

DRAFT

**Special Education Advisory Committee
City Wide Subcommittee
Minutes of Meeting
Date: November 29, 2023
Alexandria City High School Library**

The City Wide subcommittee came to order at 8:24 PM.

SEAC members	Name	Role	Present	Not Present	Excused
	Joyce Sullivan	Chair	X		
	Cindy Hart	Member	X		
	Ryann Bernard	Member	X		

Attendance: Ms. Sullivan took attendance as reflected above.

New Business:

This second meeting of the City Wide Subcommittee took place as a zoom meeting. The subcommittee focused on defining three measurable goals for city wide programs.

- An identification tag will be created for each city wide student that will detail how the student communicates, priority behavioral strategies, and safety concerns. This tag will go with the student as they travel from teacher to teacher and within the school.
- Once a month, teachers in city wide classrooms will be required to send home information to parents about the curriculum being addressed in the classroom, highlights of the student's progress, and homework to reinforce skills the student has been working on in the classroom.
- The subcommittee wants to prioritize curating curricular supports and purchasing materials and equipment to facilitate integration of city wide students into physical education classes, and other integrated learning experiences. Physical and occupational therapists will be consulted about the purchasing of materials and equipment for the playground, gym, cafeteria, and other school locations to enable city wide students to participate fully in the life of the school.

The subcommittee adjourned at 8:45.