

1 **OFF-SITE INSTRUCTION AND VIRTUAL COURSES**
2

3 The Alexandria City School Board recognizes that individual student needs requires that the
4 division provide instruction through a variety of formats. To support these unique learning needs
5 Alexandria City Public Schools (ACPS) provides traditional in-person instruction, homebound
6 instruction, virtual courses, and a virtual school program.
7

8 **Homebound Instruction**
9

10 ACPS maintains a program of homebound instruction for students who are confined at home or in
11 a health care facility for periods that would prevent normal school attendance based upon
12 certification of need by a licensed physician, physician assistant, advanced practice registered
13 nurse, or clinical psychologist. The Superintendent or designee approves applicants for
14 homebound instruction.
15

16 Credit for the work is awarded when it is done under the supervision of a licensed teacher qualified
17 in the relevant subject areas and employed by the School Board, and there is evidence that the
18 instructional time requirements or alternative means of awarding credit adopted by the Board have
19 been met.
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21 During home instruction, the student attendance is recorded according to regulation JEA-R
22 Attendance Regulations.
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24 **Virtual Courses**
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26 Students may enroll in and receive a standard and verified unit of credit for supervised virtual
27 courses with prior approval of the principal. The Superintendent is responsible for developing
28 regulations governing this method of delivery of instruction in accordance with the regulations of
29 the State Board of Education that include the provisions of 8 VAC 20-131-110 and the
30 administration of required Standards of Learning tests prescribed by 8 VAC 20-131-30. For
31 courses offered for possible high school credit, standard units of credit are awarded for successful
32 completion of such courses when the course is equivalent to that offered in the regular school
33 program and the work is done under the supervision of a licensed teacher qualified in the relevant
34 subject areas. A verified unit of credit may be earned when the student has successfully completed
35 the requirements specified in 8 VAC 20-131-110.
36

37 **Credits**
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39 Any credits earned through homebound instruction or approved virtual courses are considered a
40 part of the student’s regular schoolwork and are recorded as such on the student’s cumulative
41 record.
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43 **Virtual School Program**
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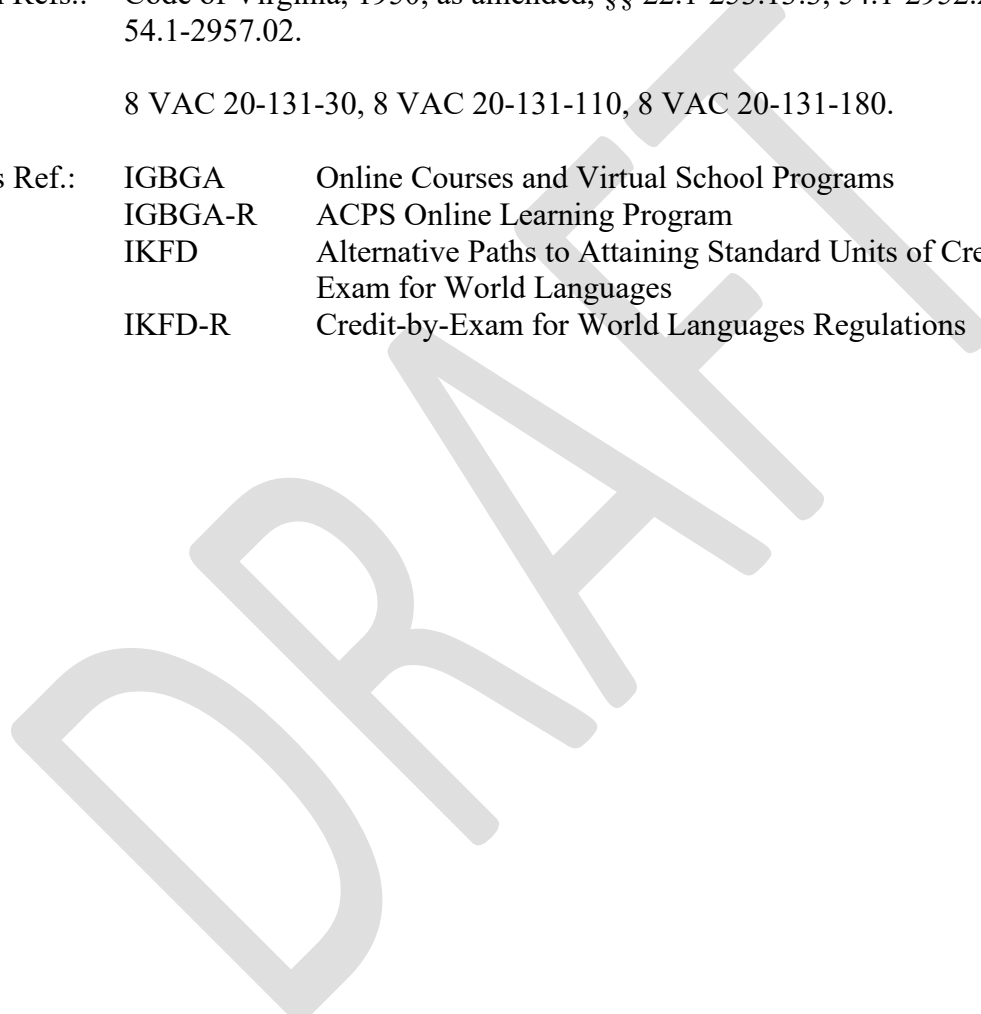
45 The Virtual School Program is described in Policy IGBGA Online Courses and Virtual School
46 Programs

