

DRAFT

Plans for Summer Learning and Fall Opening 2021: Learning Choice Form

Deliverables

1. Electronic Letter sent to families to confirm participation and transportation needs for fall in-person learning or 100% Virtual Learning five days a week.
2. Electronic Letter sent to families with options to participate in Summer Learning.
3. Website information

Objectives

1. To develop a form to gauge the interest of all families to participate in in-person learning or virtual learning five days a week in the fall by May 24, 2021.
2. To deploy a form for families to enroll in summer learning if that is their choice by May 24, 2021.

Timeline

Dates	Deliverables	Notes
April 20, 2021	Meet with principals to present plan	
April 21, 2021	Draft of Letter and survey questions ready	
May 6, 2021	Finalize letter and survey to send out for translation	Set up meeting for Monday, April 26
April 30, 2021	All data from hybrid prioritization matrix entered into PowerSchool	
May 10, 2021	Finalize info videos in four main languages	
May 11, 2021	Send letters to families to confirm participation for in-person or virtual learning	Form deployed through Qualtrics

	in the fall.	
May 24, 2021	Deadline for families to complete	
May 30, 2021	Deadline to provide data to F&O and TLL	Data needed to solidify staffing, leases, and additional space

Considerations

1. Need to work through families that do not have access to PowerSchool and have not supplied their email addresses. Community Partnerships & Engagement (CPE) is working on adding families but this is currently underway. It will not be resolved by the deployment of this form.
2. Recommended that we hire temporary staff to conduct outreach to families to complete surveys. CPE has explored this option and hired a team to assist with outreach.
3. Create info videos in four languages to help families understand the need to complete the form and the implications for the school division and their child. Would include photos of the three-feet configuration once set.
4. Indicate that the family’s decision will be “binding” for the first semester. This allows all students to return in January 2022.
5. There are considerable staffing implications if we have to open up additional spaces beyond current school buildings. We would need additional instructional, support and administrative teams to staff these spaces.
6. Need to share that there are no plans to implement the concurrent teaching model or hybrid option in the fall.
7. May want to share any updates/improvements to the virtual learning environment. This would help reassure families who choose virtual that their experience will be improved and will also help offset some space needs.
8. Has it been considered whether to ask on our registration forms whether the preference is for the student to be virtual or in-person for next school year? Just trying to think of the mechanism whereby newly enrolled students (in any grade) will be asked, if they don’t receive the Qualtrics form.
9. Can we please make sure that the Learning Choice Form includes fields that capture the email address and name of the parent/guardian who is completing the form? This will help simplify some of our efforts.
10. Is a confirmation/email receipt feature available? This will minimize the number of calls/emails from families who are unsure what response was recorded, etc.
11. For any EL families that selected virtual, could we have a short window after the survey closes to follow-up with those EL families, to ensure they fully understood what they selected? Related to this, what will the process be for schools to document any changes?

Link to ACPS Form Messaging

<https://www.apsva.us/school-year-2021-22/>

Summer and Fall 2021 Learning Choice Form

Login Page:

Enter your student's Google ID. This is the 6 or 7 characters BEFORE the @ symbol in your student's ACPS email address. Example: ab12345@students.acps.k12.va.us; Enter: ab12345.

Section 1:

Learning Choice Form for Summer and Fall 2021

This form will ask you to make two important decisions for your child's learning:

- a) Will your child participate in Summer 2021 Learning?
- b) For the 2021-22 school year, will your child attend in-person learning or virtual learning?

Please complete this form separately for each of your children.

For more information about your options, see the [ACPS website](#).

Section 2:

Person Filling Out the Form:

First Name

Last Name

Email address

Grade Level	In-Person Invitation/Virtual	Questions
Grades PK-4	Invited In-Person	Introductory Text: <ul style="list-style-type: none">• Definition of summer learning and virtual options very short and clear
		Summer 2021 Learning <ol style="list-style-type: none">1. Will your student attend Summer 2021 Learning from July 6 - July 30?<ol style="list-style-type: none">a. Yes, my student will attend in-person learning from July 6 - July 30.b. Yes, my student will participate in virtual summer learning from July 6 - July 30.c. No, my student will not participate in Summer Learning 2021.
		School Year 2021-22 <ol style="list-style-type: none">2. What learning environment does your student choose for the fall semester 2021-2022?<ol style="list-style-type: none">a. My student will attend five-days

		<p>in-person learning next school year.</p> <p>b. My student will enroll in five-day Virtual Virginia's 100% virtual option for the fall 2021 semester.</p> <p>Virtual Virginia Reason</p> <p>3. Which of the reasons below best describes why your child will be enrolling with Virtual Virginia</p> <ul style="list-style-type: none"> a. We are choosing Virtual Virginia due to continued concerns about health and safety around COVID-19. b. My student prefers the virtual learning environment. c. Personal/Other <p>End of Survey Message - need wording.</p>
Grades PK-4	Virtual Only	<p>Summer 2021 Learning</p> <p>1. Will your student attend virtual Summer 2021 Learning from July 6 - July 30?</p> <ul style="list-style-type: none"> d. Yes, my student will participate in virtual Summer 2021 Learning from July 6 - July 30. e. No, my student will not participate in virtual Summer 2021 Learning. <p>School Year 2021-22</p> <p>2. What learning environment does your student choose for the fall semester 2021-2022?</p> <ul style="list-style-type: none"> f. My student will attend five-days in-person learning next school year. (end of survey message) g. My student will enroll in five-day Virtual Virginia's 100% virtual option for the fall 2021 semester. <p>Virtual Virginia Reason</p> <p>4. Which of the reasons below best describes why your child will be enrolling with Virtual Virginia</p> <ul style="list-style-type: none"> a. We are choosing Virtual Virginia due to continued concerns about health and safety around COVID-19. b. My student prefers the virtual learning environment. c. Personal/Other <p>End of Survey Message - need wording.</p>
Grades 5-8	Invited In-Person	<p>Summer 2021 Learning</p> <p>1. Will your student attend Summer 2021</p>

		<p>Learning from July 6 - July 30?</p> <ul style="list-style-type: none"> d. Yes, my student will attend in-person learning from July 6 - July 30. e. Yes, my student will participate in virtual summer learning from July 6 - July 30. f. No, my student will not participate in Summer Learning 2021.
		<p>Summer 2021 Enrichment Programs</p> <p>2. There are several ACPS summer enrichment programs that may be of interest to your child. Please select any programs from the list below which you would like to participate in. For a full description of the programs, click here (Add link).</p> <ul style="list-style-type: none"> a. Grades 5–8 Summer Music Camp Virtual (July 12-16) b. Grades 6–8 Summer Theatre Camp Virtual (July 6- July 29) c. Dual Language Summer Bridge Program Virtual (only for Dual Language students) d. AVID Excel (Virtual) e. Middle School Prep (for rising 6th graders) f. Boost Courses for English and Mathematics (Virtual) g. Grades 8–12 Advanced Placement (AP) Boot Camp for current 8th graders July 6-16 h. Grades 8–12 Advanced Placement (AP) Boot Camp for current 8th graders July 19-30 i. Governor's Health Sciences Academy Summer Bridge for students in the academy (Virtual)
		<p>School Year 2021-22</p> <p>2. What learning environment does your student choose for the fall semester 2021-2022?</p> <ul style="list-style-type: none"> g. My student will attend five-days in-person learning next school year. (end of survey message) h. My student will enroll in five-day Virtual Virginia's 100% virtual option for the fall 2021 semester.

