

Date: September 13, 2018

For ACTION X

For INFORMATION

Board Agenda: Yes X
No

FROM: Dominic B. Turner, Director of Budget and Financial Systems

THROUGH: Gregory C. Hutchings Jr., Ed.D., Superintendent of Schools

TO: The Honorable Ramee A. Gentry, Chair, and Members of the Alexandria City School Board

TOPIC: FY 2020 Budget Process Resolution and Rules of Engagement

BACKGROUND: Each year, the School Board establishes the process by which the Capital Improvement Program (CIP) and Combined Funds budgets will be developed, discussed, amended and ultimately approved through the adoption of a budget process resolution and the associated rules of engagement. The rules of engagement were developed and approved three years ago to establish written guidelines that all School Board members must follow throughout the budget process regarding the submission of budget questions and add/delete recommendations.

SUMMARY: The FY 2020 Budget Process Resolution and Rules of Engagement remain consistent with last year's revised versions. Minor changes were made to the "whereas" clauses and Section (A) paragraph (3) during the September 6, 2018 School Board work session to strengthen the language.

The FY 2020 Budget Process Resolution and Rules of Engagement were presented to the Board for information during the September 6, 2018 School Board Work Session.

RECOMMENDATION: The Superintendent recommends that the School Board approve the FY 2020 Budget Process Resolution and Rules of Engagement.

IMPACT: Adopting the FY 2020 Budget Process Resolution and Rules of Engagement will clarify the roles and responsibilities of the Board and Staff throughout the annual budget process. Additionally, these documents provide greater transparency to the community and other stakeholders.

CONTACT PERSON: Dominic B. Turner, 703-619-8141

ATTACHMENTS:

- 1) FY 2020 Budget Process Resolution
- 2) FY 2020 Rules of Engagement