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Adopted: June 1, 2006
Amended: June 9, 2011
Amended: June 11, 2015
Amended: October 27, 2016
Amended:

Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-253.13:3, 54.1-2952.2,
54.1-2957.02.
8 VAC 20-131-30, 8 VAC 20-131-110, 8 VAC 20-131-180.

Cross Ref.: IGBGA Online Courses and Virtual School Programs
IGBGA-R ACPS Online Learning Program
IKFD Alternative Paths to Attaining Standard Units of Credit: Credit-by-
Exam for World Languages
IKFD-R Credit-by-Exam for World Languages Regulations



1 **HOMEBOUND, CORRESPONDENCE, AND ALTERNATIVE**
2 **MEANS OF INSTRUCTION**

3 **OFF-SITE INSTRUCTION AND VIRTUAL COURSES**

4
5 The Alexandria City School Board recognizes that individual student needs requires that the
6 division provide instruction through a variety of formats. To support these unique learning needs
7 Alexandria City Public Schools (ACPS) provides traditional in-person instruction, homebound
8 instruction, virtual courses, and a virtual school program.

Commented [1]: Policy renamed and updated to reflect amendment of 8 VAC 20-131-180.

Commented [MS2]: Added the request of the Subcommittee to set context.

9
10 **Homebound Instruction**

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12 ACPS ~~shall~~ maintains a program of homebound instruction for students who are confined at home
13 or in a health care facility for periods that would prevent normal school attendance based upon
14 certification of need by a licensed physician, physician assistant, ~~nurse practitioner~~ advanced
15 practice registered nurse, or clinical psychologist. The Superintendent or designee approves
16 applicants for homebound instruction.

Commented [MS3]: Per the amendment of Va. Code § 54.1-2957.02 by SB 975.

17
18 Upon request of the student's parent or guardian, and provided such request is recommended by a
19 physician, physician assistant, nurse practitioner, or clinical psychologist, ACPS shall furnish a
20 teacher to instruct the student at home. ~~Any credits earned shall be considered a part of the~~
21 student's regular school work and recorded as such on the cumulative record. Credit for the work
22 shall be awarded when it is done under the supervision of a certified teacher, a person eligible to
23 hold a Virginia certificate, or other appropriately licensed professional, licensed teacher qualified
24 in the relevant subject areas and employed by the ~~School~~ School Board, and there is evidence that
25 the instructional time requirements or alternative means of awarding credit adopted by the Board
26 have been met.

