# CONFIDENTIAL BOARD MEMO

Date: December 17, 2020 For ACTION <u>x</u> For INFORMATION Board Agenda: Yes <u>x</u> No <u>No </u>

FROM: Stephen M. Wilkins, Ed.D., Chief of Staff

THROUGH: Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

- **TO:**The Honorable Cindy Anderson, Chair, and<br/>Members of the Alexandria City School Board
- **TOPIC:** Personnel Action effective December 17, 2020

## ACPS 2025 STRATEGIC PLAN GOAL:

Goal 2: Instructional Excellence

## SY 2020-2021 FOCUS AREA:

Focus Area 3: Strategic Plan Implementation

#### FY 2021 BUDGET PRIORITY:

Increased Staff Retention Human Resources Audit Implementation

**SUMMARY**: The attached report provides detailed information regarding a single personnel action effective December 17, 2020.

## BACKGROUND: N/A

#### **RECOMMENDATION:**

The Superintendent recommends that the School Board approve the personnel action as described in the attached.

IMPACT: N/A

#### **ATTACHMENTS:**

Personnel Action for December 2020

**REFERENCES:** none

**CONTACT:** Dr. Stephen M. Wilkins – stephen.wilkins@acps.k12.va.us