

***CONTENT FROM POLICY KNA: REGISTERED SEX OFFENDERS ON SCHOOL PROPERTY MERGED WITH THIS POLICY.**

**SEX OFFENDER AND CRIMES AGAINST MINORS
REGISTRY NOTIFICATION INFORMATION**

~~The Alexandria City Public Schools recognizes the danger sex offenders may pose to student safety. Therefore, to protect students while they travel to and from school, attend school, or are at school related activities, each school in the school division shall request electronic notification of the registration or reregistration of any sex offender in the same or contiguous zip codes as the school. Such requests and notifications shall be made according to the procedure established by the Virginia Department of State Police (State Police).~~

I. AFFILIATED REGULATION: KN-R: SEX OFFENDER AND CRIMES AGAINST MINORS REGISTRY INFORMATION REGULATIONS

II. GENERALLY

~~Each ACPS school registers with the Department of State Police to receive electronic notice of the registration, reregistration, or verification of registration information of any person required to register with the *Sex Offender and Crimes Against Minors Registry (the Registry)* within the school division.~~

Annual Notification

~~At the beginning of each school year, the Alexandria City Public Schools shall notify parents/guardians and employees of this policy. The Alexandria City School Board will also annually notify ACPS notifies the parent/guardian of each student enrolled in the school division of the availability of information in the *Sex Offender and Crimes Against Minors* Registry and the location of the *Internet* website.~~

III. VISITORS TO SCHOOLS

~~The *ACPS visitor management system security sign-in system* used by *school* visitors to and volunteers ~~at the schools shall~~ checks each visitor and volunteer against the Sex Offender Registry. ~~The Superintendent will establish Regulation KN-R outlines~~ the procedures ~~that~~ school staff members ~~will~~ follow when a visitor or volunteer is found to be listed in the *Sex Offender* Registry.~~

~~When the school division learns that a parent/guardian (other than a parent/guardian who has been convicted of a Tier III offense as defined in Va. Code § 9.1-902) of an enrolled student is required to register with the Registry, the parent/guardian is notified in writing that they are barred from being present at school or at school functions without the express written approval of the student's principal. Such approval must be obtained in advance of the proposed visit and will state the conditions under which the parent/guardian~~

may be present. When such a parent/guardian is permitted at school or at school functions the parent/guardian is monitored to ensure that they do not come into contact with any children other than the parent's/guardian's own children.

When ACPS learns that any person other than the parent/guardian of an enrolled student, who is required to register with the Registry, but who has not been convicted of a Tier III offense, as defined in Va. Code § 9.1-902, seeks to be present at school or at school functions, the person is notified in writing that they are barred from being present at school or school functions without the express written approval of the principal of the school the person seeks to visit or which sponsors the event the person seeks to attend. Such approval must be obtained in advance of the proposed visit and, if obtained, will state the conditions under which the person may be present. One of the conditions will be that the person will be monitored to ensure the safety of students, staff, and others.

Principals consider requests to be present at school or at school sponsored activities from all persons who are required to register with the Registry but have not been convicted of a Tier III offense as defined in Va. Code § 9.1-902 in accordance with procedures established by the Superintendent.

No adult who has been convicted of a Tier III offense, as defined in Va. Code § 9.1-902, may enter or be present during school hours, and during school-related or school-sponsored activities on any property the person knows or has reason to know is a school or child day center property, school bus, or on any property, public or private, when such property is solely being used by an elementary or secondary school for a school-related or school-sponsored activity unless:

- the person is a lawfully registered and qualified voter and is coming upon such property solely to vote;
- the person is a student enrolled at the school; or
- the person has obtained a court order pursuant to Va. Code 18.2-370.5.C, allowing the person to enter and be present upon such property, has obtained the permission of the School Board or its designee for entry within all or part of the scope of the lifted ban, and is in compliance with the School Board's terms and conditions and those of the court order.

