

**BOARD MEMO**

Date: December 19, 2019  
For ACTION \_\_\_\_\_  
For INFORMATION  \_\_\_\_\_  
Board Agenda: Yes  \_\_\_\_\_  
No \_\_\_\_\_

**FROM:** Susan M. Neilson, Clerk of the Board  
**THROUGH:** Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools  
**TO:** The Honorable Cindy Anderson, Chair, and  
Members of the Alexandria City School Board  
**TOPIC:** Draft 2020-2021 School Board Meeting Calendar

**ACPS 2020 STRATEGIC PLAN GOAL:**

Goal 2: Family and Community Engagement  
Goal 6: Effective and Efficient Operations

**SY 2019-2020 FOCUS AREA:**

Focus Area 5: Strategic Plan

**FY 2020 BUDGET PRIORITY:**

Communications and Customer Service for External Stakeholders

**SUMMARY:**

The proposed 2020-2021 School Board Meeting Calendar has been developed to align with the academic calendar, key budget dates and other School Board obligations.

**BACKGROUND:**

The School Board meets twice per month for regular School Board Meetings and holds an Organizational School Board Meeting in early January to elect a Board Chair and Vice Chair. This draft calendar of meetings aligns with the academic calendar and key budget dates, which accounts for some variances in the twice monthly schedule. The calendar also takes religious holidays into account during which work may be restricted.

This meeting schedule is being presented for information and review. It is scheduled for adoption at the January 9, 2020 Organizational Meeting.

**RECOMMENDATION:**

The Superintendent recommends that the School Board review the attached School Board Meeting Calendar for the 2020-2021 School Year.

**IMPACT:**

Adoption of the School Board Meeting Calendar will guide the planning of work to be brought before the School Board for discussion and implementation.

## BOARD MEMO

### ATTACHMENTS:

1. Proposed 2020-2021 School Board Meeting Calendar

### CONTACT:

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