

BOARD MEMO

Date: September 26, 2019
For ACTION _____
For INFORMATION x
Board Agenda: Yes x
No _____

FROM: Mignon R. Anthony, Chief Operating Officer
THROUGH: Gregory C. Hutchings, Jr., Ed.D., Superintendent of Schools
TO: The Honorable Cindy Anderson, Chair, and
Members of the Alexandria City School Board
TOPIC: Facilities Department Audit Update

ACPS 2020 STRATEGIC PLAN GOAL:
Goal 4: Facilities and the Learning Environment

SY 2019-2020 FOCUS AREA:
Focus Area 6: Audit Updates

FY 2020 BUDGET PRIORITY:
Safe Schools for Students and Faculty
Optimal and Equitable Learning Environments

SUMMARY:
Since the December 16, 2018 presentation on this subject, progress has been made on all recommendations. Of the ten recommendations listed in the audit, nine will result in significant improvements to Educational Facilities capital investments, and maintenance and operations.

Four of the ten recommendations have been completed. Of the remaining six, it is projected that five of them will be implemented by the end of the December 2019.

BACKGROUND:
Following the results of a Risk Assessment of ACPS, the School Board approved funding in the FY 2016 Combined Funds Budget for an internal audit program in the following areas: Procurement, Facilities and Payroll. The School Board awarded a contract to Gibson Consulting Group in spring 2016.

The Facilities audit was conducted from April 2017 through August 2017 with substantial completion of the Final Audit Report in October 2017. From an operations perspective, the audit focused on four major sections: Facilities Planning and Management, Facilities Maintenance, Custodial Services, and Grounds Management.

Findings and recommendations were based on analysis of data and interviews with school division leadership, Educational Facilities Staff, school principals, custodial and maintenance workers and through site visits. Site visits included George Mason Elementary School, Samuel Tucker Elementary School, George Washington Middle School, T.C. Williams High School, and the ACPS Maintenance Shop. As reported in December 2018, Educational Facilities will require organizational and programmatic

BOARD MEMO

changes that may require additional investment in staff/service support to improve conditions, management of assets, and customer focus.

RECOMMENDATION:

The Superintendent recommends that the School Board review the presentation on the Facilities Audit Update.

IMPACT:

Advances the 2019-2020 Operations Department Improvement Plan.

ATTACHMENTS:

190926_Attachment1_Presentation_Facilities_Audit_Update

CONTACT:

Mignon R. Anthony, Chief Operating Officer, mignon.anthony@acps.k12.va.us