



November 13, 2017

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**Interim Superintendent**  
Lois F. Berlin, Ed.D.

Dear ACPS Parents and Guardians,

The Alexandria City School Board's West End Elementary School Naming Committee is now seeking recommendations for names for the new school at 1701 N. Beauregard Street.

This is the first time in 17 years Alexandria City has had the chance to name a new school, and we hope students, families and community members will participate in this process by sending in naming recommendations.

Names will be accepted from now through January 3, 2018. If you would like to make a recommendation, please complete the form on the back of this letter, or complete the online form at <https://www.acps.k12.va.us/westend>.

All recommendations must be submitted in writing, either through the online form or to the Clerk of the School Board, and will be forwarded to the West End Elementary School Naming Committee for consideration. The Committee will present at least three recommendations to the Board in early February 2018 for its consideration and approval, although the final selection of a name for the new school is the responsibility of the School Board.

Naming suggestions may include U.S. presidents, Virginia historical figures, or places or historical events related to the facility or the location. Naming suggestions may also include a person, business or corporation that has made a significant or extraordinary contribution to the City of Alexandria, usually in the context of education, public service or involvement in civic or cultural activities over an extended period of time. Names that cause confusion with other Virginia public schools or facilities, including names that have the same initials as another ACPS school, should be avoided.

For more details regarding the naming process, please visit the ACPS website at <https://www.acps.k12.va.us/westend>, or contact the Clerk of the School Board at [boardclerk@acps.k12.va.us](mailto:boardclerk@acps.k12.va.us), or at the mailing address at the top of this letter.

Sincerely,

A handwritten signature in black ink that reads 'Cindy Anderson'.

Cindy Anderson, Chair  
West End Elementary School Naming Committee

**School Board**

**Chair**  
Ramee A. Gentry

**Vice Chair**  
Cindy Anderson

**Members**  
Ronnie Campbell  
William E. Campbell  
Hal E. Cardwell  
Karen A. Graf  
Christopher J. Lewis  
Margaret Lorber  
Veronica Nolan



## West End Elementary School Name Recommendation

Naming suggestions may include U.S. presidents, Virginia historical figures, or places or historical events related to the facility or the location. Naming suggestions may also include a person, business or corporation that has made a significant or extraordinary contribution to the City of Alexandria, usually in the context of education, public service or involvement in civic or cultural activities over an extended period of time.

Names that cause confusion with other Virginia public schools or facilities, including names that have the same initials as another ACPS school should be avoided. **RECOMMENDATIONS WILL BE ACCEPTED THROUGH 1/3/18.**

**\*REQUIRED**

Name \* First: \_\_\_\_\_  
Last: \_\_\_\_\_

Address \* Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \* \_\_\_\_\_

I am a/an ... (Check all that apply.) \* ACPS Alumni \_\_\_\_\_ Business Owner \_\_\_\_\_  
ACPS Student \_\_\_\_\_ Parent \_\_\_\_\_  
ACPS Staff Member \_\_\_\_\_ Other \_\_\_\_\_  
Community Member \_\_\_\_\_

Recommended name(s) for the West End Elementary School: \* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why did you choose this/these name(s)?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you are recommending this name on behalf of a group, please provide the group's contact information.  
Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_