



## MEETING MINUTES

### High School Project Weekly Meeting

### Monday, August 5, 2019

#### ATTENDEES

Present	Name	Title/Department	Organization
	Dr. Gregory C. Hutchings, Jr.	Superintendent	ACPS
Y	Dr. Terri H. Mozingo	Chief Academic Officer	ACPS
Y	Dr. Gerald R. Mann, Jr.	Exe. Director, Secondary Ed.	ACPS
Y	Sarah Whelan	Curriculum, Design & Services	ACPS
Y	Mignon Anthony	Chief Operating Officer	ACPS
	Erika Gulick	Senior Planner	ACPS
Y	Dawud Abdur-Rahman	Project Director	ACPS
Y	Tiffany Pache	Communications	ACPS
	Kurt Huffman	Director, Schools, Business and Community Partnerships	ACPS
	Charles Stone	Director, Transportation	ACPS
Y	Jack Browand	Division Chief, Recreation, Parks & Cultural Activities	Alexandria City
	Megan Oleynik	Urban Planner, Transportation and Environmental Services	Alexandria City
Y	Katherine Carraway	Urban Planner, Planning and Zoning	Alexandria City
Y	Madeeha Jauhar	Public Relations Specialist	DP Consultants
Y	Diane Pratt	Principal	DP Consultants
Y	Tim Mazzucca	Assistant Director	Savills
	Rick Barnett	Executive Managing Director	Savills
Y	Camilo Bearman	Senior Design Architect	Stantec
Y	Joan Glynn	Senior Principal	Stantec
	Liz Estes	Senior Associate, Environmental Services	Stantec
	Derk Jeffrey	Senior Principal	Stantec
	Haidi Lui	Design Architect	Stantec
	Robert Schiesel	Project Manager - Transportation	Gorove/Slade
	Drew Ackerman	Transportation Planner	Gorove/Slade

Team/Work Lane	Agreements, Significant Comments and/or Issues
<b>Educational Design Team</b>	Dr. Mozingo, Ms. Whelan, and Dr. Mann provided the team with the agenda for the August 9, 2019, Educational Design Team (EDT) meeting.
<b>Industry Advisory Boards</b>	<p>Dr. Mozingo updated the team on the status of potential Industry Advisory Boards (IABs) chairs. Ms. Jennifer Ferrara has accepted to chair the Business and Government IAB. Team will start scheduling in-person meetings with each IAB chair.</p> <p>D. Abdur-Rahman provided the team a summary of August 1,</p>

## THE HIGH SCHOOL PROJECT MEETING MINUTES

Team/Work Lane	Agreements, Significant Comments and/or Issues
	2019, meeting with David Remick, Chair - CTE Advisory Committee. Soft skills are sought after qualities by employers. Ms. Whelan confirmed soft skills training is imbedded in current curriculums.
<b>Development Planning/ Assessment</b>	Stantec informed the team that they will provide an updated draft of the High School Project Assessment report.  Team agreed to have the summary published prior to the School Board's Work Session on August 22, 2019.
<b>Site Evaluations</b>	D. Abdur-Rahman informed the team that there will be a follow-up meeting with Virginia Tech and Potomac Yard developers on August 5, 2019.
<b>Community Engagement</b>	DP Consultants (DPC) shared with the team a summary of last week's outreach with summer schoolteachers, which included 164 ACPS teachers and staff.  DPC provided a summary of the High School Project informational table at Old Town North Farmer's Market.  The team discussed the next steps to develop a video as an outreach tool.

### ACTION ITEMS/WORK IN PROGRESS

Deliverables	Accountable	Due Date	Status/Comments
Updated Draft DP/EA Report and Summary	Stantec	Week ending August 9, 2019	In Process
Project Updates on Webpage	THSP Team/H. Lloyd/T. Pache	Ongoing	Regular as required following a meeting or event
IAB Members Recommendations	ACPS Team	Ongoing	Final list of potential IAB members – Will coordinate with IAB Chairs

### 30 DAY ACTIVITIES AND MILESTONES LOOK AHEAD

DATE	NAME	TOPIC	TYPE	STATUS
<b>Mon, Aug 5</b>	Weekly Project Team Meeting	Progress Meeting	Internal	Confirmed
<b>Mon, Aug 5</b>	Coordination Meeting	Lionstone/VA tech	Internal	Confirmed
<b>Fri, Aug 9</b>	EDT Meeting	Connected High School Network (CHSN)	Internal	Confirmed
<b>Mon, Aug 12</b>	Weekly Project Team Meeting	Progress Meeting	Internal	Confirmed
<b>Tues, Aug 13</b>	SLT Brief	Aug 22, 2019 Board Work Session	Internal	Pending

## THE HIGH SCHOOL PROJECT MEETING MINUTES

<b>DATE</b>	<b>NAME</b>	<b>TOPIC</b>	<b>TYPE</b>	<b>STATUS</b>
<b>Fri, Aug 16</b>	Board Meeting Materials Upload	Aug 22, 2019 Board Work Session	Public	Confirmed
<b>Mon, Aug 19</b>	Weekly Project Team Meeting	Progress Meeting	Internal	Confirmed
<b>Thurs, Aug 22</b>	School Board Work Session	Development Planning Analysis	Public	Confirmed
<b>Mon, Aug 26</b>	Weekly Project Team Meeting	Progress Meeting	Internal	Confirmed