Commented [4]: Removed. The content is redundant with the opening paragraph; ACPS may choose to provide a virtual option, the teacher requirement limits division options. The content is not part of the VSBA model policy.

Commented [5]: Moved down to improve readability.

27
28 ~~The Superintendent or designee shall approve applicants for homebound instruction. Medical~~
29 ~~forms must be maintained on file.~~

Commented [6]: Moved up to improve readability. Removed the mention of medical forms as it is too detailed for a policy and it part of regular records retention requirements.

30 During such period of home instruction, the student attendance is recorded according to regulation
31 JEA-R Attendance Regulations shall be carried on the school register as present.

Commented [7]: This is inconsistent with JEA-R Attendance Regulations. Updated to provide breadcrumbs to JEA-R.

32
33 **Correspondence Virtual Courses**

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35 Students may enroll in and receive a standard and verified unit of credit for supervised virtual
36 courses with prior approval of the principal. The Superintendent is responsible for developing
37 regulations governing this method of delivery of instruction in accordance with the regulations of
38 the State Board of Education that include the provisions of 8 VAC 20-131-110 and the
39 administration of required Standards of Learning tests prescribed by 8 VAC 20-131-30. For
40 courses offered for possible high school credit, standard units of credit are awarded for successful
41 completion of such courses when the course is equivalent to that offered in the regular school
42 program and the work is done under the supervision of a licensed teacher qualified in the relevant
43 subject areas. A verified unit of credit may be earned when the student has successfully completed
44 the requirements specified in 8 VAC 20-131-110, at the direction and for the adoption of the
45 School Board and in accordance with the Standards of Accreditation, will develop guidelines
46 governing the enrollment of students in supervised correspondence courses for receipt of standard

47 and verified units of credit. Students who enroll in high school as freshmen before July 1, 2018,
48 as sophomores before July 1, 2019, as juniors before July 1, 2020 or as seniors before July 1, 2021
49 may enroll in such courses with prior approval of the principal.

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51 Standard units of credit will be awarded for the successful completion of such courses when the
52 course is equivalent to that offered in the regular school program and the work is done under the
53 supervision of a licensed teacher, or a person eligible to hold a Virginia license, approved by the
54 School Board. Verified units of credit may be earned when the student has passed the SOL test
55 associated with the correspondence course completed.

56 Instruction through Alternative Technological Means

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58 The Superintendent, at the direction and for the adoption of the School Board and in accordance
59 with the Standards of Accreditation, shall develop guidelines for students who enroll in high school
60 as freshmen before July 1, 2018, as sophomores before July 1, 2019, as juniors before July 1, 2020
61 or as seniors before July 1, 2021 to encourage the pursuit of alternative means to deliver instruction
62 to accommodate student needs through emerging technologies.

63
64 Standard units of credit will be awarded for the successful completion of such courses when the
65 course is equivalent to that offered in the regular school program and the work is done under the
66 supervision of a licensed teacher, or a person eligible to hold a Virginia license, approved by the
67 School Board. Verified units of credit may be earned when the student has passed the SOL test
68 associated with the correspondence course completed.

69 Credits

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72 Any credits earned through homebound instruction or approved virtual courses are considered a
73 part of the student's regular schoolwork and are recorded as such on the student's cumulative
74 record.

Commented [MS8]: Added for clarity

75 76 Virtual School Program

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78 The Virtual School Program is described in Policy IGBGA Online Courses and Virtual School
79 Programs

Commented [MS9]: Added breadcrumbs as this is referenced in the opening paragraph.

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82 Adopted: June 1, 2006
83 Amended: June 9, 2011
84 Amended: June 11, 2015
85 Amended: October 27, 2016
86 Amended:

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89 Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-253.13:23, -54.1-2952.2,
90 54.1-2957.02.

91 8 VAC 20-131-30, 8 VAC 20-131-110, 8 VAC 20-131-180,
92

93		
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96		IKFD Alternative Paths to Attaining Standard Units of Credit: Credit-by-
97		Exam for World Languages
98		IKFD-R Credit-by-Exam for World Languages Regulations

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