



ACPS EDUCATOR/STAFF SURVEY

Administrator's Name: _____ **Date:** _____

Survey Respondent is: Teacher/Instructional Staff Support Staff

Directions: Please respond to each statement fairly to help the Administrator improve his/her performance. If an area is marked with a D or SD, please provide a written explanation. The Administrator will tally the results and share them with his/her immediate supervisor.

THE SCHOOL ADMINISTRATOR...	Strongly Agree	Agree	Disagree	Strongly Disagree	Cannot Judge
1. Effectively and continuously communicates a clear and shared vision, along with short and long-term goals for the school with all stakeholders; making the vision the driving force in decision making.					
2. Analyzes current academic achievement data and uses knowledge of effective instructional practices to motivate, support and challenge educators.					
3. Encourages educators to reflect on their practices while making helpful and timely recommendations for improvement that will promote increased student performance.					
4. Provides, supports and participates in professional development that educators deem relevant, practical and beneficial.					
5. Creates a culture of respect, equality, sensitivity, understanding and appreciation for all members of the school community.					
6. Collaboratively works with staff to develop and consistently implement an effective school wide behavior management/discipline system that fosters a safe and positive environment for students and staff.					
7. Builds and maintains desirable morale among staff, while assertively addressing factors/barriers that negatively impact school climate.					
8. Establishes effective daily operations that ensure a safe, secure, efficient and well maintained school.					
9. Procures and allocates needed materials and equipment in a timely manner that result in a smoothly operating workplace.					
10. Models commitment to school improvement and increased student achievement by collaborating with teachers to develop the annual school improvement plan.					

11. Gives constructive criticism to staff members in a manner that is professional, confidential and respectful.					
12. Builds relationships based on trust, collaboration, collegiality and mutual respect.					
13. Utilizes faculty meetings, team/department meetings and professional development activities to focus on student progress outcomes and strategies for increased student academic progress.					
14. Demonstrates personal responsibility for school academic achievement.					

If your evaluator is not the School Principal or lead Administrator, please insert his/her name here:

Please provide an overall rating for this Administrator: Acceptable Unacceptable

Provide comments to support your rating: