

**CONFIDENTIAL**  
**BOARD MEMO**

Date: December 19, 2019

For ACTION

For INFORMATION

Board Agenda: Yes

No

**FROM:** Stephen M. Wilkins, Ed.D., Chief Human Resources Officer

**THROUGH:** Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools

**TO:** The Honorable Cindy Anderson, Chair, and  
Members of the Alexandria City School Board

**TOPIC:** Personnel Actions for the Month of November 2019

**ACPS 2020 STRATEGIC PLAN GOAL:**

Goal 3: An Exemplary Staff

**SY 2019-2020 FOCUS AREA:**

Focus Area 2: Budget Process

**FY 2020 BUDGET PRIORITY:**

Retention and Recruitment

**SUMMARY:** The attached report provides detailed information regarding the personnel actions for the period November 1, 2019 through November 30, 2019.

**BACKGROUND:** N/A

**RECOMMENDATION:**

The Superintendent recommends that the School Board approve the personnel actions as described on the attached.

**IMPACT:** N/A

**ATTACHMENTS:**

Personnel actions for the month of November 2019.

**CONTACT:**

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