

## STUDENT LIAISONS TO THE SCHOOL BOARD REGULATIONS AND APPLICATION

The following regulations shall support the appointment of two student liaisons to the School Board. These liaisons shall serve annual terms from July 1 through June 30 of the school year of their appointments.

~~The positions shall first be appointed for the 2012-2013 school year, and then annually.~~

Applications shall be submitted by April 1<sup>st</sup> of each year. Appointment by the School Board shall occur at a June School Board meeting. Appointees shall serve an annual term. ~~at the beginning of the 2012-2013 academic year, and thereafter.~~

The student liaisons will sit at the Board table. As a standard agenda item, the student liaisons will report on behalf of all of the students in the division.

The student liaisons will not have the power to vote on any issue. As representatives of the T.C. Williams High School student body, the student liaisons will be given equal opportunity to voice their own opinions and those of the student body they represent on any and all issues brought before the School Board, except as precluded by law or policy.

Student liaisons are required to attend at least 75% of the semi-monthly School Board meetings. Additionally, student liaisons may choose to attend any School Board work sessions with full participatory non-voting rights. Student representatives will be allowed to leave any meeting at their discretion if the meeting goes past 10 pm, due to school work obligations. If a student liaison fails to maintain the required 75% participation at public Board meetings, the position will be re-opened for the selection of a replacement liaison.

The student liaison positions will be open to sophomore, junior, and senior students of T.C. Williams High School. Students may apply at the end of their freshman, sophomore, or junior year.

All applications will be reviewed by the Superintendent's Student Leadership Committee at T.C. Williams High School. This committee will choose the five most qualified applicants and submit their applications to the Superintendent for review. The Superintendent will then forward the applications to the School Board Chair~~man~~ and Vice Chair~~man~~ by May 1.

The Chair~~man~~ and Vice-Chair~~man~~ of the Board will conduct in-person interviews with the top five applicants and recommend to the School Board the two best qualified applicants for the Student Liaison positions. The full Board will vote on this recommendation prior to July 1.

The Chair~~man~~ and Vice Chair~~man~~ will oversee the development of an induction process for the Student Liaisons, to include a review of Roberts Rules of Order, School Board protocols, and related information.

Among other factors, students who serve as liaisons to the School Board will be chosen based on evidence of exemplary character and high personal standards of conduct and adherence to school policies and regulations.

**APPLICATION FOR A STUDENT LIAISON POSITION**  
**TO THE ALEXANDRIA CITY SCHOOL BOARD**

Date: \_\_\_\_\_

Name (Last): \_\_\_\_\_ (First): \_\_\_\_\_ (M.I.): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Do you now live in the City of Alexandria? (Yes/No) \_\_\_\_\_

If yes, for how long? \_\_\_\_\_

Have you ever served the City of Alexandria in any capacity? (Yes/No) \_\_\_\_\_

If yes, please explain:

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\_\_\_\_\_

In the space provided, please write no more than 250 words about why you are applying for the position and what you hope to accomplish if **elected**chosen:

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**References: Please list the name, address, and title of at least three references that you have contacted and who support your application.**

**Recommendations should be returned to you in sealed envelopes with the author's signature across the back seal of the envelope. Recommendations will be opened and reviewed for those students selected as finalists to be interviewed by the School Board Chairman and Vice Chairman.**

1. Student Counselor Recommendation (Required)

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2. Teacher Recommendation (Required)

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3. Teacher Recommendation (Required)

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4. Optional Recommendation

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