

## BOARD MEMO

Date: June 1, 2023

For ACTION

For INFORMATION

Board Agenda: Yes

No

**FROM:** Mr. Kurt Huffman, Executive Director of Community Partnerships and Engagement  
Ms. Julia Burgos, Chief of School and Community Relations

**THROUGH:** Dr. Melanie Kay-Wyatt, Superintendent

**TO:** The Honorable Meagan L. Alderton, Chair, and  
Members of the Alexandria City School Board

**TOPIC:** Recommendation for Approval of Community Donation

### **SUMMARY:**

In April 2023, Alexandria City Public Schools received a financial donation of \$5,000 from Alexandria community member, Ms. Danielle Hagerty to support the career and vocational training space for students with significant disabilities who are in our citywide programs at Alexandria City High School. This donation will continue the division's efforts to simulate office, clerical and technology career stations. The Office of Specialized Instruction is planning to officially allocate this donation to support identified needs after the official approval from the ACPS School Board.

In accordance with ACPS Policy KH and Regulation KH-R, any donation over \$2,500 requires School Board approval. The donation must meet the established standards of acceptance requirements. Those standards and the appropriate responses are detailed below:

### **ACPS Donation Standards Of Acceptance**

**1. Have a purpose consistent with the goals of ACPS;**

*The donation will be allocated to the needs identified by the Office of Specialized Instruction in alignment with building leadership, the ACPS 2025 Strategic Plan as well as the Office of Specialized Instruction Plan. Specifically, this donation could be allocated to support (ex. resources, supplies, equipment and other identified needs) a career and vocational training space for students with significant disabilities who are in the citywide programs at Alexandria City High School.*

**2. Impose no undesirable, unacceptable, or hidden costs in terms of resources to ACPS;**

*The donation has no identified undesirable, unacceptable or hidden costs.*

**3. Place no unacceptable conditions or restrictions on the school division or its educational or extracurricular programs;**

*This donation will place no unacceptable conditions or restrictions on the school division*

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*or its educational or extracurricular programs.*

- 4. Not assume that the School Board will accept responsibility for continuing the benefit of or program supported by the donation if or when the funds are exhausted;**  
*The Office of Specialized Instruction is committed to allocating this donation and any future donations/support in the future through aligned grants and donations, to identified needs for their students and educational community. The Office of Community Partnerships and Engagement will also continue to assist the Office of Specialized Instruction to identify and pursue additional community funding opportunities.*
  
- 5. Meet any applicable federal, state, and/or local laws and regulations, Board policies, regulations or guidelines associated with its construction or use; and meet any applicable safety standards.**  
*This donation meets all local laws, regulations, Board policies, regulations and guidelines.*

### **RECOMMENDATION:**

The Superintendent of Alexandria City Public Schools recommends the School Board approve the donation as it meets all standards of acceptance requirements.

### **ATTACHMENTS:**

1. Policy KH
2. Regulation KH-R

### **CONTACT:**

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