

Date: May 11, 2017

For ACTION

For INFORMATION

Board Agenda: Yes   
No

**FROM:** Michael R. Herbstman, Chief Financial Officer  
**THROUGH:** Alvin L. Crawley, Ed.D., Superintendent of Schools  
**TO:** The Honorable Ramee A. Gentry, Chair, and Members of the Alexandria City School Board  
**TOPIC:** Budget Transfer Report, Second Quarter FY 2017 (October – December, 2016)

**BACKGROUND:** Policy DA: Management of Funds requires the submission of a quarterly report detailing all budget transfers in the Operating, School Nutrition, and Grants and Special Projects Funds greater than or equal to \$25,000 and which cross state reporting categories. General information on budget transfers during the second quarter of FY 2017 is provided so that specific budget transfers meeting the criteria are seen in context.

**RECOMMENDATION:** The Superintendent recommends that the School Board approve the FY 2017 Second Quarter Budget Transfer Report

**CONTACT PERSON:** Michael R. Herbstman, Chief Financial Officer, 703-619-8098

**ATTACHMENT:** Budget Transfer Report, Second Quarter FY 2017