

OFF-SITE INSTRUCTION AND VIRTUAL COURSES

Homebound Instruction

Alexandria City Public Schools (ACPS) maintains a program of homebound instruction for students who are confined at home or in a health care facility for periods that would prevent normal school attendance based upon certification of need by a licensed physician, physician assistant, nurse practitioner, or clinical psychologist. The Superintendent or designee approves applicants for homebound instruction.

Credit for the work is awarded when it is done under the supervision of a licensed teacher qualified in the relevant subject areas and employed by the Alexandria City School Board, and there is evidence that the instructional time requirements or alternative means of awarding credit adopted by the Board have been met.

During home instruction, the student attendance is recorded according to regulation JEA-R Attendance Regulations.

Virtual Courses

Students may enroll in and receive a standard and verified unit of credit for supervised virtual courses with prior approval of the principal. The Superintendent is responsible for developing regulations governing this method of delivery of instruction in accordance with the regulations of the State Board of Education that include the provisions of 8 VAC 20-131-110 and the administration of required Standards of Learning tests prescribed by 8 VAC 20-131-30. For courses offered for possible high school credit, standard units of credit are awarded for successful completion of such courses when the course is equivalent to that offered in the regular school program and the work is done under the supervision of a licensed teacher qualified in the relevant subject areas. A verified unit of credit may be earned when the student has successfully completed the requirements specified in 8 VAC 20-131-110.

Any credits earned through homebound instruction or approved virtual courses are considered a part of the student’s regular school work and are recorded as such on the student’s cumulative record.

- Adopted: June 1, 2006
Amended: June 9, 2011
Amended: June 11, 2015
Amended: October 27, 2016
Amended:

Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-253.13:3, 54.1-2952.2, 54.1-2957.02.

47		8 VAC 20-131-30, 8 VAC 20-131-110, 8 VAC 20-131-180.
48		
49	Cross Ref.:	IGBGA Online Courses and Virtual School Programs
50		IGBGA-R ACPS Online Learning Program
51		IKFD Alternative Paths to Attaining Standard Units of Credit: Credit-by-
52		Exam for World Languages
53		IKFD-R Credit-by-Exam for World Languages Regulations

DRAFT

**HOMEBOUND, CORRESPONDENCE, AND ALTERNATIVE  
MEANS OF INSTRUCTION  
OFF-SITE INSTRUCTION AND VIRTUAL COURSES**

**Homebound Instruction**

Alexandria City Public Schools (ACPS) shall maintain a program of homebound instruction for students who are confined at home or in a health care facility for periods that would prevent normal school attendance based upon certification of need by a licensed physician, physician assistant, nurse practitioner, or clinical psychologist. The Superintendent or designee approves applicants for homebound instruction.

~~Upon request of the student's parent or guardian, and provided such request is recommended by a physician, physician assistant, nurse practitioner, or clinical psychologist, ACPS shall furnish a teacher to instruct the student at home. Any credits earned shall be considered a part of the student's regular school work and recorded as such on the cumulative record. Credit for the work shall be awarded when it is done under the supervision of a certified teacher, a person eligible to hold a Virginia certificate, or other appropriately licensed professional, licensed teacher qualified in the relevant subject areas and employed by the Alexandria City School Board, and there is evidence that the instructional time requirements or alternative means of awarding credit adopted by the Board have been met.~~

~~The Superintendent or designee shall approve applicants for homebound instruction. Medical forms must be maintained on file.~~

~~During such period of home instruction, the student attendance is recorded according to regulation JEA-R Attendance Regulations shall be carried on the school register as present.~~

**Correspondence Virtual Courses**

Students may enroll in and receive a standard and verified unit of credit for supervised virtual courses with prior approval of the principal. The Superintendent is responsible for developing regulations governing this method of delivery of instruction in accordance with the regulations of the State Board of Education that include the provisions of 8 VAC 20-131-110 and the administration of required Standards of Learning tests prescribed by 8 VAC 20-131-30. For courses offered for possible high school credit, standard units of credit are awarded for successful completion of such courses when the course is equivalent to that offered in the regular school program and the work is done under the supervision of a licensed teacher qualified in the relevant subject areas. A verified unit of credit may be earned when the student has successfully completed the requirements specified in 8 VAC 20-131-110, at the direction and for the adoption of the School Board and in accordance with the Standards of Accreditation, will develop guidelines governing the enrollment of students in supervised correspondence courses for receipt of standard and verified units of credit. Students who enroll in high school as freshmen before July 1, 2018, as sophomores before July 1, 2019, as juniors before July 1, 2020 or as seniors before July 1, 2021 may enroll in such courses with prior approval of the principal.

Standard units of credit will be awarded for the successful completion of such courses when the

Commented [1]: No additional comments

Commented [2]: No comments

Commented [3]: Policy renamed and updated to reflect amendment of 8 VAC 20-131-180.

Commented [4]: 1. Is this inclusive of virtual learning for homebound?

Commented [5]: There aren't hard and fast rules around this. The homebound could be in person, virtual, or a hybrid of the two based on the student's situation.

