 3rd/4th graders can opt to stay (and any siblings that are currently enrolled with them). Once those 3rd/4th graders leave either Adams/Ramsey their siblings will automatically be transitioned to Ferdinand Day.</p> <p>Ms. Collins asked if the remaining tour dates could be sent out in case staff would like to attend. The ribbon cutting ceremony is scheduled for August 30 at 4 p.m.</p>	Dr. Lois Berlin
	iii. Patrick Henry Update	<p>This project is ahead of schedule, the drywall is in and walls are up. We are looking at December 14 to start switch arounds. The School Board will have further conversations about moving staff into the building. Chairwoman Gentry mentioned that there is also a recreation center attached to this school.</p>	Dr. Lois Berlin

Item No.	Agenda Item Description	Discussion/Follow Up/Action	Responsible Party(ies)
	iv. T.C. Williams Parking Coordination	<p>Mr. Moritz spoke about the Staff Recommendation Memo that was sent out prior to the meeting.</p> <ul style="list-style-type: none"> • Additional spaces in the garage will be for staff and visitors only. • Restrict parking in Chinquapin Circle to students. • Priority will be given to Seniors w/ valid driver licenses during application period. • Staff will continue to monitor and work with neighbors of TCW • Staff will work on establishing a residential parking program. <p>Mayor Silberberg mentioned that she believes the neighborhood behind TCW Stadium concerns were more about the speeding than parking. Dr. Berlin stated that information has gone out to students not to park in these areas.</p> <p>Chairwoman Gentry asked how and when will the permits be distributed? Vice Chairwoman Anderson asked if the permits will be assigned to the student or vehicle. Ms. Durham informed the group that the permits could be applied for online, but will need to be picked up in person. If the applicant is under 18 years old, their parent would need to be present to sign for it and the permits are also removable/transferable.</p> <p>Vice Mayor Wilson thanked everyone for their hard work and mentioned that this is a great example of teamwork. He asked if carpooling was a consideration and Ms. Anderson mentioned that due to the changes in laws, that wasn't possible for students.</p>	Karl Moritz Laura Durham
b.	Youth and Education Services i. After School Follow-Up	<p>Mr. Spengler presented the updated draft of the Alexandria Out of School Community Report (2017). RPCA is planning on finalizing the document and will present it to the group in September, also the Out of School Time Forum will occur on an annual basis. The group will update the City website to include information on various programs that are funded through the government. They are also planning to incorporate workgroups and project based learning. Vice Mayor Wilson indicated that</p>	James Spengler

Item No.	Agenda Item Description	Discussion/Follow Up/Action	Responsible Party(ies)
	<p>ii. Early Childhood Follow-up</p>	<p>staff needs to do a better job of working with ACPS to get the information about the existing programs out to the community and work with the parents on the fees.</p> <p>A new streamlined form and process was piloted this spring with several VPI programs. All enrollment coordinators have been trained on the new form and process to ensure that they have the same information to give families and that families are getting consistent information and experiences. Coordinators recently met with the project lead to give feedback on the process that will be incorporated into the process for next year.</p> <p>The final revised <i>Virginia Best Practice Protocol for Referring to Early Intervention!</i> Was completed in May 2018 to enhance quantity and quality of referrals for newborns and infants admitted to Virginia’s NICUs. This protocol provides guidance on who makes referrals and on what timeline, what tools should be used to aid in referrals, practices for partnering with parents and families, and recommended training to ensure we are referring all potentially eligible children.</p> <p>The newly established Professional Development Council will include a broader set of ECE providers than in the past to ensure that Professional Development offerings address the needs of a range of providers.</p> <p>Effective June 2018 families may complete the Scholarship for 4s funding application process at the participating program site of their choice. Program eligibility is aligned with VPI requirements so that programs can readily determine a student’s eligibility for the Scholarship for 4’s funding and initiate the enrollment process with DCHS. Projected program slot allocations will be shared with programs in May of each year (for planning purposes based on previous year funding level). Final slot allocation notifications will be made upon the release of the DCHS budget. Acceptance of new participating VPI programs to be considered for Scholarship for 4’s funding will be considered. A formula to re-</p>	<p>Kate Garvey</p>

Item No.	Agenda Item Description	Discussion/Follow Up/Action	Responsible Party(ies)
		allocate slots based on the number of participating programs is being developed.	
c.	Budget i. City and School CIP Calendar	<p>Mr. Jinks indicated that staff is currently looking at options and anticipates the first time that we could adjust the schedule would be in FY 2020.</p> <p>Ms. Gentry spoke about the multiyear schedule that was discussed in an earlier meeting and asked if FY 2020 was a part of the multiyear. Mr. Jinks told the group the CIP shouldn't change much and therefore is not something that needs to be changed every year.</p> <p>Vice Mayor Wilson mentioned that the CIP includes many projects and not just ACPS. Mr. Jinks informed the group that the CSO, and WMATA are large items that are also included in the CIP.</p> <p>Ms. Anthony mentioned that ACPS is currently in the process of writing a Feasibility Report for McArthur and John Adams Elementary Schools. It is expected to be completed in the next 6 to 8 months.</p>	Mark B. Jinks Mignon Anthony
d.	Shared Services Update	Ms. Collins informed the group that in April 2018 the City and School Staff Group received a draft from the fleet study contractor. The draft was reviewed by staff and comments were sent back to the contractor. Staff is expected to make their presentation to the City Manager and Superintendent over the summer and then report back to the subcommittee.	Debra Collins

III.	Other Discussion Items		
	a. Joint City Schools Facility Investment Task Force Recommendations & Joint Capital Management Council	<p>Mr. Moritz indicated that staff is currently looking for some dates and times for the next meeting. They are currently looking at the 3rd week of September. Mr. Jinks asked that they hold off on distributing any materials as he would like to review it further.</p> <p>Ms. Gentry would really like to have the meeting held on a Thursday and Dr. Berlin suggested that it should start at 5 p.m.</p>	Karl Moritz Mignon Anthony

Next meeting: September 24, 2018 at City Hall, Council Workroom