

Date: February 23, 2017

For ACTION

For INFORMATION

Board Agenda: Yes   
No

**FROM:** Mary Beth Chambers, Interim Chief Financial Officer

**THROUGH:** Alvin L. Crawley, Ed.D., Superintendent of Schools

**TO:** The Honorable Ramee Gentry, Chair, and Members of the Alexandria City School Board

**TOPIC:** Motion to Adopt the FY 2018 Approved Combined Funds Budget

**BACKGROUND:** The attached motion to adopt the FY 2018 Approved Combined Funds Budget incorporates the School Board's additions and deletions as well as the Superintendent's recommended budget adjustments to the proposed FY 2018 Combined Funds Budget as presented on January 12, 2017. The adjustments included in the attached motion result from Board discussions held during the January 24, January 26, January 31, and February 16, 2017 budget work sessions as well as staff review of updated expenditures and program requirements. The School Board reviewed the list of additions and deletions at the work session on February 16, 2017.

**Operating Fund:**

School Board members broadly supported the following adjustments to the Superintendent's Proposed Budget:

1. Increasing State Revenue to include the anticipated receipt of funds for the K-3 Class Size Initiative.
2. Adding funds to provide a one-time payment of 1.00% of salary to any employee not eligible for a step increase because he/she is already at the top of the scale or is moving to a hold step.
3. Adding 3.0 FTEs for English Learner Teachers at T.C. Williams High School to remain at the same staffing level as in FY 2017.
4. Adding a Communications/Outreach Specialist position to support community engagement and project planning for facilities projects.
5. Restoring the 1.0 Benefits Analyst position originally eliminated in the FY 2018 Proposed Budget.
6. Reducing the funds for textbook adoption in FY 2018 due to a change in the State approved timeline for the adoption of Algebra I textbooks which will not be available until FY 2019.
7. Eliminating a 1.0 Accounting Manager position which is currently vacant.
8. Reducing division-wide contingency funds based upon historical spending in that account.

9. Reducing the General Education Teacher reserve by a 0.5 FTE, leaving 5.5 General Education Teacher reserve positions remaining in the budget.
10. Categorize the four new elective positions at Minnie Howard as general secondary contingency positions. Final allocation of these positions will be based on course enrollment.

### **Grants and Special Projects Fund:**

There are no changes to the proposed FY 2018 Grants and Special Projects fund budget at this time.

### **School Nutrition Services Fund:**

There are no changes to the proposed FY 2018 School Nutrition Services fund budget at this time.

### **Summary of Combined Funds Budget:**

After these adjustments, the FY 2018 Combined Funds Budget includes the following:

- Total revenues and other financing sources of \$280,235,785, which represents a 3.6% increase over the FY 2017 final budget.
- The City Appropriation to schools for FY 2018 totals \$216,149,404, an increase of 4.6% over the FY 2017 amount.
- Total expenditures of \$286,113,950 which represents an increase of 3.0% over the FY 2017 final budget.
- A planned use of operating fund balance totaling \$5,032,932.
- FTEs for FY 2018 total 2,522.93 an increase of 27.67 FTE or 1.1% over FY 2017.

### **Fee Schedules:**

School Board Policy JN: *Student Fees, Fines and Charges*, requires the School Board to authorize changes to the ACPS fee schedules.

Implicit in the adoption of the FY 2018 Combined Funds Budget is the approval of the fees contained in the Tuition, Course and Food Service Fees schedule, which establishes tuition charges, fees and fines for:

- Regular Day School (for General Education and Special Education)
- Extended Learning Opportunities
- Summer Learning
- Adult Education
- Orchestra and Band
- Physical Education
- Clubs, Classes and Organizations
- Miscellaneous Student Fees
- School Meals
- Facility Use Fee Schedule

**RECOMMENDATION:** The Superintendent recommends that the School Board Adopt the FY 2018 Combined Funds Budget as attached.

**CONTACT PERSON:** Mary Beth Chambers, 703-619-8141

**ATTACHMENTS:**

1. Motion to Adopt the FY 2018 Approved Combined Funds Budget
2. School Board and Superintendent's Adjustments to the FY 2018 Proposed Operating Budget
3. Updated Fund Statements
4. Tuition, Course and Food Service Fee Schedule
5. Facilities Use Fee Schedule