		<p>Virtual Virginia Reason</p> <p>5. Which of the reasons below best describes why your child will be enrolling with Virtual Virginia</p> <ul style="list-style-type: none"> a. We are choosing Virtual Virginia due to continued concerns about health and safety around COVID-19. b. My student prefers the virtual learning environment. c. Personal/Other
<p>Grades 5-8</p>	<p>Virtual ONLY</p>	<p>Summer 2021 Learning</p> <p>1. Will your student attend virtual Summer 2021 Learning from July 6 - July 30?</p> <ul style="list-style-type: none"> a. My student will participate in virtual learning from July 6 - July 30. (go to question 3) d. My student will not participate in Summer 2021 Learning. (go to question 2) <p>Summer 2021 Enrichment Programs</p> <p>2. There are several ACPS summer enrichment programs that may be of interest to your child. Please select any programs from the list below which you would like to participate in. For a full description of the programs, click here.</p> <ul style="list-style-type: none"> j. Grades 5–8 Summer Music Camp Virtual (July 12-16) k. Grades 6–8 Summer Theatre Camp Virtual (July 6- July 29) l. Dual Language Summer Bridge Program Virtual (only for Dual Language students) m. AVID Excel (Virtual) n. Middle School Prep (for rising 6th graders) o. Boost Courses for English and Mathematics (Virtual) p. Grades 8–12 Advanced Placement (AP) Boot Camp for current 8th graders July 6-16 q. Grades 8–12 Advanced Placement (AP) Boot Camp for current 8th graders July 19-30 r. Governor's Health Sciences Academy Summer Bridge for students in the academy (Virtual)

		<p>School Year 2021-22 2. What learning environment does your student choose for the fall semester 2021-2022? e. My student will attend five-days in-person learning next school year. (end of survey message) f. My student will enroll in five-day Virtual Virginia's 100% virtual option for the fall 2021 semester.</p> <p>Virtual Virginia Reason 6. Which of the reasons below best describes why your child will be enrolling with Virtual Virginia a. We are choosing Virtual Virginia due to continued concerns about health and safety around COVID-19. b. My student prefers the virtual learning environment. c. Personal/Other</p> <p>End of Survey Message - need wording.</p>
<p>Grades 9-12</p>	<p>NO INVITATIONS NECESSARY GOES TO ALL</p>	<p>Please note that students who fail one or more courses at the end of the year will be contacted by a school counselor to discuss credit-recovery options over the summer. Students will also have the option to select to take a course for new credit after discussions with their school counselor.</p> <p>The questions below are specifically about courses for new credit or summer enrichment programs.</p> <p>Summer 2021 Learning 1. Will your student attend virtual Summer 2021 Learning from July 6 - July 30? b. My student will participate in virtual learning from July 6 - July 30. c. My student will not participate in Summer 2021 Learning.</p> <p>Summer 2021 Enrichment 2. There are several ACPS summer enrichment programs that may be of interest to your child. Please select any programs from the list below which you would like to participate in. For a full description of the programs, click here.</p>

		<ul style="list-style-type: none"> ● Grades 9–12 Advanced Placement (AP) Precalculus Boot Camp July 6-16 (Virtual, non-credit) ● Grades 9–12 Advanced Placement (AP) Precalculus Boot Camp July 19-30(virtual, non-credit) ● Grades 8–12 Advanced Placement (AP) Boot Camp July 6-16 (virtual, non-credit) ● Grades 8–12 Advanced Placement (AP) Boot Camp July 19-30 (virtual, non-credit) ● Boost/Prep Classes for Math and English (not for credit Virtual only)
		<p>School Year 2021-22</p> <p>2. What learning environment does your student choose for the fall semester 2021-2022?</p> <ul style="list-style-type: none"> d. My student will attend five-days in-person learning next school year. e. My student will enroll in five-day Virtual Virginia’s 100% virtual option for the fall 2021 semester.
		<p>Virtual Virginia Reason</p> <p>7. Which of the reasons below best describes why your child will be enrolling with Virtual Virginia</p> <ul style="list-style-type: none"> a. We are choosing Virtual Virginia due to continued concerns about health and safety around COVID-19. b. My student prefers the virtual learning environment. c. Personal/Other

Communications Timeline

May 4-17

- Robocalls
- Text messages
- Bb Connect email
- Express
- Website
- Twitter
- Facebook
- Instagram stories
- Share with principals to put in school newsletters
- Share with social media liaisons

Deliverables:

- Qualtrics Form
- Scripts/text for robocall, email and text messages
- Translations
- Graphics for social, website homepage, Express