IV. DISSEMINATION OF ~~SEX OFFENDER~~ REGISTRY INFORMATION

The Office of Safety and Security Services, as designated by the Superintendent, establishes procedures regarding the use and distribution of information received from the Registry. Information received from the Registry may not be used to intimidate or harass.

Sex offender registry information should be provided to employees who are most likely to observe unauthorized persons on or near school property including but not limited to:

- school bus drivers
- employees responsible for visitor registration
- employees responsible for bus duty

- ~~• security staff~~
- ~~• coaches~~
- ~~• playground supervisors, and maintenance personnel~~

~~When registry information is disseminated, it shall include a notice that such information should not be shared with others and may only be used for the purposes discussed below. Employees who share registry information with others may be disciplined.~~

~~The Alexandria City Public Schools recognizes that it is the responsibility of local law enforcement to notify the community of potential public danger. Therefore, the school division will not disseminate registry information to parents or guardians.~~

~~*Use of Sex Offender Registry Information*~~

~~Registry information shall only be used for the purposes of the administration of law enforcement, screening current or prospective school division employees or volunteers, and for the protection of school division students and employees. Registry information shall not be used to intimidate or harass others.~~

- ~~1. Registered Sex Offender Sighted. If a notified employee sees a registered sex offender on or near school property, around any school division student, or attending any school division activity, the Superintendent or designee and law enforcement shall be notified immediately.~~
- ~~2. Registered Sex Offender Match. If the security sign in system indicates that a visitor or volunteer matches the Sex Offender Registry, the school administration will notify the Superintendent or designee and law enforcement.~~
- ~~3. Contractors' Employees. In addition to ensuring that the certification requirements of Policy DJF Purchasing Procedures are met, the Superintendent shall include the following language in all school division contracts that may involve an employee of the contractor having any contact with a student: The contractor shall not send any employee or agent who is a registered sex offender to any school building or school property. Monthly, the contractor shall check the registry to determine if any employee is registered.~~
- ~~4. School Division Employees. Each time Sex Offender Registry information is received, the principal shall review it to determine if a school division employee is registered. If a match is found, the Superintendent shall confirm or disprove the match with local law enforcement. If the match is confirmed, the Superintendent shall notify the School Board. The Superintendent will recommend, and the School Board will take, the appropriate action to comply with state law which may include termination of employment.~~
- ~~5. New Employees, Student Teachers/Interns and Volunteers. Before hiring any person or approving any volunteer, the Superintendent shall determine whether the individual is a registered sex offender. If he or she is a registered sex offender, the individual shall be notified in writing that he or she may not be allowed to volunteer or be hired by the school division. The notice shall provide the reason with reference to this policy.~~

~~6. Parents of Students and other Visitors. Persons who have been convicted of a sexual offense for which registration is required may be present at school during school hours or during school related or school sponsored activities, on any school bus, or on any property, public or private, when such property is solely being used by an elementary or secondary school for a school-related or school-sponsored activity only as provided in Policy KNA Registered Sex Offenders on School Property.~~

~~7. Precautions to Protect Students. When the Superintendent determines it is necessary, because of the presence of a registered sex offender, alternative arrangements may be made for bus and walking routes to and from school, recess and physical education periods, or any other activity in order to protect Division students.~~

Requests for Registry Information

~~Anyone requesting registry information from the school division shall be referred to the State Police.~~

Adopted: May 26, 2011
Amended: June 21, 2012
Amended: October 1, 2015
Amended:

Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-79, 22.1-79.3, 9.1-902, 9.1-914, 9.1-918, 18.2-370.5, ~~and 19.2-390.1.~~

~~Commonwealth v. Doe, 278 Va. 223 (2009), No. 081691 (Va. Sept. 18, 2009).~~

CrossRefs.: BBA School Board Powers and Duties
DJF Purchasing Procedures
KK School Visitors
KN-R Sex Offender and Crimes Against Minors
Registry Information
~~KNA Registered Sex Offenders on School Property~~
KNAJ Relations with Law Enforcement Authorities