

ANNUAL BUDGET

The annual school budget is the financial outline of the Division's education program. It presents a proposed plan of expenditures and the expected means of financing those expenditures. After adoption, it provides the primary means of managing expenditures.

The fiscal year is defined as beginning on the first day of July and ending on the thirtieth day of the following June.

The Superintendent with input from the staff and the community shall prepare, with the approval of the School Board, and submit to the appropriating body, an estimate of the amount of money needed during the next fiscal year for the support of the public schools of the school division. The estimate shall establish the amount of money needed for each major classification prescribed by the Virginia Board of Education and such other headings or items as may be necessary.

The Superintendent or designee shall prepare a budget calendar identifying all deadlines for the annual budgetary process. The calendar shall include at least one work session for reviewing the budget and at least one public hearing on the budget. Notice of the time and place for public hearings must be published at least ten days in advance, in a newspaper having general circulation within the school division.

Upon approval of the school division's budget by the appropriating body, the Division shall publish the approved budget, including the estimated required local match, on its website. The document shall also be made available in hard copy, as needed, to citizens for inspection.

Adopted: October 24, 1996
Amended: April 3, 2003
Amended: May 29, 2008
Amended: April 16, 2009
Amended: December 3, 2015

[Affirmed:](#)

Legal Refs.: Code of Virginia, 1950, as amended, §§ 15.2-2500, ~~15.2-2503, 15.2-2504,~~
~~15.2-2506~~, 22.1-91, 22.1-92, 22.1-93, ~~22.1-94~~