



June 22, 2018

TO: Joint City-Schools Subcommittee

FROM: ACPS Operations Department, T.C. Williams Administration, City of Alexandria (CoA) Department of Planning & Zoning (P&Z), CoA Department of Recreation, Parks and Cultural Activities (RPCA), CoA Department of Transportation & Environmental Services (TES)

RE: T.C. Williams: King Street Campus Parking

On June 13, 2018, staff from the ACPS Operations Department, T.C. Williams, P&Z, RPCA and TES met to discuss T.C. Williams parking and, more specifically, the following concerns/requests which were made at previous Joint City-Schools Subcommittee meetings:

1. Establishing a more equitable and collaborative permitting process for the Chinquapin Loop including an evaluation of the:
 - a. Price of permits
 - b. Selection of students who receive permits
2. Clearly communicating the amount of parking that will be available to students next year and exploring options to increase
3. Outlining any actions to be taken to limit parking in the neighborhood
4. Planning for and mitigating future parking demand

To the above topics, the joint group would offer the following:

- 1a. The City Council approved price of parking permits on the Chinquapin Loop is \$120. The price for parking at the garage on T.C. Williams campus was \$80 this year. Below is a comparison of costs in the region:

School	Cost
Alexandria City Public Schools	\$80/\$120
Arlington County Public Schools	\$50
Fairfax County Public Schools	\$200
Manassas Park Public Schools*	\$75
Montgomery County Public Schools (Bethesda-Chevy Chase)	\$25

* Manassas Park Public Schools have a similar free and reduced meal percentage to ACPS population, for reference.



At this time, the collaborative group is not recommending changing the price, as this was set by City Council. The group felt that negative feedback received last year had more to do with the availability, change in the process and timeliness of the communication, and not the cost. The collaborative staffs will work on a solution if the cost appears to be prohibitive for some students.

1b. There are a total of 407 spaces in the parking garage including 391 non-handicapped spaces. ACPS has approximately 380 permanent staff in addition to other staff, volunteers and parents who come to the T.C. Williams' King Street Campus daily. Only forty spaces in the garage were permitted to students last year and none will be able to be permitted to students for the 2018-2019 school year. Parking on the Chinquapin Loop will be the only permitted parking available to students. Staff plans to work collaboratively with assistance from other departments to implement the following changes in the permitting process at Chinquapin:

- a. Parking will be available to senior students of T.C. Williams High School first. If additional permits are available, they will be made available to junior students.
- b. Staff will not be eligible for a permit to park on the loop; they can park in the garage.
- c. Students must have a current valid driver's license at the time of application.
- d. Applications will be collected by RPCA and ACPS will help to verify the grade of the student.
- e. On September 7, 2018, verified applications of senior high school students with current valid driver's licenses will go through a lottery process to be more equitable about who receives permits.
- f. Selected students will have to create an account on RPCA's WebTrack once selected.
- g. Students will pick up student permits from in the administrative offices of T.C. Williams from RPCA staff. T.C. Williams administration will help verify student status, grade level and check licenses. Parents or guardians will need to be present for all students under the age of 18 at the time of distribution.

The Joint City-Schools Subcommittee discussed in its last meeting identifying students who need parking due to jobs, athletics and other demands of our students and giving these students priority for parking. The collaborative group is not recommending establishing these criteria at this time for several reasons:

- Students who participate in school athletics are permitted to move their cars to the parking garage after school hours and should have time to do so.
 - Establishing these criteria and selecting students based on them would require a significant effort made by T.C. Williams staff.
 - Criteria may be subjective and student need may be hard to determine or prove.
 - Student status of need may also change throughout the year, for example if they only participate in a fall sport or only have a spring job.
2. During the meeting, RPCA explained that it does not seem that all spots are being used throughout the year and that approximately 10 permits were sold to staff. Part of the reason for the loop not being full may be due to attrition, for which ACPS staff will communicate with RPCA throughout the year to allow additional permits to be made available to other students if a student leaves T.C. Williams. In this instance, parking may be offered at a pro-rated amount. Another potential cause is that not all students drive to school every day. TES and RPCA reviewed parking availability on the Chinquapin Loop and have determined that an additional 15 parking permits, for a total of 175, could be sold this year. With these 15 spaces and 10 that were previously for staff who will now be parking in the garage, this creates 25 more permits available to students. TES and RPCA staff will periodically monitor parking availability throughout the school year and if space permits, additional permits may be made available.

T.C. Williams administration is preparing a letter to be sent out in late June or early July to all rising juniors and seniors indicating that:

- a. Student parking for the 2018-2019 school year will only be available in the Chinquapin Loop.
- b. Parking will only be available to seniors with valid licenses during the application period. Reserving spots for future licensed drivers and/or purchasing spots for juniors will not be permitted.
- c. The application period will open July 15, 2018, and end September 7, 2018, at which time a lottery would be conducted on all received and verified applications for spots.
- d. The City Council approved fee of \$120, will be conveyed in the letter.
- e. The amount of permits being sold, 175, will also be included in the letter.
- f. Also included in the letter will be a statement encouraging students to use alternative modes of transportation.



Through ACPS's Department of Schools, Business and Community Partnerships, opportunities with neighboring organizations for additional parking for T.C. Williams are being explored.

3. Complaints from residents in the neighborhood have increased regarding students parking on neighborhood streets. Criteria are established by the City Code to determine when a parking restriction can be added. TES will continue to receive and monitor parking complaints to determine if these criteria have been reached. At this time, new restrictions have been added to two blocks on Scroggins Road. Requests for restrictions south of the school on Roan Lane and Marshall Drive were submitted but did not meet the criteria in the Code. In order to add restrictions outside the requirements of the City Code, a new process would be required that had lower or no thresholds for parking usage on the block. City and ACPS staffs will continue to work with the community and students to help mitigate the impact to the neighborhood.
4. As enrollment at the high school continues to grow, parking demand will grow as well. ACPS and City staffs have begun discussions about implementing a Transportation Management Plan (TMP) at T.C. Williams. Staff will work on this over this coming summer to determine how driving to schools by staff and students could be decreased. Similar to ACPS's other TMPs, a coordinator will be assigned at the school with support from ACPS Operations and City staff. Given the recent success with the DASH partnership, staff will also work with DASH to educate students and optimize the program in the future.