

[Placeholder Cover Page]

[Committee Title] Annual Report

[Date]

[placeholder cover memo from the committee to the Board]

[Committee Title] Annual Report

[Date]

Table of Contents

Scope of Work	2
Committee Membership	2
Committee Meeting Dates	2
Key Findings	2
Recommendations	3
New Recommendations.....	3
Recommendation.....	3
Recommendation.....	3
Refined Recommendations.....	3
Recommendation.....	3
Recommendation.....	3
Continued Recommendations.....	3
Recommendation.....	3
Recommendation.....	3
Discontinued Recommendations.....	4
Recommendation.....	4
Recommendation.....	4
APPENDIX	4
Committee Meeting Attendance.....	4

Scope of Work

Committee Membership

Committee Meeting Dates

Key Findings

[Committee Title] Annual Report

[Date]

Recommendations

New Recommendations

Recommendation

- Rationale
- [placeholder for staff response if desired]
- [placeholder for Board response]

Recommendation

- Rationale
- [placeholder for staff response if desired]
- [placeholder for Board response]

Refined Recommendations

Recommendation

- Rationale
- [placeholder for staff response if desired]
- [placeholder for Board response]

Recommendation

- Rationale
- [placeholder for staff response if desired]
- [placeholder for Board response]

Continued Recommendations

Recommendation

- Rationale
- [placeholder for staff response if desired]
- [placeholder for Board response]

Recommendation

- Rationale

[Committee Title] Annual Report

[Date]

- [placeholder for staff response if desired]
- [placeholder for Board response]

Discontinued Recommendations

Recommendation

- Rationale
- [placeholder for staff response if desired]
- [placeholder for Board response]

Recommendation

- Rationale
- [placeholder for staff response if desired]
- [placeholder for Board response]

APPENDIX

Committee Meeting Attendance

- Meeting Date
 - Attendees
- Meeting Date
 - Attendees