



CTE ADVISORY COMMITTEE MEETING

Monday, March 18, 2024

Virtual Meeting (link will be sent by ACPS)

4:00 p.m. - 5:00 p.m. & 6:00 p.m. - 7:00 p.m.

MEETING NOTES

- **Welcome/Call to Order** (meeting began at 4:03pm)
 - **Attendees:** Tricia Jacobs, Patrick Corr, Sarah Black, David, Remick, Allen Lomax, Jennifer Fortney, Keisha Shirley, Dee Harris, Paula Schnauffer, Nelson Aguilar, Christopher Harris, Kristen Carter, Jim Egenrieder, Lakeesha Carr, and Kelly Davis
 - **Absent:** Greg Wright

- **Adoption of Meeting Agenda/Approval of December Meeting Minutes**
 - Review of meeting minutes from Dr. Jacobs and opportunity for questions/comments from committee.
 - No edits, minutes accepted (motion: David Remick, second: Allen Lomax). Unanimous vote.

- **Special Presentation**
 - **Overview of CTE Comprehensive Local Needs Assessment Survey**
 - Review of survey completion and acknowledgement of ongoing concerns. Specifically, internet issues at the high school, equipment needs for CTE programs (computers and tech tools), updates to the cosmetology lab, CTSO support for regional, state, and national competitions, teacher professional development opportunities.
 - Positive feedback – there is a good variety of courses within the new Academy pathways.
 - **Review of 2024-25 Perkins Budget**
 - Overall increased budget to **\$324,613.86** (from \$309,145.86 in the last Academic Year). This amount of money has increased due to increased enrollment.
 - Proposal provides some adjustments to various budgetary advisors as described below:
 - Decreased fundings: from 3 teacher leadership stipends down to 2.
 - Increased funding: equipment (computers, trade & industrial education technology, engineering education, and health sciences), completer survey stipend, CTSA travel, software and online resources, and indirect costs.
 - Comprehensive overview of proposed changes available in the “CTE AC 2024-25 Perkins Overview” document.
 - **Questions from the CTEAC:**
 - Funding Allocation: Patrick asked if money allocated for one expense may be used to pay others (e.g., if cost of equipment is more expensive than anticipated, can that be pulled from other cost areas)? Yes! The divisions exist but they are flexible, and we can make ongoing amendments throughout the year through Central Office, the Superintendent, and the VA Department of Education.

- Professional Development: David asks about reducing the money allocated for teacher leadership stipends. Will this negatively impact our faculty given our focus on increasing staff PD? Do we need additional money under PD to support training? Tricia notes that money from teacher leadership has been moved to allow great student travel to conferences and CTSOs but the amount allocated for teacher PD has not changed from last year.
 - Looking Ahead and Fundraising for CTSOs: Allen asks that the agenda early into next year is a discussion about CTSOs and funding – how can we provide additional outside money to support kids traveling? Let’s prioritize this work. Tricia agrees and recommends that the CTSO advisors attend our May CTE meeting to provide an overview and get the conversation started.
 - Revising Teacher PD: Jim thought the PD reduction was due to an equity-gap analysis at the school division level. Can we reference this? Tricia says yes – adding statement about “division wide ongoing equity gap analysis” to clarify concerns here.
 - Clarifying question: Paula asked about reduction from three teacher stipends to two. Notes that the edit is not incorporated in the shared document. Tricia will correct.
 - **Feedback for 2024-25 Perkins Budget**
 - CTEAC meetings provided general mechanical and language edits to improve clarity of the plan. These were minor and have already been incorporated by Dr. Jacobs.
 - Feedback was positive for the proposal and the committee shared thanks to Dr. Jacobs for her transparency and the work she has done to share all this work with the CTEAC.
 - **2024-25 Perkins Budget Approval**
 - Motioned to approve budget by David Remick and Seconded by Jim Egenrieder.
 - Unanimous approval.
- **New Business**
 - CTE Annual Performance Report
 - Notes slight decrease in CTE enrollment this year. This seems to be an ongoing trend from a high in 2021-22. Consequently, our approved Perkins budget may be reduced slightly. If so, the money will come from computers.
 - ACPS has exceeded the VDOE completer (target of 65.75% and we reached 87.59% in all CTEs and 86.76% in CTE special populations). A wonderful outcome!
 - Work-based learning is growing significantly and moving away from virtual internships/externships and toward more in-person opportunities. Right now we have 54.37% of CTE special population students engaged in work-based learning, well above the VDOE target of approximately 11%.
 - **CTE Month Celebration Highlights**
 - Held an event in late February with teachers, admins, and special guests.

- **Scholarship and WBL Opportunities for CTE students**
 - Rotary Club, amazon summer internships, and genysis works internships were briefly discussed. Provides internships, including paid opportunities, to students,

- **Old Business**
 - Academies and CTE Pathways
 - Provided overview of 6 academies in ACPS (STEM Academy; Business & Government Academy; Education, Liberal Arts & Human Services Academy; Visual, Performing & Applied Arts Academy; Global Studies; General Studies “On-Ramp”).
 - Dr. Jacobs provided an overview of the existing academies and programs and how they fall into the new structure above.
 - The new 6 Academies include all existing prior programs and classes (i.e., nothing is removed).
 - Numerous new programs and courses have been proposed and they will launch depending on staffing and student enrollment for the 2024-25 school year. For example, new courses in Energy Supply: Sustainability & Efficiency as well as Game Design & Development.

- **Announcements by Members**
 - **Patrick:** reinforcing Dr. Jacob’s invitation to the GHSA recognition ceremony and nurse aide pinning ceremony.
 - **Kristen:** NVCC hosting showcase event on 4/4 from 5-7pm for all high school students at the Alexandria campus. For all students interested in DE courses or curious about DE courses – designed to share the benefits of DE and how these options may be long-term beneficial.
 - **Jim:** Added link in the chat and some language regarding Invent Virginia (language copied here: www.Invent Virginia.net. April 13-regional, April 21-state. All free events for students!)
 - **Jennifer:** Stem for Her scholarship program is open through March 29 and giving away \$110,000 this year! Gala is coming up on April 25 and all members of the CTEAC are invited to attend! Additionally, announced a new Earth Day competition in partnership with WUSA-9. Winning students can receive prizes and a story on the news!
 - **Paula:** Thanks to Tricia for her hard work on the Perkins scholarship!
 - **Sarah:** There is a transition fair on May 15 and work-based learning will be present to talk with parents of special education students.

- **Adjournment**
 - Meeting ended at 5:04pm

NEXT MEETING DATE:

Tuesday, May 14, 2024, 4-5:30pm

UPCOMING MEETING DATE:

Tuesday, June 4, 2024 (Annual Report Committee only)

Invitations:

GHSA Recognition Ceremony- Wednesday, May 8, 2024, 6:00 pm

GHSA Nurse Aide Pinning Ceremony- Friday, May 10, 2024, 6:00 pm