

**Advisory Committee Recommendations  
(aka accountability mechanisms)  
Draft - Summer 2021**

- Annual work session with advisory committee representatives to review annual report and/or upcoming scope of work
- Annual update of membership rosters provided to School Board
- Request committees include an attendance summary with their annual report (similar to city's Environmental Policy Commission example [here](#))
- Designate a specific point person responsible for recruitment of new members to each advisory committee (chairs, board liaisons, ?)
- Annual or bi-annual orientation for new advisory committee members (can review handbook, where to find committee bylaws, intro to website and ESB, etc.)
- Consider changing the role of board liaisons to be more proactive
- Include reports on advisory committees as a monthly board meeting agenda item