



CTE ADVISORY COMMITTEE MEETING

Tuesday, January 11, 2022

Meeting held Via Zoom

4:00 p.m. - 5:00 p.m.

Minutes

- **Welcome/Call to Order at 4:16pm**

Members Present: Melissa Reeves (CTE Chair), Dr. Tricia Jacobs (CTE Coordinator), Amy Creed, Allen Lomax, Jessica Fundalinski, Michael Burch, David Remick, Jim Egenrieder, Patrick Brook, Patrick Corr, Monica West, Shawn Addison.

Guests: Michelle Rief, Michael Burch, Kelly Davis, Dr. Linda Zanin

- **CTEAC Secretary/Recorder for January: Jessica Fundalinski**
- **Introduction of New School Board Liaison, Mr. Christopher Harris- Dr. Michelle Rief**

Dr. Rief also shared that an ad hoc school board committee is looking to strengthen work with advisory board committees; a current recommendation is to add a note on school board agenda to share comments.

Christopher Harris is a TC Grad, ACHS Alum, and current Occupational Safety Engineer. He owns an occupational & health safety business in the city. Mr. Harris is a strong proponent of CTE and alternative pathways in college, both of which have helped propel him in his professional career. As a community member in Alexandria, he has coached 7 years football at ACHS. Mr. Harris is excited to be an engaged problem solver on the CTE Advisory Committee.

- **Introductions of CTE Advisory Committee members**

Members introduced themselves including their educational and professional background, as well as their connection/relation to the CTE Advisory Committee.

- **Adoption of Meeting Agenda/Approval of November Meeting Minutes**

David Remick: Motion to Approve

Allen Lomax: 2nd Approval

Approved By All Members @ 4:33pm

- **Old Business and Action Items**

- **CTE Advisory Committee 2021-22 Scope of Work- Melissa Reeves, Chair**

Chair, Melissa Reeves and Coordinator, Dr. Jacobs, provided updated progress.

- **Special Presentation**

- **CTE SERVEs EL – Dr. Tricia Jacobs**

Dr. Jacobs shared that CTE SERVEs EL document was shared in Dr. Mozingo's Pursuit of Excellence Newsletter as well as with all CTE Educators in ACPS.

- **New Business**

- **Instruction 2 Industry Virtual Career Expo for HS Students, Feb. 14-17**

Dr. Jacob's shared the tentative schedule for expo, noting it is set up by career clusters. David Remick shared that the main goal of the expo is to share about careers in various industries. Jim Egenrieder mentions that registering will take place on behalf of ACPS. Dr. Jacobs will send link to Expo.

- **High School Project Update of CTE Labs**

Dr. Jacobs shared that as a result collaboration between the architects of the new HS campus, there is CTE representation on all 5 floors of building including lab / flex space. Currently exploring equipment needs for classrooms.

- **New Comprehensive Local Needs Assessment (CLNA) Update for Perkins Grant 2022-23**

Dr. Jacobs shared that the CTE Advisory Board Committee will take a Google survey centered on *CTE Data, Materials and Sources of Evidence* and then the team will meet to explore and discuss the *CLNA Team Talking Points*. This workbook will help determine where the monetary need is within ACPS (classes, curriculum, student populations, etc.). The meetings will begin in February. The CLNA will need to be submitted- with the Perkins Grant- to school board for approval before submitting it to VDOE.

- **Announcements by Members**

Dr. Jacobs: Holds for various dates/times for CLNA Team Talking Points meeting in February to be sent via e-mail.

Allen Lomax: US News & World Report – Top 100 Jobs for the Future

1. Information Security Analyst
2. Nurse Practitioner
3. Physician Assistant

Melissa Reeves: Last year as chair for advisory board committee. If interested, please send email to Dr. Jacobs and Melissa Reeves. This is an elected position.

- **Adjournment**

Melissa Reeves: Motion to adjourn the meeting @ 5:06

David Remick: 2nd Approval

NEXT MEETING DATE: Tuesday, March 15, 2022

Upcoming Dates:

Tuesday, May 10, 2022

Tuesday, June 7, 2022 (Annual Report Committee only)