

## BOARD BRIEF

Date: August 6, 2021

**BOARD INFORMATION:**   X  

**MEETING PREPARATION:** \_\_\_\_\_

**FROM:** Pete Balas, Principal, Alexandria City High School  
Wendy Gonzalez, Ed.D., Executive Director of School Leadership

**THROUGH:** Terri Mozingo, Ed.D., Chief of Teaching, Learning and Leadership  
Stephen M. Wilkins, Ed.D., Chief of Staff  
Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

**TO:** The Honorable Meagan Alderton, Chair, and  
Members of the Alexandria City School Board

**TOPIC:** Update on Administrator Assignments at Alexandria City High School (ACHS)

**ACPS 2025 STRATEGIC PLAN GOAL:**

Goal 2: Instructional Excellence

**SY 2020-2021 FOCUS AREA:**

Systemic Alignment

**FY 2021 BUDGET PRIORITY:**

Increased Staff Retention

**SUMMARY:**

This board brief updates the School Board of administrator assignments at ACHS for the 2021-2022 school year.

**BACKGROUND:**

This memo informs of leadership adjustments at ACHS to better advance the work of the Connected High School Network. The changes include some job-title changes, reassignments and re-purposing of positions. The improved structure will give more clarity and organization to how the ACHS works for our students.

The High School Principal title will be changed to Executive Principal. The Executive Principal will oversee the campus administrators. Currently, we have the King Street Campus, Minnie Howard Campus, Satellite Campus and Chance-for-Change Academy Campus. A fifth campus for the Early College Program with Northern Virginia Community College is projected to open in August 2024.

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We are reassigning the current campus administrator for Minnie Howard to the Chance for Change Academy. We will subsequently post a vacancy for the Minnie Howard Campus Administrator. Additionally, we will present a proposal to revise the name of the academy to reflect a workforce development curriculum.

We will reorganize the Satellite Campus. We will post a vacancy for a Satellite Campus Administrator which will fall under the Executive Principal. We are reassigning the current Director of Online Learning to a new office of Virtual Learning Administrator to oversee our Virtual Virginia courses and online courses for the school division. This new position will fall under the Department of Teaching, Learning and Leadership and the position will be funded via ESSER III funds.

Overall, these leadership adjustments will help clarify and simplify how the ACHS is organized to deliver instruction to best meet the needs of our students. An organizational chart and job descriptions are under draft.

**RECOMMENDATION:** The Superintendent recommends that the School Board review the information contained in this brief.

**IMPACT:**

N/A

**ATTACHMENTS:**

None

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