Commented [6]: Removed. The content is redundant with the opening paragraph; ACPS may choose to provide a virtual option, the teacher requirement limits division options. The content is not part of the VSBA model policy.

Commented [7]: Moved down to improve readability.

Commented [8]: There are times when we have a biology teacher supporting a student in all content areas. Is this allowable? They may not be "qualified" in all subject areas.

Commented [9]: Would this include third party vendors?

Commented [MS10R9]: Yes. The teacher of record must be qualified.

Commented [11]: Doesn't the student have to pass the class (demonstrate competency) to obtain credit for the work?

Commented [12]: Yes. Policy IKF says

"Upon demonstration of mastery of course content and objectives, the Superintendent or designee may recommend that qualified students may receive a standard unit(s) of credit and be permitted to sit for the relevant SOL Assessment to earn a verified credit(s) without having to meet the 140 clock hour requirement, in accordance with Policy IGBG."

Commented [13]: Moved up to improve readability. Removed the mention of medial forms as it is too detailed for a policy and it part of regular records ... [1]

Commented [14]: This is inconsistent with JEA-R Attendance Regulations. Updated to provide ... [2]

Commented [15]: New requirement to develop Regulation IGBG-R. Maybe joint reg. with IGBGA ... [3]

Commented [16]: I think the existing Online Learning Program regulation satisfies this requirement.

Commented [17]: The regulation should provide clarity about how grading for virtual classes works, includ ... [4]

Commented [18]: That policy needs to be looked at but isn't on the schedule yet. I'll go ahead and put ... [5]

47 course is equivalent to that offered in the regular school program and the work is done under the  
48 supervision of a licensed teacher, or a person eligible to hold a Virginia license, approved by the  
49 School Board. Verified units of credit may be earned when the student has passed the SOL test  
50 associated with the correspondence course completed.

51 Instruction through Alternative Technological Means

52  
53 The Superintendent, at the direction and for the adoption of the School Board and in accordance  
54 with the Standards of Accreditation, shall develop guidelines for students who enroll in high school  
55 as freshmen before July 1, 2018, as sophomores before July 1, 2019, as juniors before July 1, 2020  
56 or as seniors before July 1, 2021 to encourage the pursuit of alternative means to deliver instruction  
57 to accommodate student needs through emerging technologies.

58  
59 Standard units of credit will be awarded for the successful completion of such courses when the  
60 course is equivalent to that offered in the regular school program and the work is done under the  
61 supervision of a licensed teacher, or a person eligible to hold a Virginia license, approved by the  
62 School Board. Verified units of credit may be earned when the student has passed the SOL test  
63 associated with the correspondence course completed.

64  
65 Any credits earned through homebound instruction or approved virtual courses are considered a  
66 part of the student's regular school work and are recorded as such on the student's cumulative  
67 record.

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70 Adopted: June 1, 2006  
71 Amended: June 9, 2011  
72 Amended: June 11, 2015  
73 Amended: October 27, 2016

74 Amended:

75  
76 Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-253.13:23, 54.1-2952.2,  
77 54.1-2957.02.

78  
79 8 VAC 20-131-30, 8 VAC 20-131-110, 8 VAC 20-131-180.

80  
81 Cross Ref.: IGBGA Online Courses and Virtual School Programs  
82 IGBGA-R ACPS Online Learning Program  
83 IKFD Alternative Paths to Attaining Standard Units of Credit: Credit-by-  
84 Exam for World Languages  
85 IKFD-R Credit-by-Exam for World Languages Regulations

**Page 1: [1] Commented [13] Matt Smith 11/14/2022 4:50:00 PM**

Moved up to improve readability. Removed the mention of medial forms as it is too detailed for a policy and it part of regular records retention requirements.

**Page 1: [2] Commented [14] Matt Smith 11/14/2022 5:07:00 PM**

This is inconsistent with JEA-R Attendance Regulations. Updated to provide breadcrumbs to JEA-R.

**Page 1: [3] Commented [15] Jennifer Abbruzzese 5/14/2021 8:11:00 AM**

New requirement to develop Regulation IGBG-R. Maybe joint reg. with IGBGA-R: ACPS Online Learning Program?

**Page 1: [4] Commented [17] Michelle Rief 1/27/2023 4:27:00 PM**

The regulation should provide clarity about how grading for virtual classes works, including quarterly grades.

**Page 1: [5] Commented [18] Matt Smith 3/3/2023 12:50:00 AM**

That policy needs to be looked at but isn't on the schedule yet. I'll go ahead and put it on. In the meantime, here's the link to the policy and regulation.

[https://docs.google.com/document/d/19B7bLLEXgUevcW6Z-y4S34BOsCwO0\\_82LkbP0F3q3XY/edit#heading=h.gjdgxs](https://docs.google.com/document/d/19B7bLLEXgUevcW6Z-y4S34BOsCwO0_82LkbP0F3q3XY/edit#heading=h.gjdgxs)

[https://docs.google.com/document/d/1t81TgX5c7gnAMBRNepTB9G6e1D3oX\\_rLY5rFu2KalWk/edit](https://docs.google.com/document/d/1t81TgX5c7gnAMBRNepTB9G6e1D3oX_rLY5rFu2KalWk/edit)