

BOARD MEMO

Date: May 5, 2022

For ACTION ____
For INFORMATION _____
Board Agenda: Yes _
No _____

FROM: Gregory C. Hutchings, Jr., Ed.D, Superintendent of Schools
TO: The Honorable Meagan L. Alderton, Chair, and Members of the Alexandria City School Board
TOPIC: Superintendent Contract Provision: Other Work Activities – Addendum

ACPS 2025 STRATEGIC PLAN GOAL:

Goal 5: Family and Community Engagement

SY 2021-2022 FOCUS AREA:

N/A

FY 2022 BUDGET PRIORITY:

N/A

SUMMARY:

As a follow-up to an earlier memo by the Division Superintendent to the School Board concerning notice of certain outside activities, and the Board’s approval of those activities, the Division Superintendent is writing briefly to update that information. In addition to previously listed institutions in the September 9, 2021 and March 24, 2022 memo, the Superintendent will serve on The Intercultural Development Research Association (IDRA) Board. The IDRA Board will meet quarterly beginning on July 22-23 and is a collaborative of thought leaders committed to preparing students for success in the world.

BACKGROUND:

As stipulated in the Superintendent’s current employment contract, *Section VIII Other Work Activities*: “The Board may approve activities of the Division Superintendent to include consultative works, speaking engagements, writing, lecturing, teaching, or other professional activities for compensation provided that such activities do not cause a conflict of interest and that they are undertaken during annual or personal leave, or at

other times which, in the opinion of the Board, do not reduce the availability of the Division Superintendent for fulfilling his full-time responsibilities here under. Pursuant to section 22.1-66 of the Code of Virginia, the office of the Superintendent shall be deemed vacant upon the Superintendent engaging in any other business or employment without such prior approval by the Board.”

RECOMMENDATION:

The Superintendent recommends that the School Board approve the activity reference in this memo.

IMPACT:

Allows the Superintendent to build professional capacity, contribute his areas of expertise to the education profession, and raise the visibility of Alexandria City Public Schools, without adversely impacting the Superintendent’s availability for fulfilling his full-time responsibilities to ACPS.

ATTACHMENTS:

Superintendent Employment Agreement

REFERENCES:

[September 9, 2021—Superintendent Contract Provision: Other Work Activities](#)
[March 24, 2022 - Superintendent Contract Provision: Other Work Activities](#)

CONTACT:

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